

Course Title	Description	Category	Course Length in Days	Product	Retail Price
Critical Thinking & Decision Making	Evaluating information, making decisions and problem solving happens continually. On average we make as many as 50 decisions before we start work every day. Despite all the natural decision making that goes on and the problem solving we do, some people are very uncomfortable with having to make decisions. The answer rests in our ability to identify options, research, take time to define critical thinking means and learn these skills. The ability to clearly reason through problems and to present arguments in a logical, compelling way has become a key skill for survival as a leader. Using these processes to lead can take the anxiety out of problem solving and make decisions.	Leadership & Professional Development	2	Analytical Skills for the Modern Workplace	\$ 1,150
Positive Assertiveness & Inclusive Leadership	Positive Assertiveness is both a communication style and behavior pattern that is fully expressive without being either dominant or passive. According to the tenets of Transactional Analysis, disruptive and unproductive behaviors arise from non-assertive behaviors. On the other hand, organizations that foster positive assertiveness benefit from increased agility, better decision making, higher job mobility and job satisfaction and improved flow of critical information. The personal benefits of Positive Assertiveness include a greater sense of well-being, decreased stress and more focused self-development. This course focuses on the practices of emotional intelligence and self-governance that allow a posture of Positive Assertiveness. Tactics and techniques to use Positive Assertiveness to influence and elevate team members out of disruptive or counter-productive behaviors.	Leadership & Professional Development	2	Leadership for Successful Change and Performance	\$ 1,150
Work Relationships: Influence Inclusion and Impact	People have the unique ability to come together, specialize, organize, collaborate, delegate share experiences and learn. This instinctive drive to form teams may be our most effective evolutionary trait, allowing us to achieve continuous improvements in the face of change. The team knowledge and the wisdom and experience that we pass on has been exponentially enriched by technology. Our work relationships do more than allow us to achieve tasks, they allow us to innovate, grow and adapt to change. Change has never been so rapid or so vast as today. Our dynamic global economy is characterized by relentless change and an almost infinite and immediate access to information. Teams form and dissolve across languages, cultures, backgrounds, generations and disciplines. The ability to embrace this diversity and dynamism will determine your ability to lead your teams to new successes and new opportunities.	Leadership & Professional Development	2	Communication Skills for the Modern Workplace	\$ 1,150
Conflict Resolution & Civility	Conflict is part of working together. Unresolved conflict undermines productivity, creates confusion and ill will and can lead to increased stress with physical and emotional consequences. Conflict Resolution is an opportunity to not only reduce these negative impacts, but also to cultivate a safe, civil workplace which allows a more creative, fully expressive, resilient and productive team. Each time we successfully resolve a conflict together, we improve the conditions for Civility. In this two-day course we will explore a model for conflict resolution that relies on Positive Assertiveness, Emotional Intelligence and Facilitation.	Leadership & Professional Development	2	Communication Skills for the Modern Workplace	\$ 1,150
Emotional Intelligence	Emotional intelligence, also called EQ, is the ability to be aware of, recognize and to manage emotions in themselves and others, and relationships. It's a pivotal factor in personal and professional success. To discern between different feelings and label them appropriately, use emotional information to guide thinking and behavior, and manage and/or adjust emotions to adapt to environments and achieve one's goal. This workshop is based on the emotional intelligence model derived from Daniel Goleman's work that is comprised by four domains: self-awareness, self-management, social awareness and relationship management. Nested within these are learnable competencies that enable us to improve performance in our personal lives, at work and as a leader.	Leadership & Professional Development	2	Essential Personal & Workplace Skills	\$ 1,150
Leadership Excellence	When you nurture and inspire your team, you give them the confidence to do their jobs well. You want to provide guidance and motivation while showing integrity and modeling the behaviors you want to see in your team. Learn what you need to enhance your skills and transform into a great leader. At its core, leadership means setting goals, lighting a path, and persuading others to follow. Leaders must get their message out in a way that inspires, make the most of their limited time, and build roads to precious resources. Learn to craft and deliver your message, to clearly communicate to your audience. They must negotiate alliances, improve their colleagues, and align the ambitions. By accepting the challenge to lead, you come to realize that the only limits are those you place on yourself.	Leadership & Professional Development	2	Leadership for Successful Change and Performance	\$ 1,150
Moving to Management & Leadership	With a host of new challenges and responsibilities to tackle, new supervisors need adjust to their new role. Learning how to supervise your new employees on a trial and error basis can lead to discouragement. This course can help you overcome many of the problems a new supervisor may encounter, and to set the groundwork for a successful change in your working life!	Leadership & Professional Development	2	Leadership for Successful Change and Performance	\$ 1,150
Cross Functional Communication	Leaders need to understand the importance of communicating their ideas, vision, and purpose to the people they lead and to the company as a whole. They need to learn the art of listening to what others saying, processing the information, and responding to it in order to clarify and elicit more information. Understand the impact communication skills have on other people and explore how improving these skills are essential. Organizations operate across a rich, diverse and changing landscape. The new workplace is a diverse collection of individuals proud of who they are: their gender, their sexual orientation, their religion, their ethnic background, and all the other components that make an individual unique. Leaders need to help these diverse individuals work as a team. Failing to embrace diversity can also have serious legal costs for corporations. Leaders provide techniques for communicating across cultures, building teams, promoting multiculturalism in the organization, and leveraging the global talent pool.	Leadership & Professional Development	2	Communication Skills for the Modern Workplace	\$ 1,150
Foster a Culture of Diversity Through Inclusive Leadership	Coaching and Mentoring are essential skills that can benefit both you and your organization. The organization's success can depend on how well team members operate together and as individuals and how well they are positioned to make independent decisions on behalf of their organization. Being a coach involves being able to draw experience from several disciplines. Coaching is based on a partnership that involves giving both support and challenging opportunities to employees. The role of the coach is to facilitate the full expression of individuals through growth and change. Teams are an important building block of successful organizations. Whether the focus is on service, quality, cost, value, speed, efficiency, performance, or other similar goals, teams are the basic unit that supports most organizations. The structure of teams continues to change to adapt to changes in technology, markets, and the necessities and possibilities of remote work. Transformative Leaders facilitate growth and change by learning the unique strengths and challenges of team members to better focus effort on achieving a shared vision; inspiring change more than directing it.	Leadership & Professional Development	2	Leadership for Successful Change and Performance	\$ 1,150
Coaching, Mentoring, and Building Virtual & Traditional Teams	Work has been transformed by technology and globalization. Business writing has changed as a result and more than ever before, work involves writing. Effective business writing can increase productivity and the success of your team. Ineffective business writing can lead to confusion and inefficiency. As team members access their work from more locations and the boundary around the workspace is blurred, the risk of poorly formed language escaping the context of the company has increased. When you're fumbling for words and pressed for time, you might be tempted to dismiss good business writing as a luxury. But it's a skill you must cultivate to succeed: You'll lose time, money, and influence if your e-mails, proposals, and other important documents fail to win people over.	Leadership & Professional Development	2	Leadership for Successful Change and Performance	\$ 1,150
Advanced Business Writing	This two-day workshop will give participants the tools to become better writers. In business writing, the language is concrete, the point of view is clear, and the objectives are clearly stated. Business writing is purposeful and seeks to communicate across teams and departments, across disciplines, backgrounds and even cultures, languages, and time-zones. Good writing is hard work, and even the best writers get discouraged. However, with practice you can feel more confident about your own writing. The tools in this course are designed to help you get your writing done faster and with more confidence.	Leadership & Professional Development	2	Essential Personal & Workplace Skills	\$ 1,150
VMware Horizon 8: Deploy and Manage	VMware Horizon 8: Deploy and Manage is a five-day combination course of VMware Horizon 8: Skills for Virtual Desktop Management & VMware Horizon 8: Infrastructure Administration. This training collection gives you the hands-on skills to deliver virtual desktops and applications through a single virtual desktop infrastructure platform. You will build on your skills in configuring and managing VMware Horizon 8 through a combination of lecture and hands-on labs. You learn how to configure and deploy pools of virtual machines and how to provide a customized desktop environment to end-users. Additionally, you will learn how to install and configure a virtual desktop infrastructure platform. You learn how to install and configure VMware Horizon® Connection Server™, VMware Unified Access Gateway™, how to configure a load balancer for use with Horizon, and how to establish Cloud Pod Architecture.	Cloud	5	Horizon	\$ 4,250
AZ-600T00 Configuring and Operating a Hybrid Cloud with Microsoft Azure Stack Hub	This course teaches Azure administrators and Azure Stack Hub operators how to plan, deploy, package, update, and maintain the Azure Stack Hub infrastructure. Lessons include deploying Azure Stack Hub, managing the Azure Stack Hub Marketplace, offering App Services and Event Hub resource providers, managing Azure Stack Hub registration, and maintaining system health. This course outlines how decisions in each of these areas affects an overall solution. Students will learn through a mix of live demonstrations and hands-on lab activities. This course assumes a working knowledge of Azure and familiarity with virtualization, networking, and identity management. Students are expected to have used the tools common to within Azure environment, such as the Cloud Shell and Resource Explorer.	Application & Infrastructure	4	Azure	\$ 2,380
DP-090T00 Implementing a Machine Learning Solution with Microsoft Azure Databricks	Azure Databricks is a cloud-scale platform for data analytics and machine learning. In this one-day course, you'll learn how to use Azure Databricks to explore, prepare, and model data; and integrate Databricks machine learning processes with Azure Machine Learning. Note: This course has been retired by Microsoft.	Data & Analytics	1	Azure	\$ 595
MB-340T00 Microsoft Dynamics 365 Commerce Functional Consultant	Dynamics 365 Commerce functional consultants set up and use the application functionality in Microsoft Dynamics 365 Commerce, and provide support for the application. The functional consultant typically has a strong understanding of unified commerce business operations, and experience configuring, deploying, maintaining, and using Microsoft Dynamics 365 Commerce. This four-day course covers the essentials for the role.	Application & Infrastructure	4	Microsoft Dynamics 365	\$ 2,380

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MS-720T00: Microsoft Teams Voice Engineer	In this course, you will learn how to plan, design, configure, maintain, and troubleshoot an integrated communications solution at an organization using Microsoft Teams. The course will cover Teams Phone with Calling Plans, Direct Routing, and Operator Connect, in addition to Teams devices, audio/video conferencing, and voice migration. Students will learn troubleshooting methodologies and how to resolve common telephony and voice problems.	Modern Workplace	3	Microsoft Teams	\$ 1,785
55320 Programming with HTML, CSS, and JavaScript	Programming with HTML, CSS, and JavaScript Community Courseware version of 20480CC Programming in HTML5 with JavaScript and CS53. This five-day instructor-led is intended for IT professionals interested in becoming client-side web developers, who need to get a jump start on all three technologies. The course includes more than 30 exercises, providing a rapid hands-on introduction to the three major client-side languages: HTML, CSS, and JavaScript. Students should be prepared to cover a lot of ground quickly. Like that course, this course focuses on using HTML, CSS, and JavaScript to develop web pages, implement programming logic, define and use variables, perform looping and branching, capture and validate user input, store data, and create well-structured applications. However, this course does not cover the HTML5 APIs covered in 20480. Students can take this course on any computer with a web browser. Although it's not required, we recommend Visual Studio Code as the editor.	Developer	5	Visual Studio Code	\$ 2,975
ITIL® 4 Awareness	ITIL® is the world's leading best practice framework for implementing IT service management. Organizations use ITIL to plan, implement, support, and improve services and create value for their customers. In this course, you will learn the foundational knowledge and skills for adopting and adapting best practices for IT service management (ITSM) in your organization.	IT Service Management	1	ITIL	\$ 265
Microsoft SharePoint Designer 2013	In this course, students will learn to create and publish custom SharePoint workflows without code using SharePoint Designer 2013.	Office Applications	1	SharePoint	\$ 495
Interpersonal Skills	We've all met that dynamic, charismatic person that just has a way with others, and has a way of being remembered. This workshop will help participants work towards being that unforgettable person by providing communication skills, negotiation techniques, tips on making an impact, and advice on networking and starting conversations.	Leadership & Professional Development	1	Communication Skills for the Modern Workplace	\$ 395
Accounting Essentials	In this course, students will learn about accounting fundamentals.	Leadership & Professional Development	1	Essential Personal & Workplace Skills	\$ 395
55069 PowerShell for SQL Server Administrators	This course provides candidates with the knowledge and skills needed to use PowerShell for SQL Server administration. Students will learn how to manage day-to-day and scheduled maintenance tasks.	Data & Analytics	2	PowerShell	\$ 1,190
55066 PowerShell for SharePoint Administrators	This course provides students with the knowledge and skills needed to use PowerShell to administer SharePoint servers. Students will learn how to manage day-to-day and automated tasks carried out by SharePoint administrators.	Modern Workplace	1	PowerShell	\$ 595
Requirements Analysis and Use Cases	This 2-day course provides a strong foundation in the mechanics of use case diagramming and writing textual descriptions of use cases. In this highly interactive workshop, you will learn how to enhance and refine your use case skills, how to involve your stakeholders in the use case process, and how to develop use cases that provide valuable information to the designers and testers. Use cases that meet the needs of designers can be too technical and too detailed for other stakeholders. Use cases that satisfy business users are usually not very helpful to designers and testers. How do you satisfy these two disparate interests? And how do you handle the details like business rules, data validations and user interface specifications?	Business Analysis	2	Business Analysis	\$ 1,395
55157 SharePoint 2016 Business Intelligence	This course covers the services and features in SharePoint that offer support for Business Intelligence scenarios.	Modern Workplace	3	SharePoint	\$ 1,785
Handling a Difficult Customer	In this course, students will gain a valuable skill set to deal with difficult customers in various situations.	Leadership & Professional Development	1	Communication Skills for the Modern Workplace	\$ 395
SCRUMstudy Agile Master Certified (SAMC)	Agile relies on adaptive planning and iterative development and delivery. It focuses primarily on the value of people in getting the job done effectively. This course will earn you 19.5 PDUs.	Agile	3	Scrum	\$ 2,250
Database Design - A Modern Approach	This course introduces you to a process for effectively planning and designing a functional, efficient database. Knowing how to plan a relational database is important to the success of the databases you create. Without planning, you cannot possibly know what the database needs to do, or even what information to include in the database. Planning a database is essential, and prevents the extra work of fixing data maintenance problems later on. The concepts are not specific to a particular software application and can be applied to any relational database management system.	Data & Analytics	1	Database	\$ 395
ITIL® Expert - Managing Across the Lifecycle (MALC)	Managing Across the Lifecycle provides a holistic picture of the critical learning points and knowledge IT management staff require on key organisational topics such as: governance structures, roles, functions, process dependencies, complementary frameworks, service assessments and the management of change issues related to the ITIL Service Lifecycle. After taking this course, delegates will be better equipped to understand the strategic design, deployment and management of the capabilities and resources required by the full IT Service Lifecycle. This course prepares delegates for the examination leading to the ITIL Certificate: Managing Across the Lifecycle. This is a free-standing qualification, but is also the final module of the Service Lifecycle and/or Service Capability modules that leads to the ITIL Expert certification. Specifically, this course addresses the interfaces, interactions and organisational requirements between the processes addressed in the five core ITIL publications: Service Strategy, Service Design, Service Transition, Service Operation and Continual Service Improvement. NOTE: This course will earn you 28 PDUs. This class includes an exam voucher.	IT Service Management	5	ITIL	\$ 3,870
MS-100T00 Microsoft 365 Identity and Services	The Microsoft 365 Identity and Services course is designed for persons who are aspiring to the Microsoft 365 Enterprise Admin role. This course covers three central elements of Microsoft 365 enterprise administration – Microsoft 365 tenant and service management, Microsoft 365 management, and Microsoft 365 identity management. In tenant and service management, you will examine the key components of your Microsoft 365 tenant that must be planned for, implemented, and managed. This includes an introduction to the following Microsoft 365 platform services from the perspective of a Microsoft 365 Enterprise Administrator: Exchange Online, SharePoint Online, Microsoft Teams, and the Microsoft Power Platform components (Power Apps, Power Automate, Power BI, and Power Virtual Agents). In Microsoft 365 management, you transition to configuring Microsoft 365, with a primary focus on configuring Office client connectivity to Microsoft 365, managing Microsoft 365 Apps for Enterprise deployments, and configuring Office Telemetry and Workplace Analytics. In Microsoft 365 identity management, you will learn how to plan for and implement Azure AD Connect, how to manage synchronized identities, and how to design and manage solutions for external access.	Modern Workplace	5	Microsoft 365	\$ 2,975
MS-101T00 Microsoft 365 Mobility and Security	The Microsoft 365 Mobility and Security course is designed for persons who are aspiring to the Microsoft 365 Enterprise Admin role. This course covers three central elements of Microsoft 365 enterprise administration – Microsoft 365 security management, Microsoft 365 compliance management, and Microsoft 365 device management. In security management, you will examine all the common types of threat vectors and data breaches and how Microsoft 365's security solutions address these security threats. These solutions include: use of the Zero Trust security model, Microsoft Secure Score, Azure Identity Protection, Exchange Online Protection, Microsoft Defender for Office 365, Privileged Identity Management, Safe Attachments, Safe Links, and Threat Intelligence services such as Attack Simulation training, Threat Explorer, Threat Trackers, and Microsoft Threat Protection. In compliance management, you will examine the key aspects of data governance, including Information Rights Management, message encryption, data loss prevention (DLP), in-place records management, creating DLP policies and policy tips, and Azure and Windows Information Protection. In Microsoft 365 device management, you will learn how to co-manage your Windows 10 devices, how to transition from Configuration Manager to Intune, and how to implement Windows Autopilot, Windows Analytics, and Mobile Device Management.	Modern Workplace	5	Microsoft 365	\$ 2,975
Lean Six Sigma Principles for Organizational Improvement	This session will focus on repetitive process improvement and lean thinking. Six Sigma is the de facto standard in process improvement methodologies. Originally developed in the manufacturing sector, Six Sigma has been generalized to assist in the elimination of defects from any process in areas such as Healthcare, IT, Financial Services etc. Six Sigma embraces the data driven approach to determining and eliminating the root cause of defects. Lean thinking involves understanding value in the eyes of either the internal or external customer and eliminating any activities that do not add value. Combined, Lean and Six Sigma are a powerful pairing of tools to improve any organization.	Project Management	1	Six Sigma	\$ 295
MS-500 Microsoft 365 Security Administrator	In this course you will learn how to secure user access to your organization's resources. The course covers user password protection, multi-factor authentication, how to enable Azure Identity Protection, how to setup and use Azure AD Connect, and introduces you to conditional access in Microsoft 365. You will learn about threat protection technologies that help protect your Microsoft 365 environment. Specifically, you will learn about threat vectors and Microsoft's security solutions to mitigate threats. You will learn about Secure Score, Exchange Online protection, Azure Advanced Threat Protection, Windows Defender Advanced Threat Protection, and threat management. In the course you will learn about information protection technologies that help secure your Microsoft 365 environment. The course discusses information rights managed content, message encryption, as well as labels, policies and rules that support data loss prevention and information protection. Lastly, you will learn about archiving and retention in Microsoft 365 as well as data governance and how to conduct content searches and investigations. This course covers data retention policies and tags, in-place records management for SharePoint, email retention, and how to conduct content searches that support eDiscovery investigations.	Modern Workplace	4	Microsoft 365	\$ 2,380
MD-100T00 Windows Client	In this course, students will learn how to support and configure Windows desktops in an organizational environment. Students will develop skills that include learning how to install, customize, and update Windows 10 and later operating systems. Students will learn how to managing storage, files, and devices as well as how to configure network connectivity for Windows. Students will also learn how to secure the Windows OS and protect the data on the device. Finally, students will learn how to manage and troubleshoot Windows clients.	Modern Workplace	5	Microsoft 365	\$ 2,975

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MD-101T00 Managing Modern Desktops	In this course, students will learn how to plan and implement an operating system deployment strategy using modern deployment methods, as well as how to implement an update strategy. Students will be introduced to key components of modern management and co-management strategies. This course also covers what it takes to incorporate Microsoft Intune into your organization. Students will also learn about methods for deployment and management of apps and browser-based applications. Students will be introduced to the key concepts of security in modern management including authentication, identities, access, and compliance policies. Students will be introduced to technologies such as Azure Active Directory, Azure Information Protection and Windows Defender Advanced Threat Protection, as well as how to leverage them to protect devices and data.	Modern Workplace	5	Microsoft 365	\$ 2,975
DP-050T00 Migrate SQL workloads to Azure	In this course, the students will explore the objectives of data platform modernization and how it is suitable for given business requirements. They will also explore each stage of the data platform modernization process and define what tasks are involved at each stage, such as the assessment and planning phase. Students will also learn the available migration tools and how they are suitable for each stage of the data migration process. The student will learn how to migrate to the three target platforms for SQL based workloads; Azure Virtual Machines, Azure SQL Databases and Azure SQL Database Managed Instances. The student will learn the benefits and limitations of each target platform and how they can be used to fulfill both business and technical requirements for modern SQL workloads. The student will explore the changes that may need to be made to existing SQL based applications, so that they can make best use of modern data platforms in Azure.	Data & Analytics	2	Azure	\$ 1,190
DP-060T00 Migrate NOSQL Workloads to Azure Cosmos DB	This course will teach the students what is Cosmos DB and how you can migrate MongoDB and Cassandra workloads to Cosmos DB.	Application & Infrastructure	1	Azure	\$ 595
DP-070T00 Migrate Open Source Data Workloads to Azure	This course will enable the students to understand Azure SQL Database, and educate the students on what is required to migrate MySQL and PostgreSQL workloads to Azure SQL Database.	Data & Analytics	1	Azure	\$ 595
SharePoint - Site User (Modern Experience)	In many professional environments today, people work collaboratively in teams. Information technology and applications facilitate this by allowing people to easily share, access, edit, and save information. Microsoft® SharePoint® is a platform specifically designed to facilitate collaboration, allowing people to use familiar applications and web-based tools to create, access, store, and track documents and data in a central location. In this course, you will learn about and use SharePoint to access, store, share, and collaborate with information and documents. SharePoint is a complex platform with many features and capabilities. A strong understanding of those features and capabilities will allow you to work more efficiently and effectively with SharePoint, and with the documents and data stored in SharePoint. Furthermore, effective use of the Modern UI and Office 365™ integrations will streamline tasks, and facilitate collaboration with colleagues in other Office 365 and third-party apps.	Modern Workplace	1	SharePoint	\$ 495
SharePoint - Site Owner with Microsoft Forms and Flow (Modern Experience)	Microsoft® SharePoint® is a platform designed to facilitate collaboration and allow people to use familiar applications and web-based tools to create, access, store, and track documents and data in a central location. As such, SharePoint has many distinct features that must be enabled and configured, and many content structures that can be selected, added, and configured. In this course, you will learn how to create, configure, and manage SharePoint sites so that your team or organization can share information and collaborate effectively. SharePoint content structures and configuration options are complex. Site owners must understand what features, options, and content structures are available in SharePoint, and how to properly configure them. With SharePoint sites, features, and content structures properly implemented, users will be able to securely share files, collaborate on documents, and access information they need to work with their colleagues more effectively.	Modern Workplace	1	SharePoint	\$ 495
MB-320T00 Microsoft Dynamics 365 Supply Chain Management, Manufacturing	This course is designed to build your foundation in Dynamics 365 Supply Chain Management, Manufacturing application knowledge. This course will cover the most important features and functionalities needed for functional consultant role on the manufacturing space. By the end of this course each student will be able to: Configure the most important and commonly used features and functionalities within Dynamics 365 Supply Chain Management, Manufacturing. Process most of the Dynamics 365 Supply Chain Management, Manufacturing transactions needed to support SCM business processes. Explain to others how Dynamics 365 Supply Chain Management, Manufacturing features and functionalities works.	Application & Infrastructure	4	Dynamics	\$ 2,380
Cisco® Implementing and Administering Cisco® Solutions v1.0 (CCNA)	This course gives you a broad range of fundamental knowledge for all IT careers. You will learn how to install, operate, configure, and verify a basic IPv4 and IPv6 network. The course covers configuring network components such as switches, routers, and Wireless LAN Controllers; managing network devices; and identifying basic security threats. The course also gives you a foundation in network programmability, automation, and software-defined networking. This course helps you prepare to take the 200-301 Cisco Certified Network Associate (CCNA) exam to earn CCNA certification. This course consists of 5 days of instructor-led training with hands-on lab practice, plus the equivalent of 3 days of self-paced material.	Networking & Wireless	5	CCNA	\$ 4,195
AZ-220T00 Microsoft Azure IoT Developer	This course includes additional lab access post class for up to 90 days or 60 hours, whichever is first. This course provides students with the skills and knowledge required to successfully create and maintain the cloud and edge portions of an Azure IoT solution. The course includes full coverage of the core Azure IoT services such as IoT Hub, Device Provisioning Services, Azure Stream Analytics, Time Series Insights, and more. In addition to the focus on Azure PaaS services, the course includes sections on IoT Edge, device management, monitoring and troubleshooting, security concerns, and Azure IoT Central.	Cloud	4	Azure	\$ 2,380
MS-600T00 Building Applications and Solutions with Microsoft 365 Core Services	The Building applications and solutions with Microsoft 365 core services course is designed for persons who are aspiring to the Microsoft Teams Application Developer role. In this course, students will learn how to build collaboration solutions leveraging 4 central elements of the Microsoft 365 platform: implementing Microsoft identity, working with Microsoft Graph, and building applications for Microsoft Teams. In Implement Microsoft identity, students will learn to implement Microsoft Identity including registering an application, implementing authentication, configuring permissions to consume an API, and creating a service to access Microsoft Graph. In Work with Microsoft Graph, students will learn how to access user data, explore query parameters, manage a group lifecycle, access files, and optimize network traffic using Microsoft Graph. In Build apps for Microsoft Teams, students will look at the components of a Teams App, work with webhooks, tabs, conversational bots, and other Microsoft Teams app capabilities. They will also learn to deploy Microsoft Teams apps.	Developer	4	Microsoft 365	\$ 2,380
MS-203T00 Microsoft 365 Messaging	This course examines the key elements of Microsoft 365 messaging administration, including message transport and mail flow, messaging security, hygiene, and compliance, messaging infrastructure, and hybrid messaging. This course is designed for persons who are aspiring to be Messaging Administrators in a Microsoft 365 deployment.	Modern Workplace	5	Microsoft 365	\$ 2,975
WS-013T00 Azure Stack HCI	This three-day course is intended primarily for IT Professionals who already have significant experience with managing an on-premises Windows Server environment. Its purpose is to cover advanced topics related to Windows Server software-defined datacenter, Azure Stack HCI, and other Azure Stack products. The course also describes the use of existing Microsoft System Center products to implement and manage software-defined datacenters with Windows Server 2019. This course is advanced and is designed for people that want to run their virtual workloads on Windows Server 2019 at medium-to-large scale using software-defined datacenter and hyper-converged principles.	Application & Infrastructure	3	Azure	\$ 1,785
Tableau Desktop I: Fundamentals	This course provides the solid foundational skills required for Tableau Desktop Specialist certification. It's for anyone who works with data, regardless of analytical background.	Data & Analytics	2	Desktop	\$ 1,400
Tableau Desktop II: Intermediate	This course is designed to expand your skills and distinguish yourself as a Tableau power user. It's structured for those who have a working experience with Tableau and want to take it to the next level. You should understand how to build basic worksheets and dashboards, but may scratch your head when working with more complex issues.	Data & Analytics	2	Desktop	\$ 1,400
AZ-720T00: Azure Support Engineer Troubleshooting Azure Connectivity	Networking is essential, particularly when you have cloud-based assets. This course covers the different connectivity issues that a network engineer will typically encounter, and the troubleshooting steps to resolve these issues.	Cloud	3	Azure	\$ 1,785
MS-220T00 Troubleshoot Microsoft Exchange Online	This course teaches you how to solve a broad range of problems that can arise in organizations using Microsoft Exchange Online. In this course, you'll troubleshoot many aspects of Microsoft Exchange Online, including mail flow, compliance, recipient problems, and cloud/on-premises hybrid configurations.	Modern Workplace	3	Exchange	\$ 1,785
55319 HTML5 and CSS	This five day course is an in depth hands-on study of HTML5, CSS3 and modern web and mobile development. The course includes detailed hands-on labs and Q&A labs. The labs include multiple projects, including one beginning to end web site.	Developer	5	Visual Studio Code	\$ 2,975
MS-740T00: Troubleshooting Microsoft Teams	This course teaches you how to troubleshoot Microsoft Teams, including voice issues, live events, and messaging. In this course, you'll explore how to configure and troubleshoot client and services issues.	Modern Workplace	3	Microsoft Teams	\$ 1,785
Problem Solving Skills	Problem-Solving Skills (Second Edition) focuses on eliminating corporate problems. Approaches to problem solving are defined, along with traits of good problem solvers and the company cultures that influence them. The course focuses on the three phases of problem solving and breaks each phase into steps. Strategies are provided for individual problem solvers and problem-solving teams. Private classes on this topic are available. We can address your organization's issues, time constraints, and save you money, too. Contact us to find out how.	Leadership & Professional Development	1	Center for Leadership & Development	\$ 435
Effective Time Management	Time is a form of currency, and the ways you talk about it illustrate its value: people say "Time is money," and "My time was well spent," or "It's a waste of time." Like most professionals, you've probably struggled with managing time effectively. In this course, you will acquire day-to-day time-management tools that will help you more effectively use your time so you can direct your energy towards fulfilling your short- and long-term professional and personal goals. Your time is a precious and limited resource. Too often, you may feel frustrated that there aren't enough hours in the day to accomplish everything you hope to do. Effective time managers enjoy the satisfaction of directing their talents and energy towards productive, goal-centered activities. Private classes on this topic are available. We can address your organization's issues, time constraints, and save you money, too. Contact us to find out how.	Leadership & Professional Development	1	Center for Leadership & Development	\$ 435

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Effective Business Writing	Though businesses increasingly rely on technology, technological skills alone do not guarantee success in the workplace. You must still develop your ideas, express them clearly, and persuade others of their viability. This course offers effective strategies to sharpen your writing skills by structuring your ideas logically, exercising diplomacy in letters and reports, and shaping your arguments. In contemporary business environments, information overload makes it necessary for you to communicate clearly and concisely. Trying to make sense of a disorganized email message can be frustrating given the number of emails you have to answer daily. By analyzing your audience, organizing your writing, and employing effective persuasive techniques, your writing will make an impact. Private classes on this topic are available. We can address your organization's issues, time constraints, and save you money, too. Contact us to find out how.	Leadership & Professional Development	1	Center for Leadership & Development	\$ 435
Coaching for Results	As a leader in your organization, you're expected to help people meet or exceed expectations and to help ensure productivity and profitability for the organization. Coaching is a leadership tool that is effective in improving performance and contributing to the goals of the organization. In this course, you will build a foundation for coaching, establish a coaching process, execute a coaching plan, and explore strategies for coaching in different business scenarios. Many different factors can affect employee performance. When performance problems arise, people need to be supported to get back on track and do their jobs well. Coaching is an effective way of confirming an employee's value while improving performance. Coaching contributes to employee retention because it offers the opportunity to grow, provides motivation, and supports learning. Coaching also enhances the image and effectiveness of managers and supervisors. Private classes on this topic are available. We can address your organization's issues, time constraints, and save you money, too. Contact us to find out how.	Leadership & Professional Development	1	Center for Leadership & Development	\$ 435
Excellence in Technical Customer Service	In this course, students practice skills and apply principles for providing face-to-face customer service to customers with technical issues. Private classes on this topic are available. We can address your organization's issues, time constraints, and save you money, too. Contact us to find out how.	Leadership & Professional Development	1	Center for Leadership & Development	\$ 260
Facilitating Meetings Effectively	Effective facilitators know how to take charge of meetings and lead groups toward successfully completing their work objectives. In this course, you will strategically plan meetings and create formal agendas, lead groups to generate new ideas through brainstorming events, and help people work through facilitated difficult sessions. You will also further develop your facilitation skills by leading virtual meetings and even moderating international sessions. Private classes on this topic are available. We can address your organization's issues, time constraints, and save you money, too. Contact us to find out how.	Leadership & Professional Development	1	Center for Leadership & Development	\$ 450
Sexual Harassment Awareness for Employees	In this course, students will develop a working knowledge of how to prevent sexual harassment for non-management employees. Private classes on this topic are available. We can address your organization's issues, time constraints, and save you money, too. Contact us to find out how.	Leadership & Professional Development	1	Center for Leadership & Development	\$ 375
Leading Change in a Complex World	Change is both inevitable and necessary, yet potentially disruptive. Leading change efforts requires building credibility, communicating effectively, developing trust, making decisions, and demonstrating confidence. This course will help you to cultivate the leadership skills that you need to influence others and guide them through times of change. Private classes on this topic are available. We can address your organization's issues, time constraints, and save you money, too. Contact us to find out how.	Leadership & Professional Development	2	Center for Leadership & Development	\$ 1,500
Understanding Behaviors and Personality Types Using the DISC Assessment	One of DISC's most intriguing applications is leveraging behavioral identification and adaptability. This workshop will guide you on the path of heightened self-awareness and personal discovery. You can make this your cornerstone seminar, revealing your unique behavioral style blend and how to apply that knowledge prescriptively to others, based on their style blend; thus boosting communication effectiveness. Studies indicate that 92% of workplace conflict is the result of misunderstanding and communication breakdowns. Your entire organization can apply DISC's prescriptive lessons of behavioral adaptability to reduce employee conflict and turnover, increase productivity, and optimize team performance. Private classes on this topic are available. We can address your organization's issues, time constraints, and save you money, too. Contact us to find out how.	Leadership & Professional Development	2	Center for Leadership & Development	\$ 1,600
Adobe Acrobat Pro DC - Introduction	Adobe Acrobat Pro DC puts the power of the Portable Document Format, literally, at your fingertips. By taking advantage of the functionality & features available in Acrobat, you will ensure the integrity of your documents regardless of who views them.	Design Multimedia	1	Acrobat	\$ 395
Adobe Acrobat Pro DC - Advanced	In this course, students will learn to use advanced document tools and modify document properties, compare documents, enhance scans, as well as enhance documents by adding rich media such as sound, video, and interactive buttons. Students will learn to use the measurement tool, the distance tool, the perimeter tool and the area tool. Students will create interactive forms from a Word document or InDesign document, add form elements, add check boxes and radio buttons, and distribute forms for feedback. Students will understand the importance of accessibility and test for accessibility. Finally, students will understand signatures, create signatures, and add signatures to a document.	Design Multimedia	1	Acrobat	\$ 395
Adobe Captivate 2019 - The Essentials	A course that teaches the core Adobe Captivate skills needed to create eLearning courses.	Design Multimedia	2	Captivate	\$ 790
Adobe Captivate 2019 - Beyond The Essentials	A course that teaches the higher-end, more advanced functionality of Adobe Captivate 2019.	Design Multimedia	2	Captivate	\$ 790
Adobe Illustrator CC - Introduction	To meet the demands of individuals and organizations for flexible, reusable, and easily modified visual content, Adobe Systems has created a cadre of applications that collectively provide a scalable, end-to-end solution for nearly every type of visual design project one can contemplate. Called Creative Cloud®, the collection of applications perform specialized design tasks while interoperating among each other to deliver content. This course focuses on Adobe® Illustrator® CC, the component within Creative Cloud used to create "drawn" graphics, while enabling its users to integrate content from other domains (such as photo-oriented graphics and animation, which belong to Adobe® Photoshop® and other applications). With Illustrator's many easily used tools, you will discover that not only can you unlock the same creative impulses you've always had as you've picked up a pencil to sketch out an idea, but also capture those multiple ideas and "what ifs" during the creative process in ways that you never imagined. And for those of you who are just embarking on building your creative skills, you will be surprised at "how good" your work will appear, even at the outset of your exploration of the world of graphic design. This course is a great component of your preparation for the Adobe Certified Professional in Graphic Design & Illustration Using Adobe Illustrator exam.	Design Multimedia	1	Illustrator	\$ 395
Adobe Illustrator CC - Advanced	You have created simple artwork by using the basic drawing and painting tools available in Adobe® Illustrator®. You now want to use advanced tools, options, and effects to create complex artwork. In addition, you want to ensure that your artwork is ready for commercial printing and also save it for the web. In this course, you will draw complex illustrations and enhance them by using various painting options. You will also use painting tools, manage colors, format type, work with effects, prepare artwork for commercial printing, and prepare graphics for the web. This course is a great component of your preparation for the Adobe Certified Professional in Graphic Design & Illustration Using Adobe Illustrator exam.	Design Multimedia	1	Illustrator	\$ 395
Adobe InDesign CC - Introduction	Giving your documents a well-designed, professional look will put you a step ahead in the marketplace cluttered with all kinds of communications. Paragraph and character styles that allow you to format pages of text uniformly, layout features that help you to build alternate size configurations of your document, and various panels that enable you to easily customize both text and graphics; Adobe® InDesign® CC has all the tools you need to elevate the look of your document and get it out to the people who need to see it, whether it be in print or on the web. This course is a great component of your preparation for the Adobe Certified Associate (ACA) Print & Digital Media Publication Using Adobe InDesign exam.	Design Multimedia	1	InDesign	\$ 395
Adobe InDesign CC - Advanced	In Adobe® InDesign® CC: Part 1 you were introduced to the many features that help you create professional looking documents. Now you need to create much lengthier interactive documents that need to be accessed across a range of devices. In Adobe® InDesign® CC: Part 2, you will learn advanced InDesign techniques to enhance the look and functionality of your documents. Using Adobe InDesign, you can create interactive documents and export them for viewing in a web browser with various features such as buttons, page transitions, movies and audio files, hyperlinks, and animation. You have the ability to assign color profiles and establish print presets. In creating longer documents, you'll be able to include such features as a table of contents, footnotes, cross-references, and an index. This course is a great component of your preparation for the Adobe Certified Associate (ACA) Print & Digital Media Publication Using Adobe InDesign CC exam.	Design Multimedia	1	InDesign	\$ 395
Adobe Photoshop CC - Introduction	Adobe® Photoshop® CC: Part 1 focuses on some of the basic features of Photoshop so that the student can navigate the environment and use Photoshop tools to work with photographic images. In addition, the orientation to Adobe® Bridge and organization of files in Bridge is covered. Although Photoshop is used by a variety of professionals, from photographers to designers to videographers, Photoshop Part 1 will focus mainly on the photography component. The illustration and animation techniques are covered in subsequent levels of Photoshop. This course is a great component of your preparation for the Adobe Certified Professional (ACP) in Visual Design Using Adobe Photoshop exam.	Design Multimedia	1	Photoshop	\$ 395
Adobe Photoshop CC - Advanced	Adobe® Photoshop® is a leading graphic creation application, popular among graphic designers, illustrators, and photographers. Photoshop's numerous features work together to provide a comprehensive toolset for you, the design professional. This course delves into some of the more advanced image creation and editing techniques, and offers you hands-on activities that demonstrate how these techniques can be used in combination to create exciting visual effects. This course is a great component of your preparation for the Adobe Certified Professional (ACP) in Visual Design Using Adobe Photoshop exam.	Design Multimedia	1	Photoshop	\$ 395

Course Title	Description	Category	Course Length in Days	Product	Retail Price
Agile Fundamentals	For many organizations, business success and even survival hinge on embracing an Agile mindset. Continuous delivery of value, an unwaveringly customer-centric perspective, and adaptive change management characterize many of today's best-performing organizations. The Agile Fundamentals course provides a solid foundation for anyone seeking to develop fluency in Agile concepts, terms, and practices. It teaches the values and principles of the Agile Manifesto, as well as the values of key Agile frameworks and methods, including Scrum. This course equips participants with the tools and knowledge to adopt a holistic Agile approach toward achieving organizational goals.	Agile	1	Agile	\$ 795
Advanced Certified ScrumMaster (A-CSM) Training	This course has been approved by PMI for 8 PDUs. This A-CSM training course provides the essential foundation for obtaining your Advanced Certified ScrumMaster Certification.	Agile	2	Scrum	\$ 995
Agile in Action	With its focus on iterative and incremental approach to project development, Agile is becoming the preferred project management methodology in many industries. While our PMI-ACP® course will help you pass the Agile certification exam, our Agile in Action course focuses on applying Agile principles in your every day work, to help you be better prepared to use these concepts to improve project success and efficiency. This course will focus on critical components of Agile project management and will go beyond PMI-ACP® content by addressing areas most important for project managers to get right. Learners will gain an understanding of best practices, discuss project issues incurred and identify potential solutions. This is an interactive course where participants will provide insight on best practices and learn from each other. Note: This course has been approved by PMI for 5 PDUs.	Agile	0.5	Agile	\$ 495
Integrating Agile in a Waterfall Practice	Industry trends have shown Agile project management can increase project success rates. This is leading many organizations to integrate Agile into their predictive or more traditional project management practices. This course will provide you with best practices and considerations for bringing Agile methodologies into your traditional project delivery environment. You'll learn how to create a strategy for setting goals and deciding on the appropriate Agile methods to integrate into your organization. This course has been approved by PMI for 8 PDUs.	Project Management	1	Agile	\$ 795
Agile Change Agent Certification Training	In this two-day workshop, participants will learn about agile ways of working and how an agile approach impacts their role and interaction with those driving and leading change. The course also equips participants with pioneering tools to ensure change initiatives are embedded, adopted, and deliver benefits throughout their organizations. This class includes an exam voucher.	Project Management	2	Agile	\$ 1,195
Architecting on AWS	Architecting on AWS is for solutions architects, solution-design engineers, and developers seeking an understanding of AWS architecting. In this course, you will learn to identify services and features to build resilient, secure and highly available IT solutions on the AWS Cloud. Architectural solutions differ depending on industry, types of applications, and business size. AWS Authorized Instructors emphasize best practices using the AWS Well-Architected Framework, and guide you through the process of designing optimal IT solutions, based on real-life scenarios. The modules focus on account security, networking, compute, storage, databases, monitoring, automation, containers, serverless architecture, edge services, and backup and recovery. At the end of the course, you will practice building a solution and apply what you have learned with confidence.	Cloud	3	AWS	\$ 2,025
AWS Technical Essentials	AWS Technical Essentials introduces you to AWS services, and common solutions. It provides you with fundamental knowledge to become more proficient in identifying AWS services. It helps you make informed decisions about IT solutions based on your business requirements and get started working on AWS.	Cloud	1	AWS	\$ 695
Cloud Operations on AWS	This course teaches systems operators and anyone performing cloud operations functions how to manage and operate automatable and repeatable deployments of networks and systems on AWS. You will learn about cloud operations functions, such as installing, configuring, automating, monitoring, securing, maintaining, and troubleshooting these services, networks, and systems. The course also covers specific AWS features, tools, and best practices related to these functions.	Cloud	3	AWS	\$ 2,025
Security Engineering on AWS	This course demonstrates how to efficiently use AWS security services to stay secure in the AWS Cloud. The course focuses on the security practices that AWS recommends for enhancing the security of your data and systems in the cloud. The course highlights the security features of AWS key services including compute, storage, networking, and database services. You will also learn how to leverage AWS services and tools for automation, continuous monitoring and logging, and responding to security incidents.	Cloud	3	Security	\$ 2,025
AWS Cloud Practitioner Essentials	This course is for individuals who seek an overall understanding of the Amazon Web Services (AWS) Cloud, independent of specific roles. You will learn about AWS Cloud concepts, AWS services, security, architecture, pricing, and support to build your AWS Cloud knowledge. This course also helps you prepare for the AWS Certified Cloud Practitioner exam.	Cloud	1	AWS	\$ 695
Migrating to AWS	This course is for individuals who seek an understanding of how to plan and migrate existing workloads to the AWS Cloud. You will learn about various cloud migration strategies and how to apply each step of the migration process, including portfolio discovery, application migration planning and design, conducting a migration, and post-migration validation and application optimization. Hands-on labs reinforce learning, and each lab is designed to provide you with the understanding and foundation necessary to complete migration tasks in your organization.	Cloud	3	AWS	\$ 2,025
AWS Security Essentials	This course covers fundamental AWS cloud security concepts, including AWS access control, data encryption methods, and how network access to your AWS infrastructure can be secured. Based on the AWS Shared Security Model, you learn where you are responsible for implementing security in the AWS Cloud and what security-oriented services are available to you and why and how the security services can help meet the security needs of your organization.	Cloud	1	AWS	\$ 695
AWS Migration Essentials	This course is intended to provide solutions architects with the foundational knowledge required to successfully plan and perform lift and shift migrations to the AWS Cloud. In this course you will learn about methodologies for discovering, planning, performing, and tracking migrations by using various AWS tools and services.	Cloud	1	AWS	\$ 695
Android Studio Development Essentials	This course will teach the basics of Android Development using the Java Programming Language and Android Studio.	Developer	5	Android	\$ 3,495
Agile Project Management using JIRA Software Training	This course introduces students to JIRA Software which is one of the most popular agile project management tools. Agile methods help in accelerating the delivery of initial business value. Continuous planning and feedback ensures that value is maximized throughout the development process. JIRA Software lets you manage project backlog, plan and execute sprints, and manage releases. It also lets you view useful reports, such as, velocity, various burndown / burn-up charts.	Project Management	2	Agile	\$ 1,495
Managing Requirements for SharePoint Projects	Many Project Management and Business Analyst professionals are finding themselves leading, managing and analyzing SharePoint initiatives - only to find that many of the tools and techniques applied no longer work as effectively or at all. In order to do more than survive in this iterative development environment, today's Project Manager and Business Analyst must employ additional project management and business analysis tools and techniques to effectively lead their teams and deliver their projects. Requirements can change frequently during a SharePoint project, and therefore projects need a streamlined, flexible approach to requirements change management. SharePoint professionals want to develop systems and services which are both high-quality and high-value, and the easiest way to achieve this is to implement the highest priority requirements first. This enables the projects to maximize value for their stakeholders. The course will explore how your projects can easily and successfully manage requirements in an effective SharePoint environment. (BA09) NOTE: This course will earn you 14 PDUs.	Business Analysis	2	Business Analysis	\$ 1,395
Strategic Business Analysis	Strategy analysis identifies the business needs (problem or opportunities) of tactical or strategic importance to the organization and supports the organization in responding to those needs. It provides the focus upon which all other business analyst efforts must align. Shortcutting strategy analysis often results in delivering solutions that are misaligned to the organization's strategy and to the expectations and needs of the business. This course will help you understand the criticality of defining the business need correctly and pursuing a thorough analysis of the internal and external environments of the enterprise before assisting the organization in selecting the best solution. You will also learn the key activities needed in strategy analysis, the key components in building and communicating a strong business case and how to evaluate the value of the solution once it is implemented. To help assimilate the tools and techniques learned, there is a mixture of individual and team exercises throughout the course. Students will need to be prepared for a high level of participation. Each participant will receive a comprehensive student guide complete with examples, handouts and a business case template that can be used back on the job. Note: This course has been approved by PMI for 14 PDUs and IIBA for 14 CDUs.	Business Analysis	2	Business Analysis	\$ 1,195
Foundations of Business Analysis	This course is aligned to the IIBA BABOK Version 3 and covers the IIBA knowledge areas on the Entry Certificate in Business Analysis (ECBA) exam. This Foundations of Business Analysis course is a practitioner based, skills training course for a beginner to intermediate audience, not an exam preparation course. The course provides students a clear understanding and total immersion into all of the facets of the business analysis role, including a thorough walkthrough of the various domain/knowledge areas that comprise the business analysis profession. Students are provided an opportunity to try their hand at several business analysis techniques for eliciting, analyzing, and modeling requirements. The business analysis work performed in strategy analysis and solution evaluation, which is most often the least familiar to business analysts, is thoroughly presented and explored. Students completing this course will be well equipped with new skills and knowledge that can be immediately applied on current and future projects.	Business Analysis	4	Business Analysis	\$ 2,790

Course Title	Description	Category	Course Length in Days	Product	Retail Price
Advanced Root Cause Analysis	Problem determination skills cannot be acquired by reading a book. They mostly come from experience. After this course, you will have a general understanding of a structured problem determination approach, which you can then apply in your daily work.	Business Analysis	2	Business Analysis	\$ 1,395
Business Process Improvement	Perhaps no other skill can yield such immediate results and payback than learning how to improve business processes. Business process improvement efforts can increase quality, reduce costs and waste, increase operational efficiency, and enhance productivity. This course explores the need for a business process focus, the essential steps for process improvement, and the critical success factors for making the effort successful. It provides a practical framework for improving processes, process improvement concepts and techniques, and valuable tips on how to introduce process change into the organization and to get the most from your process improvement effort.	Business Analysis	2	Business Analysis	\$ 1,195
User Acceptance Testing for Business Analysts	This course is designed to help the Business Analyst (BA) to develop an understanding of their role, the process, and the deliverables associated with UAT. NOTE: This course will earn you 14 PDUs.	Business Analysis	2	Business Analysis	\$ 1,395
Software Testing Workshop	All too often the software products delivered to the business do not meet their expectations, especially with regard to the quality of the product. An effective testing process addresses this issue by confirming the functionality and performance of the product prior to its release to the business. This two day class looks at the business issues which drive the need for a fully functional testing process and describes the components of such a process. It is designed to help the testers develop an understanding of their role, the process, and the deliverables associated with testing. (BA39)	Business Analysis	2	Business Analysis	\$ 1,195
Business Analysis Foundations	Whether you are new to business analysis, or are experienced and want a more formal approach, it's essential to know and practice the "basics." This course provides you with the foundational skills you need to deliver value to your stakeholders and organization. You will learn how to help your business clients articulate their business problem or opportunity, plan business analysis activities, as well as learn the basics of eliciting, analyzing, documenting, managing, and communicating requirements through the life cycle of the project. By grasping these foundational skills, you can contribute significantly to the success of your organization's projects.	Business Analysis	2	Business Analysis	\$ 1,195
Building Better Business Cases	Project professionals often find themselves developing business cases for the performing organization. When asked to do so, it is critical to create a solid business case. All too often, project teams are asked to implement a solution before the underlying problem is known or assessed. An essential ingredient to successful projects is a clear and relevant business case. It provides both insights into and a proposed solution for important business needs. Strong business cases contain feasible and effective ways of justifying and recommending projects that squarely address business needs, both problems and opportunities. Through this course, you will learn a repeatable process that starts with identifying business needs and ends with a strong business case. You will learn and practice applying each step in a 5-part approach to developing business cases.	Business Analysis	1	Business Analysis	\$ 795
Eliciting Requirements	This course has been approved by PMI for 7 PDUs and by IIBA for 7 CDUs. "Getting it right" on any project is the ability to give stakeholders what they need, not necessarily what they ask for. Solid elicitation skills are the means of identifying real needs versus the stated needs and can make or break a project's success. In organizations with project professionals who use good eliciting skills to gather requirements, stakeholders have shared expectations and face fewer surprises, team members are more efficient in developing solutions, and project environments are more collaborative and productive.	Business Analysis	1	Business Analysis	\$ 795
Agile Business Analysis	Note: This course has been approved by PMI for 7 PDUs and by IIBA for 7 CDUs. This two-day workshop provides the essential information needed for those in the business analyst role to be successful on Agile projects. You will learn the core agile concepts and have an opportunity to try them out immediately in a simulated project setting. You will use Scrum processes to write and prioritize user stories and get the detail needed for the Agile Team to plan and build user stories.	Business Analysis	2	Business Analysis	\$ 995
Entry Certificate in Business Analysis (IIBA-ECBA®) Certification Exam Prep	Note: This course has been approved by PMI for 14 PDUs and by IIBA for 14 CDUs. For professionals new to business analysis roles and responsibilities within their organization, this course will provide you with not only the preparation you will need to pass IIBA's Entry Certificate in Business Analysis (ECBA) exam, but also a foundation for a career in business analysis. Participants will learn invaluable tips and tricks needed to pass the ECBA exam. This course follows IIBA's ECBA exam blueprint based on the BABOK® Guide v.3.0.	Business Analysis	3	Business Analysis	\$ 1,595
Professional in Business Analysis (PMI-PBA®) Certification Exam Prep	This course satisfies the 21 hours of formal education required to sit for the ECBA exam. We are excited to introduce a special add-on bundle to enhance your learning experience with our IBA certification courses. This unique bundle includes a 1-year membership, providing access to exclusive resources and benefits, coupled with an extraordinary 30% discount on exam fees and applicable application fees. To benefit from this exclusive offer, we encourage you to reach out to your dedicated representative or contact us indicating your interest in taking advantage of this exclusive offer. Participants in this course will learn what they need to pass the Project Management Institute Professional in Business Analysis (PMI-PBA®) exam, PMI's fastest growing certification. They will also refine their understanding of BA best practices as captured in the PMI business analysis-related standards. PMI-PBA® candidates will learn the full repertoire of BA techniques and elevate their understanding of their own experience as seen through the lens of industry best practices.	Business Analysis	4	Business Analysis	\$ 1,995
Certified Business Analysis Practitioner (IIBA-CBAP®) Certification Exam Prep	Business analysis has become a critical competency of project management, and the PMI-PBA certification can help advance your career. If you work with project teams and manage requirements or product development, or if you're a project or program manager who performs business analysis in your role, then the PMI-PBA certification is right for you. This course conforms to the PMI-PBA Exam Content Outline (ECO) and aligns with the PMI Guide to Business Analysis and the Business Analysis for Practitioners: A Practice Guide. This course satisfies the 35 hours of formal education required to sit for the PMI Professional in Business Analysis (PMI-PBA) exam.	Business Analysis	4	Business Analysis	\$ 1,995
Business Analysis Modeling Essentials	The International Institute of Business Analysis (IIBA®) Certified Business Analysis Practitioner™ (CBAP®) certification has long been recognized as the gold standard in business analysis certifications. The high standards for eligibility and a rigorous exam have made this the most sought-after certification for senior Business Analysis (BA) professionals. This comprehensive workshop will help you make the most of your study time. The course was designed, created, and is taught by expert IIBA-certified instructors who will help you focus on critical study areas and provide insights into the exam. This course conforms to and aligns with the BABOK® Guide version 3.0 of the IIBA® (International Institute of Business Analysis). Whether working in traditional Waterfall, Agile or hybrid project environments, Business Analysis skills are central to facilitating communication and achieving consensus among stakeholders. From understanding the business need and writing business cases, to requirements management, through evaluating solutions, those filling the role of BA are addressing the most pressing issue facing businesses today: How to deliver value and meet the business need. CBAP® candidates will learn the full repertoire of BA techniques and elevate their understanding of their own experience as seen through the lens of industry best practices. The investment in a CBAP® certification enhances the effectiveness and professionalism of practitioners and translates into a robust return on the investment for both individuals and organizations that will benefit from improved business processes, higher rates of project success, and better business outcomes. This course satisfies the 35 hours of formal education required to sit for the CBAP exam. We are excited to introduce a special add-on bundle to enhance your learning experience with our IBA certification courses. This unique bundle includes a 1-year membership, providing access to exclusive resources and benefits, coupled with an extraordinary 30% discount on exam fees and applicable application fees. To benefit from this exclusive offer, we encourage you to reach out to your dedicated representative or contact us indicating your interest in taking advantage of this exclusive offer.	Business Analysis	2	Business Analysis	\$ 1,195

Course Title	Description	Category	Course Length in Days	Product	Retail Price
Certification of Capability in Business Analysis (IIBA-CCBA®) Certification Exam Prep	<p>This comprehensive workshop will prepare you for the Certification of Capability in Business Analysis™ (CCBA®) exam and help you make the most of the limited study time you have. The course was designed, created, and is taught by expert IIBA-certified instructors who will help you focus on critical study areas and provide insights into the exam. This course conforms to and aligns with the BABOK® Guide version 3.0 of the IIBA® (International Institute of Business Analysis).</p> <p>Whether working in traditional Waterfall, Agile or hybrid project environments, Business Analysis skills are central to facilitating communication and achieving consensus among stakeholders. From understanding the business need and writing business cases, to requirements management, through evaluating solutions, those filling the role of BA are addressing the most pressing issue facing businesses today: How to deliver value and meet the business need. CCBA® candidates will learn the full repertoire of BA techniques and elevate their understanding of their own experience as seen through the lens of industry best practices. The investment in a CCBA® certification enhances the effectiveness and professionalism of practitioners and translates into a robust return on the investment for both individuals and organizations that will benefit from improved business processes, higher rates of project success, and better business outcomes.</p> <p>This course satisfies the 35 hours of formal education required to sit for the CCBA® Exam.</p> <p>We are excited to introduce a special add-on bundle to enhance your learning experience with our IBA certification courses. This unique bundle includes a 1-year membership, providing access to exclusive resources and benefits, coupled with an extraordinary 30% discount on exam fees and applicable application fees. To benefit from this exclusive offer, we encourage you to reach out to your dedicated representative or contact us indicating your interest in taking advantage of this exclusive offer.</p>	Business Analysis	4	Business Analysis	\$ 1,995
Business Process Modeling	<p>To harness the work done in organizations and to increase productivity, it is essential to understand how to model business processes. This course explores the need for modeling business processes, how process modeling is one part of a larger framework for achieving higher quality through Business Process Management, the essential steps to process modeling, and the critical success factors for making the effort successful. It provides a practical framework for understanding and modeling business processes and describes when and how to develop a variety of process model types at varying levels of detail.</p>	Business Analysis	2	Business Process	\$ 1,195
Certification in Business Data Analytics (IIBA®-CBDA) Training	<p>Business data analytics is the discipline by which a specific set of techniques, competencies and practices are applied to perform the continuous exploration and investigation of business data. It focuses on effective business decision-making through data analysis, enabling organizations to make more informed decisions. This two-day session will prepare you for the Certification in Business Data Analytics (IIBA®-CBDA) exam awarded by the International Institute of Business Analysis™ (IIBA®) and help you make the most of your post-class study time. This course was designed to help candidates focus on the critical areas to study and to provide insights into the exam.</p> <p>We are excited to introduce a special add-on bundle to enhance your learning experience with our IBA certification courses. This unique bundle includes a 1-year membership, providing access to exclusive resources and benefits, coupled with an extraordinary 30% discount on exam fees and applicable application fees. To benefit from this exclusive offer, we encourage you to reach out to your dedicated representative or contact us indicating your interest in taking advantage of this exclusive offer.</p>	Business Analysis	2	CBDA	\$ 1,195
Use Case Modeling Training	<p>Use cases provide a structured, industry-standard way of eliciting and documenting visibly observable functional requirements from the point of view of the business. The process enhances communication between business analysts and stakeholders and helps the stakeholders articulate their needs in a way other elicitation techniques can't. It also lays the foundation for user interface design and test case development. You will learn where use cases are most effective, a step-by-step method for creating them, and guidelines and tips to enhance them. This course provides the right blend of knowledge and skills for people to understand and model business use cases effectively.</p>	Business Analysis	2	Business Analysis	\$ 1,195
Business Process Management Foundations	<p>To maintain competitiveness in local and international markets, formally managing your business processes is increasingly essential. This course explores the need for a business process focus, the essential steps for process management, and the critical success factors for making the effort successful. It provides a practical framework for understanding processes, using and developing metrics to manage processes, and describes the role of the Process Owner. Presented in a methodology-neutral way, participants can easily apply the knowledge and skills to any environment and use the techniques immediately upon leaving class.</p>	Business Analysis	1	Business Process	\$ 795
Certified Artificial Intelligence (AI) Practitioner (CAIP)	<p>Artificial intelligence (AI) and machine learning (ML) have become an essential part of the toolset for many organizations. When used effectively, these tools provide actionable insights that drive critical decisions and enable organizations to create exciting, new, and innovative products and services. This course shows you how to apply various approaches and algorithms to solve business problems through AI and ML, follow a methodical workflow to develop sound solutions, use open source, off-the-shelf tools to develop, test, and deploy those solutions, and ensure that they protect the privacy of users. This course includes hands on activities for each topic area.</p>	AI/ML	5	CertNexus AI	\$ 3,495
Certified Ethical Emerging Technologist™ (CEET)	<p>Mutually reinforcing innovations in computing and engineering are catapulting advances in technological production. From blockchain and artificial intelligence (AI) to gene editing and the Internet of Things (IoT), these advances come with tremendous opportunities for improvement in productivity, efficiency, and human well-being. But as scandals increasingly demonstrate, these advances also introduce new and serious risks of conflict and harm.</p> <p>Technology professionals now face growing demands to identify and mitigate ethical risks to human rights and the environment, as well as to navigate ethical tradeoffs between qualities such as privacy and accuracy, fairness and utility, and safety and accountability. This course provides the tools to identify and manage common ethical risks in the development of emerging data-driven technologies. It distills ethical theory, public regulations, and industry best practices into concrete skills and guidelines needed for the responsible development of digital products and services. By following the course's practical, problems-based approach, learners will become adept at applying theories, principles, frameworks, and techniques in their own roles and organizations.</p>	Cloud	3	CEET	\$ 2,085
Making ChatGPT and Generative AI Work for You (GenAIBIZ)	<p>A major milestone in business automation has been reached—generative AI. Despite its recency, it has already started having a significant impact on our lives. But, the rapid pace at which generative AI is growing can be overwhelming. And, there are so many facets to this field that it can be difficult to know how to use it effectively to improve the business.</p>	Cloud	1	GenAIBIZ	\$ 795
Data Science for Business Professionals (DSBIZ™)	<p>This course is designed to demystify generative AI for business professionals, as well as to trace its power to actionable, real-world business goals. It will give you the essential knowledge of generative AI you'll need to elevate the organization in these exciting times.</p> <p>The ability to identify and respond to changing trends is a hallmark of a successful business. Whether those trends are related to customers and sales, or to regulatory and industry standards, businesses are wise to keep track of the variables that can affect the bottom line. In today's business landscape, data comes from numerous sources and in diverse forms. By leveraging data science concepts and technologies, businesses can mold all of that raw data into information that facilitates decisions to improve and expand the success of the business.</p>	Data & Analytics	0.5	DSBIZ	\$ 495
Certified Data Science Practitioner (CDSP)	<p>For a business to thrive in our data-driven world, it must treat data as one of its most important assets. Data is crucial for understanding where the business is and where it's headed. Not only can data reveal insights, it can also inform—by guiding decisions and influencing day-to-day operations. This calls for a robust workforce of professionals who can analyze, understand, manipulate, and present data within an effective and repeatable process framework. In other words, the business world needs data science practitioners. This course will enable you to bring value to the business by putting data science concepts into practice. This course includes hands on activities for each topic area.</p>	Data & Analytics	5	CDSP	\$ 3,495
Data Ethics for Business Professionals (DEBIZ™)	<p>The power of extracting value from data utilizing Artificial Intelligence, Data Science and Machine Learning exposes the learning differences between humans and machines. Humans can apply ethical principles throughout the decision-making process to avoid discrimination, societal harm, and marginalization to maintain and even enhance acceptable norms. Machines make decisions autonomously. So how do we apply ethical principles to data driven technology? This course provides business professionals and consumers of technology core concepts of ethical principles, how they can be applied to emerging data driven technologies and the impact to an organization which ignores ethical use of technology.</p>	Data & Analytics	1	CertNexus	\$ 795
AI for Business Professionals (AIBIZ™)	<p>Course Overview</p> <p>Artificial Intelligence (AI) is not just another technology or process for the business to consider—it is a truly disruptive force, one that delivers an entirely new level of results across business sectors. Even organizations that resist adopting AI will feel its impact. If the organization wants to thrive and survive in this transforming business landscape, it will need to harness the power of AI.</p> <p>This course is designed to help business professionals conquer and move beyond the basics of AI to apply AI concepts for the benefit of the business. It will give you the essential knowledge of AI you'll need to steer the business forward.</p>	Data & Analytics	0.5	AIBIZ	\$ 495
Cyber Secure Coder (CSC)	<p>The stakes for software security are very high, and yet many development teams deal with software security only after the code has been developed and the software is being prepared for delivery. As with any aspect of software quality, to ensure successful implementation, security and privacy issues should be managed throughout the entire software development lifecycle. This course presents an approach for dealing with security and privacy throughout the entire software development lifecycle. You will learn about vulnerabilities that undermine security, and how to identify and remediate them in your own projects. You will learn general strategies for dealing with security defects and misconfiguration, how to design software to deal with the human element in security, and how to incorporate security into all phases of development.</p>	Security	3	Cyber Secure Coder	\$ 2,085

Course Title	Description	Category	Course Length in Days	Product	Retail Price
Incident Response for Business Professionals (IRBIZ™)	This course covers incident response methods and procedures are taught in alignment with industry frameworks such as US-CERT's NCISP (National Cyber Incident Response Plan), and Presidential Policy Directive (PPD) 41 on Cyber Incident Coordination Policy. It is ideal for candidates who have been tasked with managing compliance with state legislation and other regulatory requirements regarding incident response, and for executing standardized responses to such incidents. The course introduces procedures and resources to comply with legislative requirements regarding incident response. This course is designed to assist students in preparing for the CertNexus Incident Responder Credential (CIR-110). What you learn and practice in this course can be a significant part of your preparation.	Security	1	IRBIZ	\$ 695
CyberSAFE: End User Security	Welcome to CyberSAFE: End User Security (Exam CBS-410). Regardless of your computer experience, this class will help you become more aware of technology-related risks and what you can do to protect yourself and your organization from them.	Security	0.5	CyberSafe	\$ 295
CyberSec First Responder (CFR)	This course covers network defense and incident response methods, tactics, and procedures that are in alignment with industry frameworks such as NIST 800-61r2 (Computer Security Incident Handling Guide), US-CERT's National Cyber Incident Response Plan (NCIRP), and Presidential Policy Directive (PPD)-41 on Cyber Incident Coordination, NIST 800.171r2 (Protecting Controlled Unclassified Information in Nonfederal Systems and Organizations). It is ideal for candidates who have been tasked with the responsibility of monitoring and detecting security incidents in information systems and networks, and for executing standardized responses to such incidents. The course introduces tools, tactics, and procedures to manage cybersecurity risks, defend cybersecurity assets, identify various types of common threats, evaluate the organization's security, collect and analyze cybersecurity intelligence, and remediate and report incidents as they occur. This course provides a comprehensive methodology for individuals responsible for defending the cybersecurity of their organization. This course is designed to assist students in preparing for the CertNexus CyberSec First Responder (Exam CFR-410) certification examination. What you learn and practice in this course can be a significant part of your preparation. Purchase of this course includes the associated exam voucher.	Security	5	CyberSec	\$ 3,495
CyberSec First Responder – Advanced (CFR-A)	This course takes cybersecurity practice to the next level. It is an advanced experience that builds upon the defensive skills and knowledge taught by the CyberSec First Responder® (Exam CFR-410) course. It is an applied experience in that it almost entirely consists of hands-on exercises featuring many different tools and environments.	Security	5	CyberSec	\$ 3,475
Certified Internet of Things (IoT) Practitioner (CIoTP)	In this course, students will learn general strategies for planning, designing, developing, implementing, and maintaining an IoT system through various case studies and by assembling and configuring an IoT device to work in a sensor network. Students will create an IoT device based on an ESP8266 microcontroller, implementing various common IoT features, such as analog and digital sensors, a web-based interface, MQTT messaging, and data encryption. This course prepares students for taking the CertNexus Certified Internet of Things (IoT) Practitioner (Exam ITP-110). This course includes an exam voucher.	Security	3	IoT	\$ 2,085
IoT for Business Professionals (IoTBIZ™)	The Internet of Things (IoT) allows organization to collect an extraordinary volume of data and new analysis tools can enable you to use this data to make well-informed decisions to be made quickly. But before you can successfully plan and implement an IoT solution, you must understand the various factors that will drive your decisions. Putting IoT systems into place can be a complicated proposition with unique considerations distinctly different from traditional IT solutions. This course will familiarize you with IoT components, understand the challenges that you may face, and make design decisions about your IoT projects. This course prepares students for taking the CertNexus® IoTBIZ Credential (IOZ-110). This course includes a FREE exam voucher for IOZ-110.	Security	0.5	IoT	\$ 350
Cisco Implementing Cisco Enterprise Advanced Routing and Services v1 (ENARSI)	The Implementing Cisco Enterprise Advanced Routing and Services (ENARSI) v1.0 gives you the knowledge you need to install, configure, operate, and troubleshoot an enterprise network. This course covers advanced routing and infrastructure technologies, expanding on the topics covered in the Implementing and Operating Cisco Enterprise Network Core Technologies (ENCOR)v1.0 course.	Networking & Wireless	5	Enterprise Network	\$ 4,295
Cisco Implementing and Operating Cisco Enterprise Network Core Technologies v1.3 (ENCOR)	This course helps prepare you to take the exam, 300-410 Implementing Cisco Enterprise Advanced Routing and Services (ENARSI), which leads to the new CCNP Enterprise and Cisco Certified Specialist—Enterprise Advanced Infrastructure Implementation certifications.	Networking & Wireless	5	Enterprise Network	\$ 4,295
Cisco Implementing and Operating Cisco Enterprise Network Core Technologies v1.3 (ENCOR)	The Implementing and Operating Cisco Enterprise Network Core Technologies (ENCOR) v1.3 training gives you the knowledge and skills needed to install, configure, operate, and troubleshoot an enterprise network and introduces you to overlay network design by using SD-Access and SD-WAN solutions. You'll also learn to understand and implement security principles and automation and programmability within an enterprise network. This course also prepares you for the 350-401 Implementing Cisco Enterprise Network Core Technologies (ENCOR) exam.	Networking & Wireless	5	Enterprise Network	\$ 4,295
Cisco Implementing and Administering Cisco Solutions v2 (CCNA)	The Implementing and Administering Cisco Solutions (CCNA) v2.0 course gives you a broad range of fundamental knowledge for all IT careers. Through a combination of lecture, hands-on labs, and self-study, you will learn how to install, operate, configure, and verify basic IPv4 and IPv6 networks. The course covers configuring network components such as switches, routers, and wireless LAN controllers; managing network devices; and identifying basic security threats. The course also gives you a foundation in network programmability, automation, and software-defined networking. This course helps you prepare to take the 200-301 Cisco® Certified Network Associate (CCNA®) exam. By passing this one exam, you earn the CCNA certification.	Networking & Wireless	5	CCNA	\$ 4,195
Cisco Engineering Cisco Meraki Solutions (ECMS)	The course qualifies for 30 Cisco Continuing Education Credits (CE) towards recertification. The Engineering Cisco Meraki Solutions training helps you gain the core knowledge and skills needed to deploy, plan, design, implement, and operate complex Cisco Meraki solutions. This training combines Engineering Cisco Meraki Solutions Part 1 and 2 trainings. This training helps prepare you for roles focused on implementing, securing, and managing Cisco Meraki™ based networks from a centralized dashboard. Topics covered include Cisco Meraki's cloud-based solutions, understanding of network security protocols, design of scalable architectures, and application of troubleshooting strategies.	Networking & Wireless	4	ECMS	\$ 3,795
Cisco Implementing Cisco Enterprise Wireless Networks v2 (ENWLSI)	The Implementing Cisco Enterprise Wireless Networks (ENWLSI) training helps you implement network settings to provide a secure wireless network infrastructure and troubleshoot any related issues. The goal of this 5-day instructor-led training is to prepare you to secure and implement the wireless infrastructure, and use Cisco Identity Service Engine (ISE), Cisco Prime Infrastructure (PI), Cisco DNA Center, Cisco Spaces, and Cisco Connect Mobile Experience to monitor and troubleshoot network issues. This training provides you with hands-on labs to reinforce concepts including deploying Cisco Catalyst 9800 Wireless Controller Release IOS-XE Bengaluru 17.6.3, Cisco Digital Network Architecture (DNA) Center Release 2.3.3, Cisco Prime Infrastructure Release 3.5, Cisco Spaces, Cisco CMX Release 10.5, features, and Cisco Identity Services Engine (ISE) Release 3.0.	Networking & Wireless	5	ENWLSI	\$ 4,295
Implementing and Operating Cisco Security Core Technologies (SCOR)	The Implementing and Operating Cisco Security Core Technologies (SCOR) training helps you gain the skills and technologies needed to implement core Cisco security solutions. This training will ready you to provide advanced threat protection against cybersecurity attacks and prepare you for senior-level security roles.	Networking & Wireless	5	SCOR	\$ 4,295
Implementing and Configuring Cisco Identity Services Engine (SISE)	The Implementing and Configuring Cisco Identity Services Engine (SISE) v4.0 course teaches you to deploy and use Cisco® Identity Services Engine (ISE) v3.x, an identity and access control policy platform that simplifies the delivery of consistent, highly secure access control across wired, wireless, and VPN connections. This 5-day hands-on course provides you with the knowledge and skills to implement and apply Cisco ISE capabilities to support use cases for Zero Trust security posture. These use cases include tasks such as policy enforcement, profiling services, web authentication and guest access services, BYOD, endpoint compliance services, and Terminal Access Controller Access Control Server (TACACS+) device administration. Through hands-on practice via lab exercises, you will learn how to use Cisco ISE to gain visibility into what is happening in your network, streamline security policy management, and contribute to operational efficiency.	Networking & Wireless	5	SISE	\$ 3,995
Certified CMMC Professional (CCP)	This training prepares you for the 350-701 SCOR v1.0 exam. If passed, you earn the Cisco Certified Specialist - Security Core certification and satisfy the core exam requirement for the Cisco Certified Network Professional (CCNP) Security and Cisco Certified Internetwork Expert (CCIE) Security certifications. This training also earns you 64 Continuing Education (CE) credits towards recertification.	Security	5	CMMC Certified Professional	\$ 2,995
Certified CMMC Assessor (CCA)	The Cybersecurity Maturity Model Certification (CMMC) program provides a standard model and process for conducting a conformity assessment of Department of Defense (DoD) suppliers and service providers. Organizations wanting to provide products and services to the DoD will be required to demonstrate their cybersecurity competency and compliance under the CMMC program.	Security	5	CMMC Assessor	\$ 2,995
CMMC for Business Professionals: A Practical Guide to Getting Ready for CMMC	A Certified CMMC Assessor (CCA) applies a rigorous Assessment Process to ensure the relevant security controls have been effectively implemented and that there is evidence that these controls can be sustained. This course covers identifying the scope of an Assessment, assessing the CMMC Level 2 practices, and using an established process and workflow to enable efficiencies during an Assessment.	Security	1	CMMC	\$ 595
CompTIA Cloud Essentials+	The Cybersecurity Maturity Model Certification (CMMC), managed by The Cyber AB (formerly known as the CMMC Accreditation Body or the CMMC-AB), is a program through which an organization's cybersecurity program maturity is measured by their initial and ongoing compliance with applicable cybersecurity practices, as well as their integration of corresponding policies and plans into their overall business operations. Once rule-making has concluded and CMMC 2.0 has been implemented, all organizations providing products or services to the United States Department of Defense (DoD) must comply with the requirements of their applicable CMMC Level. This course provides a complete review of the key elements of this important program and will entitle you to a CMMC Trailblazer badge.	Cloud	3	Cloud Essentials+	\$ 1,485

Course Title	Description	Category	Course Length in Days	Product	Retail Price
CompTIA Cloud+	In this course, you will learn how to implement, maintain, and deliver cloud technologies including network, storage, and virtualization technologies to create cloud solutions.	Cloud	5	Cloud+	\$ 2,495
CompTIA Data+	CompTIA Data+ is an early-career data analytics certification for professionals tasked with developing and promoting data-driven business decision-making. CompTIA Data+ gives you the confidence to bring data analysis to life. As the importance for data analytics grows, more job roles are required to set context and better communicate vital business intelligence. Collecting, analyzing, and reporting on data can drive priorities and lead business decision-making.	Data & Analytics	5	CompTIA	\$ 2,495
CompTIA DataSys+	This course can benefit you in two ways. If you intend to pass the CompTIA DataSys+ [Exam D50-001] certification examination, this course can be a significant part of your preparation. But certification is not the only key to professional success in the field of database administration. Today's job market demands individuals with demonstrable skills, and the information and activities in this course can help you build your database administration skill set so that you can confidently perform your duties in any DBA role.	Data & Analytics	5	DataSys+	\$ 2,495
CompTIA Linux+	The Official CompTIA® Linux+® courseware builds on your existing experience with systems operations and administration to provide you with the knowledge and skills required to configure, manage, operate, and troubleshoot a Linux environment by using security best practices, scripting, and automation. This course will also prepare you for the Exam XK0-005.	Developer	5	Linux+	\$ 2,495
CompTIA Network+	CompTIA's Network+ certification is a foundation-level certification designed for IT professionals with around one year of experience, whose job role is focused on network administration. The CompTIA Network+ exam will certify the successful candidate has the knowledge and skills required to troubleshoot, configure, and manage common network devices; establish basic network connectivity; understand and maintain network documentation; identify network limitations and weaknesses; and implement network security, standards, and protocols. The candidate will have a basic understanding of enterprise technologies, including cloud and virtualization technologies. The Official CompTIA® Network+® [Exam N10-008]: will teach you the fundamental principles of installing, configuring, and troubleshooting network technologies and help you to progress a career in network administration. In this course, you will build on your existing user-level knowledge and experience with personal computer operating systems and networks to master the fundamental skills and concepts that you will need to use on the job in any type of networking career.	Networking & Wireless	5	Network+	\$ 2,495
CompTIA Server+	This course builds on existing professional experience with personal computer hardware support to present the next tier of skills & concepts students will use on the job when administering any type of network server.	Networking & Wireless	5	Server+	\$ 2,495
CompTIA IT Fundamentals+	This course will prepare participants to take the FCD-U61 exam to obtain the IT Fundamentals+ certification and help participants learn some of the basic principles and techniques of providing PC, mobile, applications, and network support.	Networking & Wireless	5	Fundamentals+	\$ 2,495
CompTIA A+	CompTIA A+ certified professionals are proven problem solvers. They support today's core technologies from security to cloud to data management and more. CompTIA A+ is the industry standard for launching IT careers into today's digital world. It is the only industry recognized credential with performance-based items to prove pros can think on their feet to perform critical IT support tasks in the moment. It is trusted by employers around the world to identify the go-to person in end point management and technical support roles. CompTIA A+ is regularly re-invented by IT experts to ensure that it validates core skills and abilities demanded in the workplace.	Networking & Wireless	5	A+	\$ 2,495
CompTIA A+ Part 1	CompTIA A+ certified professionals are proven problem solvers. They support today's core technologies from security to cloud to data management and more. CompTIA A+ is the industry standard for launching IT careers into today's digital world. It is the only industry-recognized credential with performance-based items to prove pros can think on their feet to perform critical IT support tasks in the moment. It is trusted by employers around the world to identify the go-to person in end-point management and technical support roles. CompTIA A+ is regularly re-invented by IT experts to ensure that it validates core skills and abilities demanded in the workplace.	Networking & Wireless	5	A+	\$ 2,495
CompTIA A+ Part 2	CompTIA A+ certified professionals are proven problem solvers. They support today's core technologies from security to cloud to data management and more. CompTIA A+ is the industry standard for launching IT careers into today's digital world. It is the only industry recognized credential with performance-based items to prove pros can think on their feet to perform critical IT support tasks in the moment. It is trusted by employers around the world to identify the go-to person in end point management and technical support roles. CompTIA A+ is regularly re-invented by IT experts to ensure that it validates core skills and abilities demanded in the workplace. This course follows after the A+ Part 1 course and prepares you for the A+ Core 2 exam 220-1101.	Networking & Wireless	5	A+	\$ 2,495
CompTIA Project+	In this course, students will apply recognized practices of project management and understand a project's life cycle and roles and skills necessary to effectively initiate, plan, execute, monitor and control, and close a project.	Project Management	5	Project+	\$ 2,495
CompTIA Security+	CompTIA Security+ is a global certification that validates the baseline skills necessary to perform core security functions and is the first security certification a candidate should earn.	Security	5	Security+	\$ 2,495
CompTIA Advanced Security Practitioner (CASP+)	CompTIA Security+ establishes the core knowledge required of any cybersecurity role and provides a springboard to intermediate-level cybersecurity jobs.	Security	5	CASP+	\$ 3,295
CompTIA Cybersecurity Analyst (CySA+)	In this course, students will examine advanced security concepts, principles, and implementations that pertain to enterprise level security.	Security	5	CySA+	\$ 2,495
CompTIA PenTest+ (PenTest)	The course introduces tools and tactics to manage cybersecurity risks, identify various types of common threats, evaluate the organization's security, collect and analyze cybersecurity intelligence, and handle incidents as they occur.	Security	5	PenTest+	\$ 3,295
Crystal Reports 2016 - Part 1	Security remains one of the hottest topics in IT and other industries. It seems that each week brings news of some new breach of privacy or security. As organizations scramble to protect themselves and their customers, the ability to conduct penetration testing is an emerging skill set that is becoming ever more valuable to the organizations seeking protection, and ever more lucrative for those who possess these skills. In this course, you will be introduced to some general concepts and methodologies related to pen testing, and you will work your way through a simulated pen test for a fictitious company.	Data & Analytics	2	Crystal Reports	\$ 990
Crystal Reports 2016 - Part 2	In this course, students will create complex reports & data sources using the tools in Crystal Reports 2016. Students will not only create more complex reports including sub-reports and cross-tabs, but will also increase their speed and efficiency.	Data & Analytics	2	Crystal Reports	\$ 990
NCSPP® 800-53 Practitioner Certificate	The NCSPP® 800-53 Specialist looks at the impact of adapting a principled approach to enterprise risk management framework to better support cybersecurity decisions within the context of the NIST 800-53 informative reference. It guides students on the best approach to adapt, implement, and operate (AIO) a comprehensive cybersecurity program that integrates into existing organizational capabilities incorporating NIST 800-53. Study includes lectures, informative supplemental reference materials, workshops, and a formal examination - workshops are a critical aspect of the course and develop examinable material. Accredited through APMG International, certified in the UK by the National Cyber Security Centre (NCSC) and listed as qualified cyber training by Department of Homeland Security Cybersecurity and Infrastructure Security Agency (DHS CISA) in the US, the NIST Cyber Security Professional (NCSPP®) training program teaches individuals and organizations how to engineer, operationalize and continually improve a NIST Cyber Security Framework (NIST-CSF) Program.	Security	5	NIST	\$ 3,655
NCSPP® Foundation Certificate	Accredited through APMG International, certified in the UK by the National Cyber Security Centre (NCSC) and listed as qualified cyber training by Department of Homeland Security Cybersecurity and Infrastructure Security Agency (DHS CISA) in the USA, the NIST Cyber Security Professional (NCSPP®) training program teaches individuals and organizations how to engineer, operationalize and continually improve a NIST Cybersecurity Framework program. This NCSPP® Foundation Certificate course is designed to teach IT, Business and Cybersecurity professionals the fundamentals of digital transformation, cyber security risk management and the NIST Cybersecurity Framework (NIST-CSF). Accredited through APMG International, certified in the UK by the National Cyber Security Centre (NCSC) and listed as qualified cyber training by Department of Homeland Security Cybersecurity and Infrastructure Security Agency (DHS CISA) in the US, the NIST Cyber Security Professional (NCSPP®) training program teaches individuals and organizations how to engineer, operationalize and continually improve a NIST Cyber Security Framework (NIST-CSF) Program.	Security	2	NIST	\$ 2,295
Data Literacy	Data literacy is the ability to read, understand, create, and communicate data as information. Much like literacy as a general concept, data literacy focuses on the competencies involved in working with data. This Data Literacy training is designed to give you a high level overview of the key topics in Data Science and Machine Learning.	Data & Analytics	1	Data Literacy	\$ 795

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DevOps Foundation	The course includes the latest thinking, principles and practices from the DevOps community including real-world case studies from high performing organizations including ING Bank, Ticketmaster, Capital One, Alaska Air, Target, Fannie Mae, Societe Generale, and Disney that engage and inspire learners, leveraging multimedia and interactive exercises that bring the learning experience to life, including the Three Ways as highlighted in the Phoenix Project by Gene Kim and the latest from the State of DevOps report. Learners will gain an understanding of DevOps, the cultural and professional movement that stresses communication, collaboration, integration, and automation to improve the flow of work between software developers and IT operations professionals. The course is designed for a broad audience, enabling those on the business side to obtain an understanding of Kubernetes and Containers. Those on the technical side will obtain an understanding as to the business value of DevOps to reduce cost (15-25% overall IT cost reduction) with increased quality (50-70% reduction in change failure rate) and agility (up to 90% reduction in provision and deployment time) to support business objectives in support of digital transformation initiatives. NOTE: This course will earn you 14 PDUs. This course provides an introduction to Agile Service Management, the application, and integration of agile thinking into service management processes and process design projects. Agile thinking improves IT's effectiveness and efficiency and enables IT to continue to deliver value in the face of changing requirements.	Developer	2	DevOps	\$ 1,495
Certified Agile Service Manager (CASM)®	This comprehensive course addresses testing in a DevOps environment and covers concepts such as the active use of test automation, testing earlier in the development cycle, and instilling testing skills in developers, quality assurance, security, and operational teams. The course is relevant for every modern IT professional involved in defining or deploying a DevOps testing strategy for their organization, as test engineering is the backbone of DevOps and the primary key for successful DevOps pipeline to support digital transformation. Actionable and exciting exercises will be used to apply the concepts covered in the course and sample documents, templates, tools, and techniques will be provided to leverage after the class. This certification positions learners to successfully complete the Continuous Testing Foundation exam.	Developer	2	Agile	\$ 1,590
DevOps Continuous Testing Foundation (CTF)™	The DevOps Leader course is a unique and practical experience for participants who want to take a transformational leadership approach and make an impact within their organization by implementing DevOps. Leading people through a cultural transformation requires new skills, innovative thinking, and transformational leadership. Leaders up, down and across the IT organization must align and collaborate to break down silos and evolve the organization. The course highlights the human dynamics of cultural change and equips participants with practices, methods, and tools to engage people across the DevOps spectrum through the use of real-life scenarios and case studies. Upon completion of the course, participants will have tangible takeaways to leverage when back in the office such as understanding Value Stream Mapping.	Developer	2	DevOps	\$ 1,495
DevOps Leader (DOL)®	In this course, students will gain a solid understanding of the leadership requirements for successful DevOps adoption at both the tactical and strategic levels for those who help design, influence, implement and motivate the cultural transformation. The SRE (Site Reliability Engineering) Foundation course is an introduction to the principles & practices that enable an organization to reliably and economically scale critical services. Introducing a site-reliability dimension requires organizational re-alignment, a new focus on engineering & automation, and the adoption of a range of new working paradigms. The course highlights the evolution of SRE and its future direction, and equips participants with the practices, methods, and tools to engage people across the organization involved in reliability and stability evidenced through the use of real-life scenarios and case stories. Upon completion of the course, participants will have tangible takeaways to leverage when back in the office such as understanding, setting and tracking Service Level Objectives (SLO's). The course was developed by leveraging key SRE sources, engaging with thought-leaders in the SRE space and working with organizations embracing SRE to extract real-life best practices and has been designed to teach the key principles & practices necessary for starting SRE adoption.	Developer	2	DevOps	\$ 1,495
DevSecOps Foundation	Do you possess an analytical mind? Is critical thinking a part of who you are? Then you've come to the right place. A Certified Threat Intelligence Analyst (CTIA) acts as a force multiplier for organizations looking to reinforce their cyber defense security measures. Threat intelligence is akin to what conventional intelligence agencies across the world engage in to perceive and neutralize threats before any harm can be done. As a certified threat intelligence analyst, you'll be at the vanguard of your organization's cybersecurity ecosystem, keeping a 360 degree vigil on existing and foreseen/unforeseen threats. The Certified Threat Intelligence Analyst (CTIA) program is designed and developed in collaboration with cybersecurity and threat intelligence experts across the globe. The aim is to help organizations hire qualified cyber intelligence trained professionals to identify and mitigate business risks by converting unknown internal and external threats into quantifiable threat entities and stop them in their tracks. Much like a 'hunter-killer' team, you'll be deployed as a 'Blue Team' operative, tasked with threat identification, and asked to employ the tools at hand to thwart active and potential cyberattacks. The CSOU program is designed to educate students on the safe operation of computers, devices, and networks by focusing on the more practical aspects of networking and security, allowing them to expand their skills. Students will develop a fundamental understanding of computer, device, and network security issues, including identity theft, credit card fraud, online banking phishing scams, malware, loss of sensitive information, and social engineering. This certification is an excellent complement to educational offerings for knowledge workers and end-users interested in becoming secure power users.	Developer	2	DevOps	\$ 1,495
DevOps Site Reliability Engineering (SRE) Foundation™	EC-Council Certified Threat Intelligence Analyst (CTIA)	Security	3	CTIA	\$ 2,097
EC-Council Certified Secure Computer User (CSOU) v3	The CCISO Certification is an industry-leading program that recognizes the real-world experience necessary to succeed at the highest executive levels of information security. Bringing together all the components required for a C-Level positions, the CCISO program combines audit management, governance, IS controls, human capital management, strategic program development, and the financial expertise vital to leading a highly successful IS program. The job of the CISO is far too important to be learned by trial and error. Executive level management skills are not areas that should be learned on the job. Material in the CCISO Program assumes a high-level understanding of technical topics and doesn't spend much time on strictly technical information, but rather on the application of technical knowledge to an information security executive's day-to-day work. The CCISO aims to bridge the gap between the executive management knowledge that CISOs need and the technical knowledge that many sitting and aspiring CISOs have. This can be a crucial gap as a practitioner endeavors to move from mid-management to upper, executive management roles. Much of this is traditionally learned as on the job training, but the CCISO Training Program can be the key to a successful transition to the highest ranks of information security management.	Security	2	CSOU	\$ 1,095
EC-Council Certified Chief Information Security Officer (C CISO)	Certified Network Defender (CND) is a vendor-neutral, hands-on, instructor-led comprehensive network security certification training program. It is a skills-based, lab intensive program based on a job-task analysis and cybersecurity education framework presented by the National Initiative of Cybersecurity Education (NICE). The course has also been mapped to global job roles and responsibilities and the Department of Defense (DoD) job roles for system/network administrators. The course is designed and developed after extensive market research and surveys. CEH provides an in-depth understanding of ethical hacking phases, various attack vectors, and preventative countermeasures. It will teach you how hackers think and act maliciously so you will be better positioned to setup your security infrastructure and defend against future attacks. An understanding of system weaknesses and vulnerabilities helps organizations strengthen their system security controls to minimize the risk of an incident. CEH was built to incorporate a hands-on environment and systematic process across each ethical hacking domain and methodology, giving you the opportunity to work towards proving the required knowledge and skills needed to achieve the CEH credential. You will be exposed to an entirely different posture toward the responsibilities and measures required to be secure. Now in its 12th version, CEH continues to evolve with the latest operating systems, tools, tactics, exploits, and technologies. EC-Council's C HFI program prepares cybersecurity professionals with the knowledge and skills to perform effective digital forensics investigations and bring their organization into a state of forensic readiness. Establishing the forensics process, lab, evidence handling procedures, and investigation techniques are required to validate/triage incidents and point the incident response teams in the right direction. Forensic readiness is crucial as it can differentiate between a minor incident and a major cyber-attack that brings a company to its knees. EC-Council's C CT certification immerses students in well-constructed knowledge transfer. Training is accompanied by critical thinking challenges and immersive lab experiences that allow candidates to apply their knowledge and move into the skill development phase in the class itself. Upon completing the program, C CT-certified professionals will have a strong foundation in cybersecurity principles and techniques as well as hands-on exposure to the tasks required in real-world jobs.	Security	4	CCISO	\$ 3,495
EC-Council Certified Network Defender (CND)	EC-Council Certified Ethical Hacker (CEH) v13	Security	5	CND	\$ 3,495
EC-Council Certified Ethical Hacker (CEH) v13	EC-Council Computer Hacking Forensics Investigator (CHFI) v11	Security	5	CHFI	\$ 3,495
EC-Council Computer Hacking Forensics Investigator (CHFI) v11	EC-Council Certified Cybersecurity Technician (C CT)	Security	5	C CT	\$ 3,495
EC-Council Certified Cybersecurity Technician (C CT)	In this course, students will create a Google Analytics account, create multiple web properties, & tag website pages with code. Students will then create multiple views for collecting & analyzing data, and create filters & funnels for your views.	Data & Analytics	1	Analytics	\$ 395
Google Analytics - Foundation	This course is an introduction to QuickBooks. Students will be introduced to the basic features and functionality in QuickBooks and will learn how to use QuickBooks to effectively track and manage their company's financial data and determine the health of the business. QuickBooks users will quickly learn the new features and functionality of QuickBooks 2015, 2016, 2018 or 2020.	Data & Analytics	2	QuickBooks	\$ 790
Get Going with QuickBooks	From reporting to automating tasks, working with more advanced features and accounts, this course moves beyond the basics and enables students to work with more advanced features in QuickBooks.	Data & Analytics	2	QuickBooks	\$ 790
Keep Going with QuickBooks					

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COBIT 2019 Foundation	COBIT 2019 builds on and integrates more than 25 years of development in this field, not only incorporating new insights from science, but also operationalizing these insights as practice. The heart of the COBIT framework updates COBIT principles while laying out the structure of the overall framework including: New concepts are introduced and terminology is explained—the COBIT Core Model and its 40 governance and management objectives provide the platform for establishing your governance program. The performance management system is updated and allows the flexibility to use maturity measurements as well as capability measurements. Introductions to design factors and focus areas offer additional practical guidance on flexible adoption of COBIT 2019, whether for specific projects or full implementation. From its foundation in the IT audit community, COBIT has developed into a broader and more comprehensive information and technology (I&T) governance and management framework and continues to establish itself as a generally accepted framework for I&T governance.	IT Service Management	2	Security	\$ 1,330
Certified Information Systems Auditor (CISA)	In this course, students will evaluate organizational policies, procedures, and processes to ensure that an organizations information systems align with its overall business goals and objectives.	Security	5	Security	\$ 3,250
Certified Information Security Manager (CISM)	In this course, students will establish processes to ensure that information security measures align with established business needs.	Security	3	CISM	\$ 1,995
Certified in Risk and Information Systems Control (CRISC)	The CRISC course is designed for those who have experience with risk identification, assessment, and evaluation; risk response; risk monitoring; information systems control design and implementation; and information systems control monitoring and maintenance.	Security	3	Security	\$ 2,037
Certified Information Security Systems Professional (CISSP)	In this course, students will expand upon their knowledge by addressing the essential elements of the 8 domains that comprise a Common Body of Knowledge (CBK) [®] for information systems security professionals.	Security	5	Security	\$ 3,395
Certified Cloud Security Professional (CCSP)	The goal of the course is to prepare professionals for the challenging CCSP exam by covering the objectives of the exam based on the six domains as defined in the (ISC) ² CCSP common body of knowledge.	Security	5	Security	\$ 4,549
Healthcare Information Security and Privacy Practitioner (HCISPP)	This class is based on the six HCISPP domains of the (ISC) ² Common Body of Knowledge (CBK), ensuring students successfully prepare for the HCISPP exam and enhance their overall competencies in healthcare security and privacy.	Security	3	Healthcare	\$ 2,037
Introduction to Java 9	This is a five-day, comprehensive, and hands-on training course geared for developers who have little or no prior working knowledge of object-oriented programming languages, such as those working on C, COBOL, 4GL, etc.	Developer	5	Java	\$ 3,495
Advanced Java 9	This course provides an in-depth treatment of the many significant Java 9 features and updates, with the goal of demonstrating how these features can be used to improve the performance and functionality of Java applications.	Developer	4	Java	\$ 2,796
JavaScript Essentials with JQuery	JavaScript Essentials with JQuery provides an introduction to and experience working with the JavaScript programming language in the environment it's used in the most: the browser.	Developer	5	JavaScript	\$ 3,495
Business Relationship Management Professional (BRMP [®]) Training	The Business Relationship Management Professional (BRMP) training and certification course will provide you with a foundational understanding of business relationship management (BRM). This course provides the "why" business relationship management is critical to your organization and "what" a BRM does to add value to your organization. This interactive course includes discussions and real-life exercises that will provide you with the opportunity to apply the learning to your unique organizational situations and allow you to show immediate value in your Business Relationship Management (BRM) role, as well as prepare you for the BRMP Certification exam.	Business Analysis	3	Leadership & Professional Development	\$ 1,995
	Exam fee included in the cost of the course				
Time Management & Goal Setting	Time management training most often begins with setting goals and staying focused. The process of planning and controlling how much time to spend on specific activities. The ability to prioritize tasks to maximize personal efficiency in the workplace and decide which order to tackle tasks and chores to make sure you complete them on schedule.	Leadership & Professional Development	2	Essential Personal & Workplace Skills	\$ 1,150
	Effectively using goals and the ability to break down into a project, create an action plan, or a simple task list will improve your ability to manage your time. Learn to deal with a constant barrage of technology, people, and tasks that can contribute to that disorganization. Many people find that they move from one task to another, trying to get everything done, but often fall short.				
	You will learn how to make the most of your time by getting a handle on your workflow, workspace, using your planner effectively, and delegating some of your work to other people.				
Change Management Foundation Certification Prep (APMG)	The benefits of effective change management are considerable, both for organizations and the people in them. The costs of poor change management are equally compelling. The Change Management Certification has been developed by APMG in partnership with the Change Management Institute (CMI), an independent, global professional association of change managers. Together they have developed a professional 'body of knowledge' for the discipline of change management which provides an independent benchmark for the professional knowledge expected of an effective change manager.	Leadership & Professional Development	3	Leadership & Professional Development	\$ 1,795
Change Management Practitioner Certification Prep (APMG)	In our current business environment, change is relentless. While this can be challenging, it also presents opportunities. By effectively managing change, organizations improve their performance and achieve their goals. The purpose of the Practitioner certification is to confirm whether the candidate has achieved sufficient know-how to apply and tailor Change Management guidance in a given organizational change situation. A successful Practitioner candidate should be able to apply the change management approaches and techniques learned to a real change initiative.	Leadership & Professional Development	2	Leadership & Professional Development	\$ 1,495
Project Communications and Stakeholder Management	This course, based on PMI's PMBOK [®] Guide, Sixth Edition, focuses on both improving the efficiency and effectiveness of all project-related communications, from initial planning through closure. It also examines best practices for identifying and engaging stakeholders, a critical component for successful project. Participants will apply all course principles to a work-related case study taken directly from their work environment. NOTE: This course will earn you 14 PDUs.	Leadership & Professional Development	2	Project Management	\$ 1,190
Influencing Without Authority	Collaborative environments largely rely on influence, not authority. Participants will learn and practice tips, tools, and techniques to influence others. Organizations with effective influencers enjoy better collaboration among stakeholders, improved trust among team members, and improved ability to move the organization forward to achieve business goals.	Leadership & Professional Development	1	Leadership & Professional Development	\$ 795
Facilitation Skills Workshop	An effective facilitator helps a group accomplish a goal, such as understand or solve a problem, explore opportunities, define requirements, make decisions, or other objectives. The ability to keep the group on task to achieve the goal is the value a good facilitator brings to an organization. The investment in developing facilitation skills is rewarded with increased leadership capabilities, more effective time management in meetings and other group settings, and improved likelihood of achieving team and business goals.	Leadership & Professional Development	1	Leadership & Professional Development	\$ 795
Navigating Difficult Conversations	This course provides a framework and techniques to help develop actions when facing difficult conversations. Students will gain confidence in their ability to constructively address stressful situations. They will also assess their own conflict management styles and learn tools and techniques to reframe discussions to yield more productive outcomes.	Leadership & Professional Development	1	Leadership & Professional Development	\$ 795
	Note: This course will earn you 7 PDUs.				
Problem Solving and Decision Making	Understanding how to quickly address problems and bring your project team to a consensus is a crucial skill for Project Managers if they want to stay ahead of the curve. This course will help you unlock the key principles necessary to keep your projects moving forward.	Leadership & Professional Development	1	Leadership & Professional Development	\$ 795
	This course is part of the PMI Talent Triangle Fast Pass bundle and fulfills the Strategic and Business Management segment (8 PDUs) of the PMI Talent Triangle for PMP credential holders.				
Organizational Change Management	All projects introduce change into organizations which invariably change the way stakeholders work. Organizational change management (OCM) is about the people side of change – helping them let go of old practices and embrace the new. Through this interactive workshop, you will learn techniques to clearly define the change, generate support, assess organizational readiness, develop a change management plan, effectively address resistance, and identify the critical success factors to sustain the change once it is implemented. In short, you will leave class ready to participate as a valuable change agent in any change initiative.	Leadership & Professional Development	1	Leadership & Professional Development	\$ 795
	Note: This course will earn you 7 PDUs.				
Negotiation Skills	Being able to negotiate well is critical for any project professional. You need to clarify what you hope to gain from negotiating, as well as understand the other side's objectives to reach a mutually beneficial result. This course provides essential tips on how to prepare for negotiation, including managing emotions and understanding what all parties contribute to the process. You will also learn the difference between positions and interests and how to bargain to generate options to find the win-win. The course provides an opportunity to apply concepts taught to a real-life situation and to practice negotiating in a safe environment.	Leadership & Professional Development	1	Leadership & Professional Development	\$ 795
	Note: This course will earn you 7 PDUs.				
Organizational Communication	This course teaches basic communication terms and organization basics. Students will learn how to communicate effectively, motivate employees, overcome communication barriers, develop leadership habits, understand how communication flows within an organization, develop networks, and identify the roles that individuals fulfill in an organization. Course activities also cover applying technology to organizational communication, discussing innovation and change, examining how environmental context affects communication, and discussion how power and politics affect an organization. Students will also learn how to manage change, stress, conflict, and empower individuals. The manual is designed for quick scanning in the classroom and filled with interactive exercises that help ensure student success.	Leadership & Professional Development	1	Leadership & Professional Development	\$ 435
Effective Management	In this course, students will gain an understanding of the basic fundamentals of becoming an effective manager for their team.	Leadership & Professional Development	1	Leadership & Professional Development	\$ 395

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Mastering Meaningful Engagement	What's the difference between good engagement and incredible engagement? How do you know when your audience, employees, or teammates are committed to everything you say and do? The answer is Authentic Engagement. When you notice amazing leaders, you will notice they possess all seven of these traits, regardless of whether they have been in the profession twenty years or twenty weeks. This course is the map toward shaping the next wave of leaders, regardless of style, audience, or modality! The question is: Are you ready to embark on your voyage? In this course, you will learn how to authentically engage others, build a more purposeful message that resonates, and learn the strategies to gain stronger engagement and input back from the people you work with. Private classes on this topic are available. We can address your organization's issues, time constraints, and save you money, too. Contact us to find out how.	Leadership & Professional Development	2	Center for Leadership & Development	\$ 1,195
Effective Interpersonal Communication for Business Professionals	To be successful in the workplace, you must be able to effectively communicate and cooperate with coworkers and external people. Private classes on this topic are available. We can address your organization's issues, time constraints, and save you money, too. Contact us to find out how.	Leadership & Professional Development	1	Center for Leadership & Development	\$ 395
Emotional Intelligence for Business Professionals	It was once believed that intelligence was the metric that would determine a person's success in the workplace. Intelligence matters because it contributes to your ability to do your job. But intelligence is not the best indicator of whether or not you'll succeed. Your ability to understand and manage your own emotions, and get along well with others, has at least as much impact on your performance and effectiveness as intelligence. In this course, you'll explore strategies to increase your awareness of your emotions, develop your ability to manage your emotions, and improve your social skills. Private classes on this topic are available. We can address your organization's issues, time constraints, and save you money, too. Contact us to find out how.	Leadership & Professional Development	1	Center for Leadership & Development	\$ 395
Developing Yourself as a Leader	You have transitioned from an individual contributor to a manager, or as an individual contributor, you've acquired practical skills to enhance your leadership abilities. When you want to take your leadership skills to the next level, you assess your leadership traits, develop your communication skills, and build your reputation. These strategies can increase your ability to effectively influence others and get results. Private classes on this topic are available. We can address your organization's issues, time constraints, and save you money, too. Contact us to find out how.	Leadership & Professional Development	1	Center for Leadership & Development	\$ 395
Effective Presentations	The ability to deliver presentations is vital to achieving advancement for yourself and for your ideas. Few skills in life will contribute to your success as much as presentation skills. Without a dynamic and coherent presentation, even stellar ideas can fail to convince your audience. In this course, you will learn to organize your ideas to create coherent and convincing oral presentations, while also utilizing available visual aids and using public-speaking techniques to strengthen your delivery. Private classes on this topic are available. We can address your organization's issues, time constraints, and save you money, too. Contact us to find out how.	Leadership & Professional Development	1	Center for Leadership & Development	\$ 435
Managing Conflict	An organization improves its likelihood of success by effectively managing conflict. As a leader within your organization, you share in that responsibility. This course will help you cultivate the skills necessary to help manage conflict and ultimately to decrease the presence of conflict in the workplace. Private classes on this topic are available. We can address your organization's issues, time constraints, and save you money, too. Contact us to find out how.	Leadership & Professional Development	1	Center for Leadership & Development	\$ 395
Practical Leadership	You have developed skills to be successful in your field. In this course, you will learn the practical skills you need to be an effective leader in your organization. Leadership enhances the skills employees at all levels need to be truly successful. When you learn practical leadership skills, you'll have the ability to motivate, coach, communicate with, and teach employees in such a way that they are more effective in their jobs and, as a result, you become more effective in your job. Private classes on this topic are available. We can address your organization's issues, time constraints, and save you money, too. Contact us to find out how.	Leadership & Professional Development	1	Center for Leadership & Development	\$ 395
Critical Facilitation Skills for Leaders	Students will learn how to develop and apply facilitation techniques to support their team at every stage of the team life cycle. Students will enhance their interpersonal competencies and observational abilities to deal with disruptions and more. Private classes on this topic are available. We can address your organization's issues, time constraints, and save you money, too. Contact us to find out how.	Leadership & Professional Development	2	Center for Leadership & Development	\$ 1,195
Writing for the Business Professional	In this course, you will learn the essential skills needed to organize your thoughts and select the best words and phrases to clearly convey them in writing. Private classes on this topic are available. We can address your organization's issues, time constraints, and save you money, too. Contact us to find out how.	Leadership & Professional Development	2	Center for Leadership & Development	\$ 1,195
Constructive Conflict Management	In this course, students will learn to recognize the warning signs that precede quarrels and how to mitigate their impact, as well as constructive ways to harness the differences between team members and shift them toward productive, positive outcomes. Private classes on this topic are available. We can address your organization's issues, time constraints, and save you money, too. Contact us to find out how.	Leadership & Professional Development	2	Center for Leadership & Development	\$ 1,195
Providing Outstanding Customer Service	This course offers practical tools and techniques to win clients, create loyal advocates for your business, and deliver excellent customer service. Private classes on this topic are available. We can address your organization's issues, time constraints, and save you money, too. Contact us to find out how.	Leadership & Professional Development	2	Center for Leadership & Development	\$ 1,195
Thinking with Critical Insight	Students will learn to explore challenges, defy incorrect assumptions, and look at things with new and differing perspectives, incorporating these insights into your thought processes, and enabling them to find solutions to even the most difficult tasks. Private classes on this topic are available. We can address your organization's issues, time constraints, and save you money, too. Contact us to find out how.	Leadership & Professional Development	2	Center for Leadership & Development	\$ 1,195
Developing Successful Interpersonal Skills	This course will prepare students for the collaborative situations inherent in every facet of business, whether working with colleagues, partners, vendors, or clients. Private classes on this topic are available. We can address your organization's issues, time constraints, and save you money, too. Contact us to find out how.	Leadership & Professional Development	1	Center for Leadership & Development	\$ 795
Leadership Excellence for Senior Management	To maximize performance and foster a healthy environment, senior managers must also motivate others, nurturing and utilizing the distinctive skills of each team member. Private classes on this topic are available. We can address your organization's issues, time constraints, and save you money, too. Contact us to find out how.	Leadership & Professional Development	2	Center for Leadership & Development	\$ 1,195
The Art of Effective Presentations	Whether speaking publicly or to a specific audience, your ability to build, develop and deliver a purposeful presentation is key to being able to convey your message and achieve your desired results. From open to close, it is crucial to learn the tools necessary to maintain engagement and to organize ideas to create coherent and convincing oral presentations. In this course, you will learn strategies to structure and develop presentation content focused on audience need and key points, identifying the areas in which you are most polished, as well as picking up hints and tips to address any gaps. Private classes on this topic are available. We can address your organization's issues, time constraints, and save you money, too. Contact us to find out how.	Leadership & Professional Development	2	Center for Leadership & Development	\$ 1,495
Prioritizing Your Time Effectively	Time is limited, so getting the most out of every minute is critical. In this course, students will learn to improve their focus, prioritize tasks, identify and avoid obstacles to staying on track, and develop strategies to get the most out of their time. Students will acquire time management tools and decision-making techniques to help focus on purpose and achieve your goals, balancing the needs of both business and personal life. Private classes on this topic are available. We can address your organization's issues, time constraints, and save you money, too. Contact us to find out how.	Leadership & Professional Development	2	Center for Leadership & Development	\$ 1,195
Accomplishing the Results You Want	Success is measured by results and results are only accomplished with effective planning efforts. Detailed plans and a captivating vision are important, but true accomplishment is in carrying your goals through to a winning outcome. In this workshop, you will learn how to find and strengthen your leadership voice and foster employee buy-in to exceed expectations while achieving the most positive outcome. Private classes on this topic are available. We can address your organization's issues, time constraints, and save you money, too. Contact us to find out how.	Leadership & Professional Development	1	Center for Leadership & Development	\$ 795
Becoming a Transformational Leader	This course will help students develop authentic leadership qualities that motivate and drive others to reach their full potential, and become the transformational leaders of the future. Private classes on this topic are available. We can address your organization's issues, time constraints, and save you money, too. Contact us to find out how.	Leadership & Professional Development	2	Center for Leadership & Development	\$ 1,195
Building Successful Work Relationships	In the interdependent workplace, we rely on each other to get things done. A professional network isn't something we can take for granted – mapping work relationships can be a complex task and understanding different behavioral styles takes effort - but it pays off! Good working relationships means more than just reducing conflict and misunderstandings. It also means building trust, increasing influence, and benefitting from the knowledge and advice of co-workers and senior managers. This workshop will help you develop relationship building skills so you can communicate who you are, what you need, and why you need it in a way that builds trust, respect, and a professional reputation. Private classes on this topic are available. We can address your organization's issues, time constraints, and save you money, too. Contact us to find out how.	Leadership & Professional Development	2	Center for Leadership & Development	\$ 1,195
Business Acumen For Leaders	Students will learn to understand the mechanics of the organization – reading and interpreting financials, making sound business decisions, and setting a course – while also developing the skills to guide and direct your workforce. Private classes on this topic are available. We can address your organization's issues, time constraints, and save you money, too. Contact us to find out how.	Leadership & Professional Development	1	Center for Leadership & Development	\$ 795

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Communicating Across Your Organization	Effective communication is how employees and management interact to reach organizational goals. Getting this right results in a happier, more engaged workforce who get more done. Unfortunately, there are often significant barriers – language, culture, distrust, distance – to effective communication. The activities and discussions in this workshop will help you identify the essential elements of effective communications within your organization and develop communication strategies that harness both interpersonal and organizational awareness to build trust, strengthen collaboration, and increase productivity. Private classes on this topic are available. We can address your organization's issues, time constraints, and save you money, too. Contact us to find out how.	Leadership & Professional Development	2	Center for Leadership & Development	\$ 1,195
Discovering Your Leadership Voice	Leaders inspire followership in others. Whether speaking conversationally or presenting before a group, a powerful leadership message delivered with impact and focused on the needs of the audience, can motivate and energize others. Private classes on this topic are available. We can address your organization's issues, time constraints, and save you money, too. Contact us to find out how.	Leadership & Professional Development	2	Center for Leadership & Development	\$ 1,195
Effective Leadership through Coaching	In the face of rapid, disruptive change, companies understand that command-and-control leadership is no longer viable. As a result, many firms are moving toward a coaching model in which managers facilitate problem solving and encourage employees' development by asking questions and offering support and guidance rather than giving orders and making judgments. Leaders can use the GROW and Thought models of coaching to become more skilled at listening, questioning, and drawing insights out of the people they supervise. This course will help you develop coaching skills that motivate employees to reach their full potential. Private classes on this topic are available. We can address your organization's issues, time constraints, and save you money, too. Contact us to find out how.	Leadership & Professional Development	2	Center for Leadership & Development	\$ 1,195
Evolving into the Manager Role	In this course, students will learn how to confidently acquire and build these skills through relevant discussions, team and individual activities. Private classes on this topic are available. We can address your organization's issues, time constraints, and save you money, too. Contact us to find out how.	Leadership & Professional Development	2	Center for Leadership & Development	\$ 1,195
Expanding Your Emotional Intelligence	It's a jungle out there! The workplace can be filled with stress, pressure, excitement, and anxiety. Emotional Intelligence (EI) is how we identify and regulate our own feelings, tune into the feelings of others and understand their perspectives, and use this knowledge to guide us toward constructive interactions. Emotional Intelligence is more than your average "soft skill". It is essential to successful teamwork, effective leadership, and overall competence. Most of all, it is a skill that takes practice and focus to master. The activities and discussions in this workshop will help you build the social and emotional skills that sustain positive relationships at work. These skills support everything from good management - with happier employees who take fewer sick days - to better teamwork, conflict resolution, and recovery from setbacks. Private classes on this topic are available. We can address your organization's issues, time constraints, and save you money, too. Contact us to find out how.	Leadership & Professional Development	2	Center for Leadership & Development	\$ 1,195
Extending Your Sphere of Influence	In this course, you will learn to become proficient in the art of persuasion, selecting and utilizing appropriate styles and strategies to have the most influential effect, as well as understanding how to protect yourself from being manipulated by others. Private classes on this topic are available. We can address your organization's issues, time constraints, and save you money, too. Contact us to find out how.	Leadership & Professional Development	2	Center for Leadership & Development	\$ 1,195
Making the Right Decisions Under Pressure	In this course, students will learn to evaluate options, generate possible solutions, and decide on logical strategies. Private classes on this topic are available. We can address your organization's issues, time constraints, and save you money, too. Contact us to find out how.	Leadership & Professional Development	2	Center for Leadership & Development	\$ 1,195
Mastering Positive Assertiveness	In this course, students will discover the best techniques to be properly assertive, and what are the ideal approaches in differing situations. Private classes on this topic are available. We can address your organization's issues, time constraints, and save you money, too. Contact us to find out how.	Leadership & Professional Development	2	Center for Leadership & Development	\$ 1,195
Navigating The Modern Workforce - Diversity, Culture, Generations	In this course, students will learn how to capitalize on the strengths of your diverse team while directing and guiding them to even greater achievements. Private classes on this topic are available. We can address your organization's issues, time constraints, and save you money, too. Contact us to find out how.	Leadership & Professional Development	2	Center for Leadership & Development	\$ 1,195
Strategic Negotiation Skills	Students will learn the essential strategies and techniques needed to guide negotiations from opening discussions through to a positive result. Students will leave with practical solutions to negotiating effectively. Private classes on this topic are available. We can address your organization's issues, time constraints, and save you money, too. Contact us to find out how.	Leadership & Professional Development	2	Center for Leadership & Development	\$ 1,195
Transitioning into Leadership for an IT Manager	From developing an inspiring vision and empowering members to reach it, to meeting deadlines, and evaluating results. This course will teach students the skills and behaviors needed to successfully transition into an IT manager role. Private classes on this topic are available. We can address your organization's issues, time constraints, and save you money, too. Contact us to find out how.	Leadership & Professional Development	3	Center for Leadership & Development	\$ 2,250
Managing Remote and Virtual Teams	The business model of managing remote and hybrid teams is constantly evolving. Managing remote teams—a rarity just a few years ago—is now a common occurrence. Working virtually offers unique advantages and challenges. But how do you best leverage these benefits while overcoming impediments? This workshop will teach you to adjust your management style to successfully improve communication, foster connections, increase productivity, and develop remote and virtual teams. Focused on practical skills, this workshop includes activities to apply these techniques and drive results.	Leadership & Professional Development	2	Center for Leadership & Development	\$ 1,195
Implementing Mindfulness	Stress and burnout can stop us from doing our best work. Every day, we face changing workplace dynamics that have left many of us routinely exhausted or withdrawn, resulting in strained relationships and lower productivity. Implementing mindfulness has never been so important, giving us the tools and resources to feel our best. This course provides evidence-based techniques that address your mental wellbeing from the inside out. This means reducing stress and avoiding burnout - and that means better focus, more effective teamwork, and higher performance.	Leadership & Professional Development	1	Workplace Fundamentals	\$ 795
Understanding Behaviors & Personalities with DISC	One of DISC's most intriguing applications is leveraging behavioral identification and adaptability. This workshop will guide you on the path of heightened self-awareness and personal discovery. You can make this your cornerstone seminar, revealing your unique behavioral style blend. You will also understand how to apply that knowledge prescriptively to others, based on their style blend; thus boosting communication effectiveness. Studies indicate that 92% of workplace conflict is the result of misunderstanding and communication breakdowns. Your entire organization can apply DISC's prescriptive lessons of behavioral adaptability to reduce employee conflict and turnover, increase productivity, and optimize team performance. In the ever-changing landscape of today's business world, the role of a manager extends beyond traditional boundaries, evolving into the dynamic spheres of coaching, mentoring, and apprenticeships. This course is designed for managers who aspire to excel in these pivotal roles.	Leadership & Professional Development	2	Center for Leadership & Development	\$ 1,595
Coaching, Mentoring and Apprenticeship	Participants will learn to employ the AOR coaching method to identify activities, set definitive objectives, and accurately measure results, cultivating a culture of continuous growth and effective performance management. They will also explore the art of mentoring and apprenticeships, building long-term developmental relationships that guide employees to improve their behaviors and qualities as well as their skills and expertise.	Leadership & Professional Development	1	Leadership & Professional Development	\$ 795
Employee Engagement and Motivation	Are you struggling with employees who disengage from their work and simply collect a paycheck? This course is for new managers looking to motivate and engage their employees amidst contemporary challenges such as remote work, generational change, and evolving employee expectations. The focus is on integrating time-tested motivational theories with a personality and preference-based approach suited to today's modern workplace.	Leadership & Professional Development	0.5	Leadership & Professional Development	\$ 495
Streamlining Your Daily Workflow	This course is for those interested in improving their daily productivity and finding ways to get more done without requiring more time. The focus is on finding more efficient and effective methods that require minimum disruption and provide maximum return. Students will explore alternatives to their current processes and discover options that they can utilize immediately.	Leadership & Professional Development	1	Leadership & Professional Development	\$ 795
Evolving into the Supervisor's Role	This course is for those taking on supervisory positions looking to motivate and engage their employees amidst challenges such as determining their leadership style, communicating with former peers, and providing feedback that is more readily accepted. The emphasis is on making the change from being a co-worker to engaging in a position of authority while at the same time maintaining a sense of control and expedience.	Leadership & Professional Development	1	Leadership & Professional Development	\$ 795
Strategic Risk Management	Project risks left unidentified and unmanaged, can derail organizational performance. Project managers and project participants need to be proficient at identifying and managing risks on their projects. This course is designed to teach you hands-on approaches to identifying and managing risks.	Project Management	1	Project Management	\$ 795
Programming and Data Wrangling with VBA and Excel	Note: This course has been approved by PMI for 8 PDU's. VBA (Visual Basic for Applications) enables you to enhance and extend the capabilities of Microsoft® Excel® and other applications in the Microsoft® Office application suite. You can use VBA to perform tasks that would be difficult or impossible to do using only worksheet functions, and you can automate a wide range of tasks involving the collection, processing, analysis, and visualization of data. This course will give you a good foundation for understanding, creating, and using VBA in your own Excel workbooks, show you how to work with data across different applications, and how to package the macros and functions you create so you can back them up, move them to other computers, and share them with other users.	Data & Analytics	3	Excel	\$ 885
Excel - Data Analysis with PivotTables	Being able to harness the power of PivotTable features & create PivotCharts will help students gain an edge. Not only will students be able to summarize data to analyze, but they can organize the data in a way that can be meaningfully presented to others.	Data & Analytics	0.5	Excel	\$ 148

Course Title	Description	Category	Course Length in Days	Product	Retail Price
Excel - Data Analysis with Power Pivot	Excel provides Power Pivot to help students organize, manipulate, and report on their data in the best way possible. In this course, students gain a solid understanding of Power Pivot to maximize their effectiveness when analyzing data.	Data & Analytics	0.5	Excel	\$ 148
Excel - Formulas & Charts	In This Course, students will analyze Excel data, create Formulas, Charts and Data to Support Excel Spreadsheets and Workbooks.	Data & Analytics	0.5	Excel	\$ 148
Data Analysis and Visualization with Microsoft Excel	Analyzing data to find issues, insights and opportunities, is now a critical part of many job roles. Beyond the analysis, data analysts in all job roles must be able to effectively present and communicate their findings in visually compelling ways. Microsoft® Excel® is designed for this purpose. Excel can connect to a wide range of data sources, perform robust data analysis and create diverse and robust data-backed visualizations to show insights, trends, and create reports. These capabilities enable people who use Excel for data analysis to turn data into thoughtful action.	Data & Analytics	2	Excel	\$ 590
Publisher for Office 365	Microsoft® Publisher for Office 365™ is a desktop publishing software application capable of producing greeting cards, certificates, newsletters, and other printed publications. Publisher includes a large collection of templates that provide a great way to start a new publication. Publisher offers a large selection of "building blocks" that can be dragged into your documents, helping you to create page elements such as calendars, newsletter sidebars, and borders. Publisher integrates online sharing and mail merge features, which are handy when you need to send publications to a list of customers, and it's possible to export publications as HTML web pages or PDF documents. With a user-friendly interface, Publisher makes it easy to create and edit publications.	End User Application	1	Microsoft Publisher	\$ 295
Access - Part 1	Focuses on the design and construction of an Access database —viewing, navigating, searching, and entering data in a database, as well as basic relational database design and creating simple tables, queries, forms, and reports.	End User Application	2	Access	\$ 590
Access - Part 2	In this course, you will expand your knowledge of relational database design; promote quality input from users; improve database efficiency and promote data integrity; and implement advanced features in tables, queries, forms, and reports. Extending your knowledge of Access will result in a robust, functional database for your users. Focuses on optimization of an Access database, including optimizing performance and normalizing data; data validation; usability; and advanced queries, forms, and reports.	End User Application	2	Access	\$ 590
Excel - Part 1	This course aims to provide you with a foundation for Excel knowledge and skills, which you can build upon to eventually become an expert in data manipulation. This course covers Microsoft Office Specialist Program exam objectives to help you prepare for the Excel Associate (Office 365 and Office 2019): Exam MO-200 and Excel Expert (Office 365 and Office 2019): Exam MO-201.	End User Application	1	Excel	\$ 295
Excel - Part 2	This course builds upon the foundational knowledge presented in the Microsoft Excel - Part 1 course and will help start you down the road to creating advanced workbooks and worksheets that can help deepen your understanding of organizational intelligence. The ability to analyze massive amounts of data, extract actionable information from it, and present that information to decision makers is at the foundation of a successful organization that is able to compete at a high level. This course covers Microsoft Office Specialist Program exam objectives to help you prepare for the Excel Associate (Office 365 and Office 2019): Exam MO-200 and Excel Expert (Office 365 and Office 2019): Exam MO-201 certifications.	End User Application	1	Excel	\$ 295
Excel - Part 3	In this course, you will build upon the foundational and intermediate knowledge presented in the Microsoft Excel - Part 1 and Microsoft Excel - Part 2 courses to help you get the most of your Excel experience. The ability to collaborate with colleagues, automate complex or repetitive tasks, and use conditional logic to construct and apply elaborate formulas and functions will put the full power of Excel right at your fingertips. The more you learn about how to get Excel to do the hard work for you, the more you'll be able to focus on getting the answers you need from the vast amounts of data your organization generates.	End User Application	1	Excel	\$ 295
Excel - Pivot Tables and Conditional Formatting	In This Course, students will analyze Excel data, create PivotTables, Pivot Charts as well as Analyzing Pivot Tables.	End User Application	0.5	Excel	\$ 148
Outlook - Part 1	In this course, you will use Outlook to send, receive, and manage email messages, manage your contact information, schedule appointments and meetings, create tasks and notes for yourself, and customize the Outlook interface to suit your working style. This course covers the Microsoft Office Specialist Program exam objectives to help you prepare for the Outlook Associate (Office 365 and Office 2019): Exam MO-400 certification exam.	End User Application	1	Outlook	\$ 295
Outlook - Part 2	In this course, you will customize command sets, configure mail accounts, set global options, perform advanced searches, apply filters to intercept mail and control spam, create rules to automate mail management tasks, work with calendars and contacts, manage tasks, preserve data with archives and data files, as well as share and delegate access to your Outlook items. In short, you'll work with a wide range of features and options and, in so doing, understand why Outlook is a leading personal management system. This course builds upon the foundational knowledge presented in the Microsoft Outlook - Part 1 course and will help you customize a communication system well-suited to your work style. This course covers Microsoft Office Specialist Program exam objectives to help you prepare for the Outlook Associate (Office 365 and Office 2019): Exam MO-400.	End User Application	1	Outlook	\$ 295
PowerPoint - Part 1	By exploring the vast array of features and functionality contained within PowerPoint, you will gain the ability to organize your content, enhance it with high-impact visuals, and deliver it with a punch. In this course, you will use PowerPoint to begin creating engaging, dynamic multimedia presentations. The course material will also enable you to access and effectively utilize many web-based resources provided with your Office subscription. This includes brief coverage of key skills for using PowerPoint for the Web and OneDrive. Helpful notes throughout the material alert you to cases where the online version of the application may function differently from the primary, desktop version.	End User Application	1	PowerPoint	\$ 295
PowerPoint - Part 2	Meetings, instruction, training, pitches; these are all a part of our daily lives. We are often called upon to deliver presentations with little notice, at multiple venues, and with varying requirements. And, some of these presentations include sensitive information that needs to be guarded. Given all the variables, it may seem overwhelming to deliver your content, on time, to all audiences, and to only those who need to see it. Oh, and by the way, you need to make it interesting, informative, and memorable. So, how do you do it? Without the help of a robust set of tools, it would be nearly impossible. But Microsoft® PowerPoint® provides you with a variety of such tools that can help you deliver content in nearly any situation, while saving time and effort. By taking advantage of these tools, you will be creating presentations that not only stand out from the crowd, but also don't consume all of your available time. This course covers Microsoft Office Specialist Program exam objectives to help you prepare for the PowerPoint Associate (Office 365 and Office 2019): Exam MO-300.	End User Application	1	PowerPoint	\$ 295
Project - Part 1	This course will familiarize you with the basic features and functions of Microsoft Project so that you can use it effectively and efficiently in a real-world environment. You will develop the critical knowledge and skills you need to create a project plan with Project during the planning phase. In other words, if your supervisor assigns you to lead a project, this course will enable you to draft a project plan and share it with your supervisor (and others) for review and approval.	End User Application	1	Project	\$ 395
Project - Part 2	This course empowers you with the advanced knowledge and skills you need to update a project plan in Project during the execution, monitoring, and controlling phases of a project. In other words, once your project plan is approved by the project sponsor, this course will enable you to manage the project so that it is completed on time, within budget, and according to scope.	End User Application	1	Project	\$ 395
Visio - Part 1	From the earliest eras of human existence, visual images have been used to represent knowledge, data, and information. Beginning with the Paleolithic cave paintings and continuing to today's most complex computer networks, these images leverage the ability of the human brain to rapidly perceive patterns and trends from visual representations. In today's workplace, visual diagrams are an essential part of communication, from road maps to sales flows to process charts. Microsoft® Visio® provides you with an intuitive, customizable tool to easily create a professional-looking visual product by using its extensive gallery of shapes. By following the exercises in this course, you will create visually engaging diagrams, maps, and drawings, using graphical elements to make information easier to comprehend.	End User Application	1	Visio	\$ 395
Visio - Part 2	Microsoft® Visio® stands out among similar applications because of its unique ability to draw a wide variety of diagrams, flowcharts, workflows, and organization structures—anything that can be represented by shapes connected by lines. Most importantly, these shapes can be rearranged and with corresponding lines remaining intact. Visio has improved over the years as features common among Microsoft® Office applications have been added. Today, Visio is well integrated with other members of the Office family as well as Microsoft's cloud-based services. This greatly enriches the sharing and publishing of Visio drawings. In Microsoft Visio - Part 1, you learned the basic skills needed to create and modify various Visio drawings. In Microsoft Visio - Part 2, you will learn about more advanced features—making you a more efficient and effective Visio user.	End User Application	1	Visio	\$ 395
Word - Part 1	In this course, you'll learn how to use Word on the desktop to create and edit simple documents; format documents; add tables and lists; add design elements and layout options; and proof documents. This course covers Microsoft Office Specialist Program exam objectives to help you prepare for the Word Associate (Office 365 and Office 2019): Exam MO-100 and Word Expert (Office 365 and Office 2019): Exam MO-101 certification exams.	End User Application	1	Word	\$ 295
Word - Part 2	Creating professional-looking documents can help you give your organization a competitive edge. Implementing time-saving features such as document templates and automated mailings helps your organization reduce expenses. Mastering these techniques will make you a valued employee in your organization. This course covers Microsoft Office Specialist Program exam objectives to help you prepare for the Word Associate (Office 365 and Office 2019): Exam MO-100 and Word Expert (Office 365 and Office 2019): Exam MO-101 certification exams.	End User Application	1	Word	\$ 295

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Word - Part 3	Microsoft Word enables you to do far more than simple word processing. Word includes advanced image manipulation tools, collaboration features, cross-referencing and linking tools, entry forms and data collection, security features, and tools to automate document production. Being able to manipulate graphics and efficiently create, manage, revise, and distribute long documents and forms can help your organization create important and interesting documents. Implementing time-saving features that enable you to work well in a collaborative mode will benefit both you and your organization. Constructing document elements that ensure your readers have access to pertinent information at the click of a button, while at the same time protecting sensitive information, is another important skill. Mastering these skills and techniques will make you a valued employee in your organization. This course covers Microsoft Office Specialist Program exam objectives to help you prepare for the Word Associate (Office 365 and Office 2019): Exam MO-100 and Word Expert (Office 365 and Office 2019): Exam MO-101 certification exams.	End User Application	1	Word	\$ 295
OneNote	This course provides a way for students to create and collect their notes. This course will introduce students to using OneNote notebooks to store a variety of content in an organized way, access the content from anywhere, and also share it.	End User Application	1	OneNote	\$ 295
Microsoft SharePoint 2016 - Site User	SharePoint is a complex platform. A strong understanding of the platform will allow students to work more efficiently & effectively. In this course, students will learn how to use a SharePoint Team Site to access, store, and share information & documents. This course is for an on-premise SharePoint environment.	End User Application	1	SharePoint	\$ 495
Microsoft SharePoint 2016 - Site Owner	In this course, students will learn how to create, configure, and manage a SharePoint team site so that your team or organization can share information and collaborate effectively. This course is for an on-premise SharePoint environment.	End User Application	1	SharePoint	\$ 495
Microsoft SharePoint 2016 - Advanced Site Owner with Workflow Administration	In this course, students will learn how to create, configure, and manage a SharePoint site so that your team or organization can collaborate effectively, manage the flow of digital information, automate business processes, & meet records management needs. This course is for an on-premise SharePoint environment.	End User Application	1	SharePoint	\$ 495
Microsoft Office Publisher 2016/2019	Microsoft® Office Publisher is an application capable of producing greeting cards, certificates, newsletters, and other printed publications. Publisher includes a large collection of templates that provide a great way to start a new publication.	End User Application	1	Publisher	\$ 295
Access 2013/2016 Programming with VBA	Students learn the Visual Basic for Applications language as well as the Access classes and objects needed to create VBA scripts to automate Access. Participants create procedures and functions using the VBA language and Access objects.	End User Application	3	Access	\$ 885
Using Microsoft Windows 10	In this course, students will learn the features and functionality of the Windows 10 operating system for professional and personal use.	Modern Workplace	1	Windows 10	\$ 295
Microsoft Office 365 Online (with Teams for the Desktop)	This course introduces working with shared documents in the familiar Office 365 online apps—Word, PowerPoint®, and Excel™—as an alternative to installing the Microsoft® Office desktop applications. This course also introduces several productivity apps including Yammer™, Planner, and Delve® that can be used in combination by teams for communication and collaboration.	Modern Workplace	1	Office	\$ 295
SharePoint - Advanced Site Owner (Modern Experience)	Microsoft® SharePoint®, in conjunction with the Microsoft 365™ productivity and office automation suite, provides tools to create and manage a corporate intranet, facilitate content sharing and collaboration, and enable users to create, access, store, and track documents and data in a central location. Users who already have experience as SharePoint site members and owners may be ready to move on to more advanced site-building tasks such as using custom site templates, custom themes, applying advanced permissions settings, improving security, and preparing sites to support governance and compliance. Advanced site builders may be ready to undertake more advanced site management tasks, working in conjunction with their SharePoint administrator to create and use custom site templates, term sets and metadata, manage information governance and compliance, and get deeper into SharePoint security configuration.	Modern Workplace	1	SharePoint	\$ 495
SharePoint - Site Owner with Power Platform (Modern Experience)	This course focuses on these advanced site-building and administration tasks. Microsoft® SharePoint®, in conjunction with the Microsoft 365 suite of productivity and office automation tools, provides tools to create and manage a corporate intranet, facilitate content sharing and collaboration, and enable users to create, access, store, and track documents and data in a central location. By default, SharePoint provides end users with a generous set of permissions, enabling users to create and customize their own sites as site owners, and create and collaborate on team site content. Users who have grown comfortable with these fundamental content-authoring capabilities may want to move on to more advanced features, such as connecting multiple SharePoint sites through a hub, importing list data from external sources, implementing user input validation features, applying conditional formatting, and using Power Apps® to provide custom user interfaces for data collected in SharePoint. This course focuses on issues related to planning and implementing an intranet with multiple communication sites and team sites interconnected through a hub site to provide unified navigation search, and formatting.	Modern Workplace	1	SharePoint	\$ 495
SharePoint - Site Basics (Modern Experience)	In many professional environments, people work collaboratively in teams. Information technology and applications facilitate this by enabling people to easily share, access, edit, and save information. Microsoft® SharePoint® is a platform specifically designed to facilitate communication and collaboration, enabling people to use familiar applications and web-based tools to create, access, store, and track documents and data in a central location. In this course, you will use SharePoint to access, store, share, and collaborate with information and documents.	Modern Workplace	1	SharePoint	\$ 495
AI-102T00 Designing and Implementing an Azure AI Solution	AI-102 Designing and Implementing an Azure AI Solution is intended for software developers wanting to build AI infused applications that leverage Azure AI Services, Azure AI Search, and Azure OpenAI. The course will use C# or Python as the programming language.	AI/ML	4	Azure	\$ 2,495
AI-900T00 Microsoft Azure AI Fundamentals	This course introduces fundamentals concepts related to artificial intelligence (AI), and the services in Microsoft Azure that can be used to create AI solutions. The course is not designed to teach students to become professional data scientists or software developers, but rather to build awareness of common AI workloads and the ability to identify Azure services to support them.	AI/ML	1	Azure	\$ 695
AI-3002 Create document intelligence solutions with Azure AI Document Intelligence	In this learning path, you'll see how Azure AI Document Intelligence solutions can enable you to capture data from typed or hand-written forms. You'll also learn how to build a solution for your custom form types and integrate that solution into an Azure Cognitive Search pipeline.	AI/ML	1	AI	\$ 595
AI-3003 Build a natural language processing solution with Azure AI Services	Natural language processing (NLP) solutions use language models to interpret the semantic meaning of written or spoken language. You can use the Language Understanding service to build language models for your applications.	AI/ML	1	AI	\$ 595
AI-3004 Build an Azure AI Vision solution with Azure AI services	Computer vision is an area of artificial intelligence that deals with visual perception. Azure AI Vision includes multiple services that support common computer vision scenarios.	AI/ML	1	AI	\$ 595
AI-3016 Develop Custom Copilots with Azure AI Studio	Generative Artificial Intelligence (AI) is becoming more accessible through easy-to-use platforms like Azure AI Studio. Learn how to build generative AI applications like custom copilots that use language models and prompt flow to provide value to your users.	AI/ML	1	AI	\$ 695
AI-3017 Microsoft AI for Business Leaders	In this learning path, business leaders will find the knowledge and resources to adopt AI in their organizations. It explores planning, strategizing, and scaling AI projects in a responsible way.	AI/ML	0.5	AI	\$ 495
AI-3018 Copilot Foundations	Copilots are quickly becoming a popular way to use with AI models, automate tasks, and improve productivity. In this learning path, you'll explore options for adopting, using, and creating copilots.	AI/ML	1	AI	\$ 696
AI-3019 Build AI Apps with Azure Database for PostgreSQL	This learning path explores how the Azure AI and Azure Machine Learning Services integrations provided by the Azure AI extension for Azure Database for PostgreSQL - Flexible Server can enable you to build AI-powered apps.	AI/ML	1	AI	\$ 695
DP-3007 Train and deploy a machine learning model with Azure Machine Learning	To train a machine learning model with Azure Machine Learning, you need to make data available and configure the necessary compute. After training your model and tracking model metrics with MLflow, you can decide to deploy your model to an online endpoint for real-time predictions. Throughout this learning path, you explore how to set up your Azure Machine Learning workspace, after which you train and deploy a machine learning model.	AI/ML	1	Azure	\$ 595
MS-4005 Craft effective prompts for Microsoft Copilot for Microsoft 365	Discover ways to craft effective and contextual prompts for Microsoft Copilot for Microsoft 365 that create, simplify, transform, and compile content across Microsoft 365 applications. Learn the importance of providing a clear goal, context, source, and expectation in your prompt for the best results. This course covers real world scenarios and examples using Copilot in Microsoft 365 apps like Word, Excel, PowerPoint, Teams, Outlook, OneNote, and Chat.	AI/ML	1	Copilot	\$ 695
MS-4007 Copilot for Microsoft 365 User Enablement Specialist	Learn how to drive adoption of Microsoft Copilot for Microsoft 365 using the Microsoft 365 adoption framework to create and implement a robust adoption plan.	AI/ML	0.5	Copilot	\$ 495
MS-4004 Empower your workforce with Copilot for Microsoft 365 Use Cases	This one-day course is composed of two parts - Getting started with Copilot for Microsoft 365 and Empower your workforce with Copilot for Microsoft 365 Use Cases. The first part of the course introduces you to Copilot for Microsoft 365, examines how you can use Copilot throughout the various Microsoft 365 apps, explores best practices for using Copilot and building effective prompts, and examines how you can extend Copilot with plugins and Graph connectors. The second part of this training content is really the heart of this course. Students perform a series of hands-on exercises involving seven Use Cases - Executives, Sales, Marketing, Finance, IT, HR, and Operations. These exercises focus on using Copilot in various Microsoft 365 apps (such as Word, PowerPoint, Outlook, and so on) to complete a series of common business-related tasks pertaining to each Use Case. To complete the Use Case exercises in this course, each student must have access to a Microsoft 365 subscription (BYOS) in which they're licensed to use Copilot for Microsoft 365. Each student must also have a Microsoft OneDrive account, since Copilot requires OneDrive to complete the file sharing tasks used throughout the Use Case exercises.	AI/ML	1	Copilot	\$ 695
MS-4008 Copilot for Microsoft 365 Interactive Experience for Executives	Discover how Microsoft Copilot for Microsoft 365 elevates workplace productivity and innovation. This experience, tailored for the modern business leader, provides insights on crafting contextual prompts for Copilot and includes engaging use case exercises that showcase seamless integration into daily workflows.	AI/ML	0.5	Copilot	\$ 495
MS-4009 Extend Microsoft Copilot for Microsoft 365 with Copilot Studio	Learn how to create Copilot Studio actions that extend the knowledge and capabilities of Microsoft Copilot for Microsoft 365 with external data, tailored conversations, automated flows, and custom prompts.	AI/ML	0.5	Copilot	\$ 495

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MS-4010 Build Plugins and Connectors for Microsoft Copilot for Microsoft 365	This training course is designed to help you understand the extensibility options available for Microsoft Copilot for Microsoft 365. You learn about the different ways to extend Copilot, including building plugins and connectors, and how to choose the right option for your use case. The course also covers best practices for building high-quality plugins and connectors, as well as data, privacy, and security considerations. Whether you're a pro-code or low/no-code developer, this course helps you chart your path to extending and customizing Copilot for Microsoft 365.	AI/ML	1	Copilot	\$ 695
MS-4012 Microsoft Copilot Web Based Interactive Experience for Executives	Discover how Microsoft Copilot and Copilot for Microsoft 365 elevates productivity and innovation. This experience, tailored for the modern business leader, provides insights on crafting contextual prompts for Copilot and includes engaging use case exercises that showcase seamless integration into daily workflows. This course explores extending Copilot's capabilities with Microsoft Graph connectors and custom engine copilots, guiding participants to choose the best development path. It concludes with agent management in the Microsoft 365 admin center.	AI/ML	0.5	Copilot	\$ 495
MS-4014 Build a foundation to extend Microsoft 365 Copilot	Built and optimized for small and medium businesses, Dynamics 365 Business Central is an application for companies that have outgrown their entry-level business applications. Growing businesses often outgrow their basic accounting software or legacy enterprise resource planning (ERP) systems that are unable to handle increased inventory and transactions, lack integration with other line-of-business systems, and have reporting limitations. Businesses are also challenged with the logistics of providing services that have more scalability, increased mobility, and availability in the cloud. With Business Central, you can manage your financials, automate and secure your supply chain, sell smarter, improve customer service and project performance, and optimize your operations.	AI/ML	0.5	Copilot	\$ 495
MB-800T00 Microsoft Dynamics 365 Business Central Functional Consultant	This course examines how administrators can manage and extend Microsoft 365 Copilot to meet their business needs. The course introduces you to Copilot, examines how to implement and administer it, and then explores the fundamentals of Copilot extensibility.	Application & Infrastructure	5	Dynamics	\$ 2,495
MS-4017 Manage and extend Microsoft 365 Copilot	This course teaches Azure administrators how to plan, deliver, and manage virtual desktop experiences and remote apps, for any device, on Azure. Lessons include implementing and managing networking for Azure Virtual Desktop, configuring host pools and session hosts, creating session host images, implementing, and managing FSLogix, monitoring Azure Virtual Desktop performance and health, and automating Azure Virtual Desktop management tasks. Students will learn through a mix of demonstrations and hands-on lab experiences deploying virtual desktop experiences and apps on Azure Virtual Desktop and optimizing them to run in multi-session virtual environments. Candidates of this course must have solid Azure administration skills. This course assumes prior experience, including virtualization, networking, identity, storage, backup and restore, and disaster recovery. Students should have knowledge of on-premises virtual desktop infrastructure technologies as they relate to migrating to Azure Virtual Desktop. Students are expected to have used the tools common to the Azure environment, such as the Azure PowerShell and Cloud Shell.	AI/ML	1	Copilot	\$ 695
AZ-140T00 Configuring and Operating Microsoft Azure Virtual Desktop	Do you want to learn more about Dynamics 365? This course will provide you with a broad introduction to the customer engagement capabilities of Dynamics 365. You will become familiar with the concept of customer engagement, the core capabilities of customer engagement apps as well as with each of the customer engagement apps, including Dynamics 365 Marketing, Dynamics 365 Sales, Dynamics 365 Customer Service and Dynamics 365 Field Service. This course will include lecture as well as hands-on-labs. This course provides students with the fundamental knowledge and skills to use PowerShell for administering and automating administration of Windows servers. This course provides students the skills to identify and build the command they require to perform a specific task. In addition, students learn how to build scripts to accomplish advanced tasks such as automating repetitive tasks and generating reports. This course provides prerequisite skills supporting a broad range of Microsoft products, including Windows Server, Windows Client, Microsoft Azure, and Microsoft 365. In keeping with that goal, this course will not focus on any one of those products, although Windows Server, which is the common platform for all of those products, will serve as the example for the techniques this course teaches.	Application & Infrastructure	4	Azure	\$ 2,495
MB-910T00 Microsoft Certified Dynamics 365 Fundamentals (CRM)	Microsoft Dynamics 365 Customer Service offers any organization an opportunity for customer success. Using tools such as automatic case creation and queue management frees up your time to dedicate it where you can have a greater impact, directly with your customers. Join our team of globally recognized experts as they take you step by step from creating cases to interacting with customers to resolving those cases. Once you've resolved those cases you can learn from data analysis the key details to help you resolve similar cases faster or avoid new issues altogether.	Application & Infrastructure	1	Dynamics	\$ 695
AZ-040T00 Automating Administration with Powershell	Candidates for this course automate time-consuming and repetitive tasks by using Microsoft Power Automate. They review solution requirements, create process documentation, and design, develop, troubleshoot, and evaluate solutions. Candidates work with business stakeholders to improve and automate business workflows. They collaborate with administrators to deploy solutions to production environments, and they support solutions.	Application & Infrastructure	5	PowerShell	\$ 2,995
MB-230T00 Microsoft Dynamics 365 Customer Service	Learn how to effectively configure a Dynamics 365 for Field Service implementation to maximize the tools and features available to efficiently manage a mobile work force.	Application & Infrastructure	4	Microsoft Dynamics 365	\$ 2,495
PL-500T00 Microsoft Power Automate RPA Developer	This course covers the following core features in Dynamics 365: core common features, core configuration, data migration, and preparing to go live.	Application & Infrastructure	5	Power Automate	\$ 2,995
MB-240T00 Dynamics 365 for Field Service	This course covers the financial aspects of Dynamics 365: configure and use essential financial components, accounts payable, accounts receivable, collections, budgeting, fixed assets, and additional functionality	Application & Infrastructure	4	Dynamics	\$ 2,495
MB-300T00 Microsoft Dynamics 365 Core Finance and Operations	In this course we discuss the tasks needed to fulfill the role of developer in Dynamics 365 Finance and Operations Apps. The Dynamics 365 Finance and Operations apps developer is a key technical resource that implements and extends the application to meet the requirements of the business.	Application & Infrastructure	2	Dynamics	\$ 1,295
MB-310T00 Microsoft Dynamics 365 Finance	The Dynamics 365 Finance and Operations solution architect is a trusted advisor who consults with organizations and implementation team members to refine business needs into a well-defined and cost-effective solution. The architect is accountable for the integrity and successful delivery of the complete solution design. The architect provides critical guidance and support from pre-sales throughout the remainder of the project lifecycle. They have great breadth of knowledge and experience designing solutions that meet business needs. The solution architect may have a technical, functional, or industry background. The solution architect must demonstrate knowledge of all Dynamics 365 apps and Power Platform. They must have deep understanding of Finance and Operations apps. In addition, they have extensive domain knowledge in one or more industry verticals. This course is designed to prepare those who are aspired to be solution architects and those who are new to this role to learn more about the technical information that solution architects will be dealing with during implantation.	Application & Infrastructure	4	Dynamics	\$ 2,495
MB-500T00 Microsoft Dynamics 365: Finance and Operations Apps Developer	This course is designed to build your foundation in Dynamics 365 Supply Chain Management application knowledge. This course will cover the most important features and functionalities needed by Dynamics 365 Supply Chain Management functional consultant including: The product information and how to configure, create, and manage your product and inventory, supply chain management configuration and processing, The transportation management features, and the warehouse management features. Quality management and quality control functionalities. Master planning configuration and processing. This course includes lectures and several hands-on exercises. The exercises will be introduced to you in the form of a case study presented to a Dynamics 365 Supply Chain Management functional consultant. Each exercise will be based on a business scenario followed by a question or discussion then a step-by-step guidance to perform the system related steps.	Application & Infrastructure	5	Dynamics	\$ 2,995
MB-700T00 Microsoft Dynamics 365: Finance and Operations Apps Solution Architect	This three-day course teaches students how to automate administrative tasks using PowerShell. Students will learn crucial scripting skills such as creating advanced functions, writing controller scripts, and handling script errors. Candidates will learn how to use PowerShell when working with Microsoft Azure, SQL Server, Active Directory, IIS, Windows PowerShell Workflow, .NET resources, the REST API and XML, CSV & JSON formatted data files.	Application & Infrastructure	5	Dynamics	\$ 2,995
MB-330T00 Microsoft Dynamics 365 Supply Chain Management	This five-day course describes how to use Configuration Manager and its associated site systems to efficiently manage network resources. In this five-day course, you will learn day-to-day management tasks, including how to manage applications, client health, hardware and software inventory, operating system deployment, and software updates by using Configuration Manager. You also will learn how to optimize Endpoint Protection, manage compliance, and create management queries and reports.	Application & Infrastructure	3	PowerShell	\$ 1,895
55318 Advanced Automated Administration with Windows PowerShell	Although this course and the associated labs are written for Microsoft Endpoint Configuration Manager and Windows 11, the skills taught will also be backwards compatible with previous editions of System Center Configuration Manager and Windows 10.	Application & Infrastructure	5	Endpoint Configuration Manager	\$ 2,995
55348 Administering Microsoft Endpoint Configuration Manager	This course covers methods and practices for performing advanced data analytics at scale. Students will build on existing analytics experience and will learn to implement and manage a data analytics environment, query and transform data, implement and manage data models, and explore and visualize data. In this course, students will use Microsoft Purview, Azure Synapse Analytics, and Power BI to build analytics solutions.	Application & Infrastructure	4	Microsoft Azure	\$ 2,495
DP-500T00 Designing and Implementing Enterprise-Scale Analytics Using Azure and Power BI	This five-day instructor-led course teaches IT professionals how to deploy and configure Active Directory Domain Services (AD DS) in a distributed environment, how to implement Group Policy, how to perform backup and restore, and how to monitor and troubleshoot Active Directory - related issues with Windows Server. Additionally, this course teaches students how to deploy other Active Directory server roles, such as Active Directory Federation Services (AD FS) and Active Directory Certificate Services (AD CS).	Application & Infrastructure	5	Windows Server	\$ 2,995
55344 Identity with Windows Server	Although this course and the associated labs are written for Windows Server 2022, the skills taught will also be backwards compatible for Server 2016 and Server 2019.	Application & Infrastructure	5	Windows Server	\$ 2,995
	The course and labs also focus on how to administer Windows Server using not only the traditional tools such as PowerShell and Server manager, but also Windows Admin Center.				

Course Title	Description	Category	Course Length in Days	Product	Retail Price
PL-400T00 Microsoft Power Platform Developer	The Microsoft Power Platform helps organizations optimize their operations by simplifying, automating and transforming business tasks and processes. In this course, students will learn how to build Power Apps, Automate Flows and extend the platform to complete business requirements and solve complex business problems.	Data & Analytics	5	Power Platform	\$ 2,995
DP-700 Microsoft Fabric Data Engineer	This course covers methods and practices to implement data engineering solutions by using Microsoft Fabric. Students will learn how to design and develop effective data loading patterns, data architectures, and orchestration processes. Objectives for this course include ingesting and transforming data and securing, managing, and monitoring data engineering solutions. This course is designed for experienced data professionals skilled at data integration and orchestration, such as those with the DP-203: Azure Data Engineer certification.	Data & Analytics	4	Azure	\$ 2,495
DP-203T00 Data Engineering on Microsoft Azure	In this course, the student will learn how to implement and manage data engineering workloads on Microsoft Azure, using Azure services such as Azure Synapse Analytics, Azure Data Lake Storage Gen2, Azure Stream Analytics, Azure Databricks, and others. The course focuses on common data engineering tasks such as orchestrating data transfer and transformation pipelines, working with data files in a data lake, creating and loading relational data warehouses, capturing and aggregating streams of real-time data, and tracking data assets and lineage.	Data & Analytics	4	Azure	\$ 2,495
DP-080T00 Querying Data with Microsoft Transact-SQL	This course will teach the basics of Microsoft's dialect of the standard SQL language: Transact-SQL. Topics include both querying and modifying data in relational databases that are hosted in Microsoft SQL Server-based database systems, including: Microsoft SQL Server, Azure SQL Database and, Azure Synapse Analytics.	Data & Analytics	2	Azure	\$ 1,295
55246 SQL 2016 Always On High Availability	This three-day instructor-led course is designed for database administrators and Windows engineers to familiarize them with the concepts in SQL AlwaysOn and High Availability. The course utilizes SQL 2016, but explains the differences from SQL 2012- SQL 2014.	Data & Analytics	3	SQL Server	\$ 1,895
PL-300T00 Microsoft Power BI Data Analyst	This course covers the various methods and best practices that are in line with business and technical requirements for modeling, visualizing, and analyzing data with Power BI. The course will show how to access and process data from a range of data sources including both relational and non-relational sources. Finally, this course will also discuss how to manage and deploy reports and dashboards for sharing and content distribution.	Data & Analytics	3	Power BI	\$ 1,895
55315 Introduction to SQL Databases	This three-day instructor-led course is aimed at people looking to move into a database professional role or whose job role is expanding to encompass database elements. The course describes fundamental database concepts including database types, database languages, and database designs. This course updates and replaces course 10985C previously published under the same title.	Data & Analytics	3	SQL Server	\$ 1,895
55321 SQL Server Integration Services	SQL Server Integration Services is the Community Courseware version of 20767CC Implementing a SQL Data Warehouse. This five-day instructor-led course is intended for IT professionals who need to learn how to use SSIS to build, deploy, maintain, and secure Integration Services projects and packages, and to use SSIS to extract, transform, and load data to and from SQL Server. This course is similar to the retired Course 20767-C: Implementing a SQL Data Warehouse but focuses more on building packages, rather than the entire data warehouse design and implementation.	Data & Analytics	5	SQL Server	\$ 2,995
SQL Querying Fundamentals - Part 1	In this course, students will compose SQL queries to retrieve desired information from a database.	Data & Analytics	1	SQL Server	\$ 695
SQL Querying Fundamentals - Part 2	In this course, students will work with advanced queries to manipulate and index tables. Students will also create transactions so that you can choose to save or cancel data entry process.	Data & Analytics	1	SQL Server	\$ 695
55123 Writing Reports with Report Builder and SSRS Level 1	In this course, students will continue their learning on the foundations of report writing with Microsoft® SQL Server® Report Builder and SSRS.	Data & Analytics	2	SQL Server	\$ 1,295
55128 Writing Reports with Report Builder and SSRS Level 2	In this course, students will continue their learning on the foundations of report writing with Microsoft® SQL Server® Report Builder and SSRS. The focus will be on report creation by connecting to a database and manipulating the data.	Data & Analytics	2	SQL Server	\$ 1,295
55232 Writing Analytical Queries for Business Intelligence	This course is about writing TSQL queries for the purpose of database reporting, analysis, and business intelligence.	Data & Analytics	3	SQL Server	\$ 1,895
Microsoft Power BI - Data Analysis Practitioner	As technology progresses and becomes more interwoven with our businesses and lives, more data is collected about business and personal activities. This era of "big data" has exploded due to the rise of cloud computing, which provides an abundance of computational power and storage, allowing organizations of all sorts to capture and store data. Leveraging that data effectively can provide timely insights and a competitive advantage.	Data & Analytics	2	Power BI	\$ 800
DP-100T01 Designing and Implementing a Data Science Solution on Azure	Learn how to operate machine learning solutions at cloud scale using Azure Machine Learning. This course teaches you to leverage your existing knowledge of Python and machine learning to manage data ingestion and preparation, model training and deployment, and machine learning solution monitoring with Azure Machine Learning and MLflow.	Data & Analytics	4	Azure	\$ 2,495
PL-900T00 Microsoft Power Platform Fundamentals	Learn the business value and product capabilities of Microsoft Power Platform. Create simple Power Apps, connect data with Dataverse, build a Power BI Dashboard, and automate processes with Power Automate. Students will discover the full capabilities of Power BI in a one-day, hands-on workshop. Please Note: This workshop is primarily self-directed and students will work at their own pace while having access to an instructor for questions.	Data & Analytics	1	Power Platform	\$ 695
Power BI: Dashboard in a Day		Data & Analytics	1	Power BI	\$ 695
DP-300T00 Administering Microsoft Azure SQL Solutions	This course provides students with the knowledge and skills to administer a SQL Server database infrastructure for cloud, on-premises and hybrid relational databases and who work with the Microsoft PaaS relational database offerings. Additionally, it will be of use to individuals who develop applications that deliver content from SQL-based relational databases.	Data & Analytics	4	Azure	\$ 2,495
DP-900T00 Microsoft Azure Data Fundamentals	In this course, students will gain foundational knowledge of core data concepts and related Microsoft Azure data services. Students will learn about core data concepts such as relational, non-relational, big data, and analytics, and build their foundational knowledge of cloud data services within Microsoft Azure. Students will explore fundamental relational data concepts and relational database services in Azure. They will explore Azure storage for non-relational data and the fundamentals of Azure Cosmos DB. Students will learn about large-scale data warehousing, real-time analytics, and data visualization.	Data & Analytics	1	Azure	\$ 695
PL-100T00 Microsoft Power Platform App Maker	This course will teach you how to build apps with low-code techniques to simplify, automate, and transform business tasks and processes using Microsoft Power Platform. This course contains a 1-day Applied Workshop. This workshop will allow you to practice your App Maker skills by creating an end-to-end solution to solve a problem for a fictitious company. The solution will include a Microsoft Dataverse database, Power Apps canvas app, and Power Automate flows.	Data & Analytics	3	Power Platform	\$ 1,895
55353 Administering a SQL Database Infrastructure	This five-day instructor-led course provides students who administer and maintain SQL Server databases with the knowledge and skills to administer a SQL server database infrastructure. Additionally, it will be of use to individuals who develop applications that deliver content from SQL Server databases.	Data & Analytics	5	SQL Server	\$ 2,995
55366 Querying Data with Transact-SQL	This five-day instructor-led course is intended for IT professionals who wish to use the Transact-SQL language to query and configure Microsoft SQL Server. Students are typically database developers and database administrators, but might also be Business Intelligence developers, report creators, or application developers. In this course, students learn how to query single tables, join data from multiple tables, filter and sort data, use procedures and functions, and implement error handling.	Data & Analytics	5	SQL Server	\$ 2,995
AI-3016 Develop Custom Copilots with Azure AI Studio	Generative Artificial Intelligence (AI) is becoming more accessible through easy-to-use platforms like Azure AI Studio. Learn how to build generative AI applications like custom copilots that use language models and prompt flow to provide value to your users.	Data & Analytics	1	AI	\$ 695
Microsoft Power BI Data Analysis Professional	As technology progresses and becomes more interwoven with our businesses and lives, more data is collected about business and personal activities. This era of "big data" has exploded due to the rise of cloud computing, which provides an abundance of computational power and storage, allowing organizations of all sorts to capture and store data. Leveraging that data effectively can provide timely insights and competitive advantage.	Data & Analytics	3	Power BI	\$ 1,895
Power BI for Data-driven Decision Makers	The creation of data-backed visualizations is a key way data scientists, or any professional, can explore, analyze, and report insights and trends from data. Microsoft® Power BI® software is designed for this purpose. Power BI was built to connect to a wide range of data sources, and allows users to quickly create visualizations of connected data to gain insights, show trends, and create reports. Power BI's data connection capabilities and visualization features go far beyond those that can be found in spreadsheets, allowing users to create compelling and interactive worksheets, dashboards, and stories that bring data to life and turn data into thoughtful action.	Data & Analytics	1	Power BI	\$ 395
DP-3011 Implementing a Data Analytics Solution with Azure Databricks	As data acquisition, access, analysis, and reporting are interwoven with our businesses and lives, more and more data is collected about business and personal activities. This abundance of data and the computing power to analyze it has increased the use of data analysis and data visualization across a broad range of job roles. Decision makers of all types, including managers and executives, must interact with, interpret, and develop reports based on data and analysis provided to them. Microsoft Power BI software is designed for data analysis and the creation of visualizations. Data analysts prepare data, perform initial analysis, and create visualizations that are then passed to business data decision makers. These decision makers can use Power BI's tools to explore the data, perform further analysis to find new insights, make decisions, and create customized reports to share their findings.	Data & Analytics	1	Power BI	\$ 395
DP-3012 Implementing a Data Analytics Solution with Azure Synapse Analytics	Learn how to harness the power of Apache Spark and powerful clusters running on the Azure Databricks platform to run large data engineering workloads in the cloud.	Data & Analytics	1	Azure	\$ 695
DP-3014 Implementing a Machine Learning solution with Azure Databricks	This is a single day Instructor Lead Course designed to give the learners instruction on the SQL dedicated and serverless Spark pools and providing instruction of data wrangling and the ELT process using Synapse Pipelines which is very similar to those familiar with Azure Data Factory (ADF) to move data into the Synapse dedicated pool database.	Data & Analytics	1	Azure	\$ 595
DP-3014 Implementing a Machine Learning solution with Azure Databricks	Azure Databricks is a cloud-scale platform for data analytics and machine learning. Data scientists and machine learning engineers can use Azure Databricks to implement machine learning solutions at scale.	Data & Analytics	1	Azure	\$ 595

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DP-600T00 Microsoft Fabric Analytics Engineer	This course covers methods and practices for implementing and managing enterprise-scale data analytics solutions using Microsoft Fabric. Students will build on existing analytics experience and will learn how to use Microsoft Fabric components, including lakehouses, data warehouses, notebooks, dataflows, data pipelines, and semantic models, to create and deploy analytics assets. This course is best suited for those who have the PL-300 certification or similar expertise in using Power BI for data transformation, modeling, visualization, and sharing. Also, learners should have prior experience in building and deploying data analytics solutions at the enterprise level.	Data & Analytics	4	Microsoft Fabric	\$ 2,380
DP-605T00 Develop dynamic reports with Microsoft Power BI	Transform and load data, define semantic model relationships and calculations, create interactive visuals, and distribute reports using Power BI.	Data & Analytics	1	Power BI	\$ 595
DP-3015 Getting Started with Cosmos DB NoSQL Development	This course teaches developers to utilize Azure Cosmos DB for NoSQL API and SDK. Students will learn query execution, resource configuration, SDK operations, and design strategies for non-relational data modeling and data partitioning.	Data & Analytics	1	Cosmos DB	\$ 595
PL-7001 Create and Manage Canvas Apps with Power Apps	Create your own data model and canvas app to support a scenario for a fictional company. You're provided high-level specifications on the custom tables, columns and canvas app needed to complete this project. Get started with Power Automate by create and manage automated processes with Power Automate.	Data & Analytics	1	Power Apps	\$ 695
PL-7002 Create and Manage Automated Processes by using Power Automate	Including creating triggers for cloud flows, configuring actions, implementing conditional logic for a cloud flow, testing a cloud flow, creating and configuring approvals by using Power Automate, and sharing cloud flows.	Data & Analytics	1	Power Automate	\$ 695
PL-7003 Create and Manage Model-Driven Apps with Power Apps and Dataverse	In this learning path, you practice building model-driven apps by using Microsoft Power Apps. The skills validated include creating Dataverse tables, modifying forms and views, and configuring a model-driven app. The scenario in this experience represents real-world challenges faced by individuals with business-specific expertise who build model-driven apps.	Data & Analytics	1	Power Apps	\$ 595
PL-7008 Create and Extend Custom Copilots in Microsoft Copilot Studio	In this learning path, you will learn how to create custom copilots with Copilot Studio and will get the opportunity to practice your skills in a guided project.	Data & Analytics	1	Copilot	\$ 695
DP-602T00 Implement a Data Warehouse with Microsoft Fabric	Explore the data warehousing process and learn how to load, monitor, and query a warehouse in Microsoft Fabric.	Data & Analytics	1	Microsoft Fabric	\$ 595
DP-604T00 Implement a data science and machine learning solution for AI with Microsoft Fabric	Explore the data science process and learn how to train machine learning models to accomplish artificial intelligence in Microsoft Fabric.	Data & Analytics	1	Microsoft Fabric	\$ 595
DP-603T00 Implementing Real Time Analytics with Microsoft Fabric	In this learning path, the student is exposed to various ways to: Source streaming data sources into Microsoft Fabric. Use real time Eventstream in Microsoft Fabric. Query data in a KQL database in Microsoft Fabric. Create real time dashboards in Microsoft Fabric.	Data & Analytics	1	Microsoft Fabric	\$ 595
PL-200T00 Microsoft Power Platform Functional Consultant	This course will teach you to use Microsoft Power Platform solutions to simplify, automate, and empower business processes for organizations in the role of a Functional Consultant. A Microsoft Power Platform Functional Consultant is responsible for creating and configuring apps, automations, and solutions. They act as the liaison between users and the implementation team. The functional consultant promotes utilization of solutions within an organization. The functional consultant may perform discovery, engage subject matter experts and stakeholders, capture requirements, and map requirements to features. They implement components of a solution including application enhancements, custom user experiences, system integrations, data conversions, custom process automation, and simple visualizations. This course may contain a 1-day Applied Workshop. This workshop will allow you to practice your Functional Consultant skills by creating an end-to-end solution to solve a problem for a fictitious company. The solution will include a Microsoft Dataverse database, Power Apps canvas app, and Power Automate flows.	Developer	5	Power Platform	\$ 2,995
55337 Introduction to Programming	In this 5-day course, students will learn the basics of computer programming through the use of Microsoft Visual Studio 2022 and the Visual C# and Visual Basic programming languages. The course assumes no prior programming experience and introduces the concepts needed to progress to the intermediate courses on programming, Programming in C#. The focus will be on core programming concepts such as computer storage, data types, decision structures, and repetition by using loops. The course also covers an introduction to object-oriented programming covering classes, encapsulation, inheritance, and polymorphism. Coverage is also included around exception handling, application security, performance, and memory management.	Developer	5	Visual Studio	\$ 2,995
55339 Programming in C#	This five-day training course teaches developers the programming skills that are required to create applications using the C# language. During their five days in the classroom, students review the basics of C# program structure, language syntax, and implementation details, and then consolidate their knowledge throughout the week as they build an application that incorporates several features of .NET. The course aims to follow the spirit of the Microsoft Official Curriculum course 20483, while bringing it completely up-to-date with the latest features of C#, .NET 6.0 and Visual Studio 2022.	Developer	5	Visual Studio	\$ 2,995
Introduction to R Programming	55339A is the equivalent of the retired MOC Course 20483CC - Programming in C#. Over the past few years, R has been steadily gaining popularity with business analysts, statisticians and data scientists as a tool of choice for conducting statistical analysis of data as well as supervised and unsupervised machine learning.	Developer	2	R	\$ 1,295
55340 Developing ASP.NET Core Web Applications	In this 5-day course, professional web developers will learn to develop advanced ASP.NET Core applications using .NET tools and technologies. The focus will be on coding activities that enhance the performance and scalability of the Web site application.	Developer	5	ASP.NET	\$ 2,995
Using Microsoft® Windows® 11	Whether you're new to computers or have used them in the past, this class will help you become more comfortable using Windows® 11 by familiarizing you with the Windows 11 user interface and its basic capabilities. In this course, you will explore Windows 11 and learn how to work with locally installed apps and cloud-based apps, browse the Internet, and manage basic Windows 11 settings.	End User Application	1	Windows	\$ 295
Microsoft® Windows® 11: Transition from Windows® 10	As an experienced Windows® 10 user, when you are ready to move to Windows 11, you might like some guidance in using the new and updated features. This course will help you identify and use those features efficiently and effectively.	End User Application	0.5	Windows	\$ 148
55268 Microsoft Power Automate for End Users	This course delivers an instructor-led product showcase for Microsoft Power Automate from start to finish in an engaging and practical way. Power Automate is a diverse product, turning business processes into automated, consistent and visual workPower Automates. Power Automate is designed to interweave the various products in Office 365 as well as connect to other on-premises and web-based solutions. This course will give you the confidence to select the right actions and workPower Automate logic for your business workPower Automates.	End User Application	1	Power Platform	\$ 695
VBA with Microsoft Excel	VBA (Visual Basic for Applications) enables you to enhance and extend the capabilities of Microsoft Excel and other applications in the Microsoft 365 application suite. You can use VBA to perform tasks that would be difficult or impossible to do using only worksheet functions, and you can automate a wide range of tasks so they can be performed faster, more consistently, and with less effort than performing them manually. This course will give you a good foundation for understanding, creating, and using VBA in your own Excel workbooks. You will learn how to use the macro recorder effectively, as well as how to write your own VBA code from scratch. You will use tools built into Excel to explore and learn VBA's capabilities and to optimize and debug your code.	End User Application	1	Excel	\$ 655
Trainer & Facilitator Workshop: Skills for the Modern Classroom	This course includes multiple techniques for leading classes virtually or in person. Effective facilitation of group sessions, whether remote or in person, is a key skill for Trainers, Supervisors, and Managers as an expression of their leadership and their ability to focus a group. This 3-day course covers multiple techniques and provides a solid foundation in facilitation, instruction, interactive learning, and presenting skills. Dedicated to anyone who delivers content to a group regardless of the setting. Attendees will have ample opportunity to prepare, practice and deliver to the group and receive instruction, coaching, and feedback to support their development of outstanding training skills. Upon successful course completion and test teach, you will earn a badge from Credly.	Leadership & Professional Development	3	Communication Skills for the Modern Workplace	\$ 1,485
55197 Microsoft SharePoint Server 2016 for the Site Owner/Power User	Students should take this course if they need to know how to manage the team collaboration, document management and social features of Microsoft SharePoint 2016 sites. This course is for an on-premise SharePoint environment.	Modern Workplace	2	SharePoint	\$ 1,295
55234 SharePoint 2016 Site Collections and Site Owner Administration	This course is intended for power users and IT professionals who are tasked with working within the SharePoint 2016 environment and conduct site collection and site administration. This course is for an on-premise SharePoint environment.	Modern Workplace	5	SharePoint	\$ 2,995
55215 SharePoint Online Power User	This course delivers the complete site owner story from start to finish in an engaging and practical way to ensure you have the confidence to plan and create new sites or manage your existing sites in SharePoint Online. Your goal is to learn how to make SharePoint online relevant to your team by using a sites functionality to help you share information and collaborate with your colleagues. During the class, you will also learn best practices and 'what not to do' as you watch live, interactive demonstrations and put theory into practice with hands on exercises in SharePoint Online.	Modern Workplace	4	SharePoint	\$ 2,495
55238 SharePoint Online for Administrators	This course will introduce the audience to SharePoint Online Administration in Office 365 and explain and demonstrate the configuration options for SharePoint Online. The course is appropriate for existing SharePoint on-premises administrators and new administrators to Office 365 who need to understand how to correctly setup SharePoint Online for their company. The course will also help SharePoint on-premise administrators understand the differences between SharePoint on-premises and SharePoint Online.	Modern Workplace	3	SharePoint	\$ 1,895

Course Title	Description	Category	Course Length in Days	Product	Retail Price
55133 PowerShell for System Center Configuration Manager Administrators	This course provides students with the knowledge and skills needed to use PowerShell for System Center Configuration Manager (SCCM) administration. In this course, students learn how to access the PowerShell cmdlets included with SCCM 2012 R2 and use them to perform configuration tasks for a primary site. Individual cmdlets will be used in working with objects such as Boundaries, Boundary Groups, Collections, Software Deployment, Patching, Compliance Settings, OSD Task Sequences, and many others. Basic scripting will also be covered so that students can learn how to put PowerShell to use when working with large sets of objects.	Modern Workplace	3	PowerShell	\$ 1,895
55265 Microsoft® PowerApps	Students will be taught how to design, test and publish new apps that work with a variety of data sources. We will take users through a selection of well-crafted lessons to help them build new applications for their business.	Modern Workplace	2	Power Platform	\$ 1,295
MS-900T01 Microsoft 365 Fundamentals	This course introduces Microsoft 365, an integrated cloud platform that delivers industry-leading productivity apps along with intelligent cloud services, and world-class security. You'll learn foundational knowledge on the considerations and benefits of adopting cloud services and the Software as a Service (SaaS) cloud model, with a specific focus on Microsoft 365 cloud service offerings. You will begin by learning about cloud fundamentals, including an overview of cloud computing. You will be introduced to Microsoft 365 and learn how Microsoft 365 solutions improve productivity, facilitate collaboration, and optimize communications. The course then analyzes how security, compliance, privacy, and trust are handled in Microsoft 365, and it concludes with a review of Microsoft 365 subscriptions, licenses, billing, and support.	Modern Workplace	1	Microsoft 365	\$ 695
MS-700T00 Managing Microsoft Teams	The Managing Microsoft Teams course is designed for persons who are aspiring to the Microsoft 365 Teams Admin role. A Microsoft Teams administrator plans, deploys, configures, and manages Microsoft Teams to focus on efficient and effective collaboration and communication in a Microsoft 365 environment. In this course, you will learn about various Teams management tools, security and compliance feature for Teams, network requirement for Teams deployment as well as different Teams settings and policies for managing collaboration and communication experience in Teams.	Modern Workplace	4	Teams	\$ 2,495
MS-102T00 Microsoft 365 Administrator Essentials	This course covers the following key elements of Microsoft 365 administration: Microsoft 365 tenant management, Microsoft 365 identity synchronization, and Microsoft 365 security and compliance. In Microsoft 365 tenant management, you learn how to configure your Microsoft 365 tenant, including your organizational profile, tenant subscription options, component services, user accounts and licenses, security groups, and administrative roles. You then transition to configuring Microsoft 365, with a primary focus on configuring Office client connectivity. Finally, you explore how to manage user-driven client installations of Microsoft 365 Apps for enterprise deployments. The course then transitions to an in-depth examination of Microsoft 365 identity synchronization, with a focus on Microsoft Entra Connect and Connect Cloud Sync. You learn how to plan for and implement each of these directory synchronization options, how to manage synchronized identities, and how to implement password management in Microsoft 365 using multifactor authentication and self-service password management.	Modern Workplace	5	Microsoft 365	\$ 2,995
MD-102T00 Microsoft 365 Endpoint Administrator	In Microsoft 365 security management, you begin examining the common types of threat vectors and data breaches facing organizations today. You then learn how Microsoft 365's security solutions address each of these threats. You are introduced to the Microsoft Secure Score, as well as to Microsoft Entra ID Protection. You then learn how to manage the Microsoft 365 security services, including Exchange Online Protection, Safe Attachments, and Safe Links. Finally, you are introduced to the various reports that monitor an organization's security health. You then transition from security services to threat intelligence; specifically, using Microsoft 365 Defender, Microsoft Defender for Cloud Apps, and Microsoft Defender for Endpoint. Once you have this understanding of Microsoft 365's security suite, you then examine the key components of Microsoft 365 compliance management. This begins with an overview of all key aspects of data governance, including data archiving and retention, Microsoft Purview message encryption, and data loss prevention (DLP). You then delve deeper into archiving and retention, paying particular attention to Microsoft Purview management, information barriers, and DLP policies. You then examine how to implement these compliance features by using data classification and sensitivity labels.	Modern Workplace	5	Microsoft 365	\$ 2,995
MD-4011 Enhance Endpoint Security with Microsoft Intune and Microsoft Copilot for Security	In this course, students will learn to plan and execute an endpoint deployment strategy using contemporary deployment techniques and implementing update strategies. The course introduces essential elements of modern management, co-management approaches, and Microsoft Intune integration. It covers app deployment, management of browser-based applications, and key security concepts such as authentication, identities, access, and compliance policies. Technologies like Microsoft Entra ID, Azure Information Protection, and Microsoft Defender for Endpoint are explored to protect devices and data.	Modern Workplace	0.5	Microsoft 366	\$ 495
MS-080T00 Employee Experience Platform Specialist	This learning path will teach you the essentials of Microsoft Intune, advanced threat detection and response with Microsoft Copilot for Security, and how to optimize the integration between Intune and Copilot. In this course, you'll learn how to bring people together to create an optimal employee experience that enables your organization to improve productivity, develop empathetic leadership, and transform how employees feel about their work. In your organization today, are people being treated well, or are their needs neglected? Are your teams aligned on goals with a sense of purpose? Are you driving the business outcomes that you need? The Microsoft Viva employee experience platform provides the infrastructure to create the culture of trust, collaboration, well-being, and active listening that you envision. This training course will provide Microsoft Employee Experience Platform Specialists with a comprehensive overview of Microsoft Viva, as well as Microsoft 365, Teams, and SharePoint. It will cover how to identify requirements for designing experiences for employee onboarding, career and skill development, rewards and recognition, compensation and benefits, employee wellbeing, and employee retention. It will also cover how to design solutions to meet these requirements, and how to collaborate with senior executive leadership, human resources, IT, adoption and change management, and learning and organizational development departments. Finally, it will cover how to continuously improve employee experiences based on data-driven insights and feedback.	Modern Workplace	1	Employee Experience Platform	\$ 695
MS-721T00 Collaboration Communications Systems Engineer	This training course is designed to give participants the knowledge and skills to become a Collaboration Communications Systems Engineer. Participants should understand the fundamentals of networking, telecommunications, audio/visual and meeting room technologies, identity and access management, and Microsoft Teams. They will gain hands-on experience configuring and deploying Microsoft Teams Phone, meetings and certified devices including Microsoft Teams Rooms and Surface Hub. The course will also cover how to manage and monitor Teams Phone, meetings, and certified devices using the Microsoft Teams admin center, PowerShell, the Microsoft Teams Rooms Pro Portal, and the Call Quality Dashboard. In addition, the course will cover configuring and deploying Microsoft Teams Phone with PSTN connectivity through Microsoft Calling Plans, Operator Connect, Teams Phone Mobile, and Direct Routing.	Modern Workplace	4	Collaboration Communications	\$ 2,380
55342 Supporting and Troubleshooting Windows 11	This is a 5-day IIT course that is designed to provide you with the knowledge and skills required to support and troubleshoot Windows 11 PCs and devices in an on-premises Windows Server Active Directory domain environment.	Modern Workplace	5	Windows 11	\$ 2,995
PL-600T00 Power Platform Solution Architect	The Solution Architect is responsible for the successful design, implementation, deployment and adoption of an overall solution. The Solution Architect ensures that the solution meets the customer's needs now and in the future. In this course, students will learn about decisions a Solution Architect makes during an implementation, covering security, integrations, Power Apps architecture, Power Automate architecture, and more. This course is designed to give you an introduction to the Solution Architect role.	Networking & Wireless	4	Power Platform	\$ 2,495
55343 Networking with Windows Server	55343A is the Community Courseware equivalent of retired Legacy Course 20741BC - Networking with Windows Server 2016. This 5-day classroom-based course provides the fundamental networking skills required to deploy and support Windows Server in most organizations. It covers IP fundamentals, remote access technologies, and more advanced content including Software Defined Networking. Although this course and the associated labs are written for Windows Server 2022, the skills taught will also be backwards compatible for Server 2016 and Server 2019.	Networking & Wireless	5	Windows Server	\$ 2,995
50255 Managing Windows Environments with Group Policy	In this course, you will learn how to reduce costs and increase efficiencies in your network. You will discover how to consolidate the administration of an enterprise IT infrastructure with Group Policy, and you will learn to control and manage computer systems and domain users running Windows Server 2016 and Windows clients. Create Group Policies, implement administrative and security templates, and determine best practices when deploying software packages. Walk away with the experience and tools needed to optimize your enterprise systems and networks, implement administrative and security templates, and determine best practices when deploying software packages.	Networking & Wireless	5	Windows Server	\$ 2,995
55202 PowerShell 5.0 and Desired State Configuration	This course is designed to get you up and running with Desired State Configuration (DSC). PowerShell DSC was introduced in version 4 and has been greatly expanded and enhanced in version 5.	Networking & Wireless	2	PowerShell	\$ 1,895
55341 Installation, Storage, and Compute with Windows Server	This five-day course is designed primarily for IT professionals who have some experience with Windows Server. It is designed for professionals who will be responsible for managing storage and compute by using Windows Server, and who need to understand the scenarios, requirements, and storage and compute options that are available and applicable to Windows Server.	Networking & Wireless	5	Windows Server	\$ 2,995
55205 Mastering Microsoft Project 2016	The course begins with the basic concepts and leads students through all the functions they'll need to plan and manage a small to medium-size project, including how to level resources and capture both cost and schedule progress. NOTE: This course will earn you 21 PDUs.	Project Management	3	Project	\$ 1,895
55301 Mastering Microsoft Project 2019	This three-day instructor-led course is intended for individuals who are interested in expanding their knowledge base and technical skills about Microsoft Project. The course begins with the basic concepts and leads students through all the functions they'll need to plan and manage a small to medium-size project, including how to level resources and capture both cost and schedule progress.	Project Management	3	Project	\$ 1,895

Course Title	Description	Category	Course Length in Days	Product	Retail Price
SC-200T00 Microsoft Security Operations Analyst	Learn how to investigate, respond to, and hunt for threats using Microsoft Sentinel, Microsoft Defender for Cloud, and Microsoft 365 Defender. In this course you will learn how to mitigate cyberthreats using these technologies. Specifically, you will configure and use Microsoft Sentinel as well as utilize Kusto Query Language (KQL) to perform detection, analysis, and reporting. The course was designed for people who work in a Security Operations job role and helps learners prepare for the exam SC-200: Microsoft Security Operations Analyst.	Security	4	Azure	\$ 2,495
SC-300T00 Microsoft Identity and Access Administrator	The Microsoft Identity and Access Administrator course explores how to design, implement, and operate an organization's identity and access management systems by using Microsoft Entra ID. Learn to manage tasks such as providing secure authentication and authorization access to enterprise applications. You will also learn to provide seamless experiences and self-service management capabilities for all users. Finally, learn to create adaptive access and governance of your identity and access management solutions ensuring you can troubleshoot, monitor, and report on your environment. The Identity and Access Administrator may be a single individual or a member of a larger team. Learn how this role collaborates with many other roles in the organization to drive strategic identity projects. The end goal is to provide you knowledge to modernize identity solutions, to implement hybrid identity solutions, and to implement identity governance.	Security	4	Azure	\$ 2,495
SC-400T00 Administering Information Protection and Compliance in Microsoft 365	Learn how to protect information in your Microsoft 365 deployment. This course focuses on data lifecycle management and information protection and compliance within your organization. The course covers implementation of data loss prevention policies, sensitive information types, sensitivity labels, data retention policies, Microsoft Purview Message Encryption, audit, eDiscovery, and insider risk among other related topics. The course helps learners prepare for the Microsoft Information Protection Administrator exam (SC-400).	Security	4	Microsoft 365	\$ 2,495
SC-5006 Get Started with Microsoft Copilot for Security	Learn about Microsoft Copilot for Security, an AI-powered security analysis tool that enables analysts to process security signals and respond to threats at a machine speed, and the AI concepts upon which it's built.	Security	1	Microsoft 366	\$ 695
SC-900T00 Microsoft Security Compliance and Identity Fundamentals	This course provides foundational level knowledge on security, compliance, and identity concepts and related cloud-based Microsoft solutions.	Security	1	Microsoft 365	\$ 695
SC-100T00 Microsoft Cybersecurity Architect	This is an advanced, expert-level course. Although not required to attend, students are strongly encouraged to have taken and passed another associate level certification in the security, compliance and identity portfolio (such as AZ-500, SC-200 or SC-300) before attending this class. This course prepares students with the expertise to design and evaluate cybersecurity strategies in the following areas: Zero Trust, Governance Risk Compliance (GRC), security operations (SecOps), and data and applications. Students will also learn how to design and architect solutions using zero trust principles and specify security requirements for cloud infrastructure in different service models (SaaS, PaaS, IaaS).	Security	4		\$ 2,495
AZ-500T00 Microsoft Azure Security Technologies	This course provides IT Security Professionals with the knowledge and skills needed to implement security controls, maintain an organization's security posture, and identify and remediate security vulnerabilities. This course includes security for identity and access, platform protection, data and applications, and security operations.	Security	4	Azure	\$ 2,495
55399 Implementing and Managing Microsoft Intune	This three-day instructor-led course is aimed at modern device management professionals looking to manage their enterprise devices using Microsoft Intune. This course will cover Enrollment, Application Management, Endpoint Security and Windows Autopilot as well as Azure Active Directory Conditional Access and Identity Protection. The delegates will learn how to enroll devices, deploy applications and manage them to maximize user productivity and device security.	Security	3	Intune	\$ 1,895
SC-5001 Configure SIEM security operations using Microsoft Sentinel	Get started with Microsoft Sentinel security operations by configuring the Microsoft Sentinel workspace, connecting Microsoft services and Windows security events to Microsoft Sentinel, configuring Microsoft Sentinel analytics rules, and responding to threats with automated responses.	Security	1	Sentinel	\$ 595
SC-5002 Secure Azure services and workloads with Microsoft Defender for Cloud regulatory compliance controls	This learning path guides you in securing Azure services and workloads using Microsoft Cloud Security Benchmark controls in Microsoft Defender for Cloud via the Azure portal.	Security	1	Defender	\$ 595
SC-5003 Implement information protection and data loss prevention by using Microsoft Purview	Gain the skills to use Microsoft Purview to improve your data security in Microsoft 365. In this training, you learn how to create sensitive information types, create sensitivity labels, and use auto-labeling policies based on these labels. You also learn how to set up DLP (Data Loss Prevention) policies to safeguard your organization's data.	Security	1	Microsoft Purview	\$ 695
ITIL® 4 Specialist - Drive Stakeholder Value (DSV)	This course covers key topics such as SLA design, multi-supplier management, communication, relationship management, CX and UX design, customer journey mapping, and more. It will provide candidates with the tools to increase stakeholder satisfaction which is integral to business success in the current competitive landscape. This class includes an exam voucher.	IT Service Management	3	ITIL	\$ 2,385
ITIL® 4 Specialist - Create Deliver and Support (CDS)	This course begins your journey toward the ITIL Managing Professional designation. You will acquire insight that will allow you to integrate different value streams and activities to create, deliver and support IT-enabled products and services. Armed with this knowledge and skill set, you will be confident in running those IT-enabled services, teams and workflows successfully. This class includes an exam voucher.	IT Service Management	3	ITIL	\$ 2,385
ITIL® 4 Strategist - Direct Plan and Improve (DPI)	This unique and central course covers requirements in both the ITIL Managing Professional and ITIL Strategic Leader designations. As such, this course is a must-have in any ITIL 4 professional development plan. You will gain the practical skills needed to establish a "learning and improving" IT organization that possess a strong and targeted strategic direction. This class includes an exam voucher.	IT Service Management	3	ITIL	\$ 2,385
ITIL® 4 High Velocity IT (HVIT)	ITIL 4 is a framework for quality IT service management (ITSM) through proven best practice, providing practical and flexible guidance to support your organization on its journey to digital transformation while empowering your IT teams to continue to play a crucial role in the wider business strategy. This course highlights the ways in which digital organizations and digital operating models function in high-velocity environments, including the use of working practices such as Agile and Lean, and technical practices and technologies such as Cloud, Automation, and Automatic Testing. This class includes an exam voucher.	IT Service Management	3	ITIL	\$ 2,385
ITIL® 4 Strategic Leader: Digital and IT Strategy (DITS)	This course takes you on a digital strategy journey. Its iterative, eight-step model moves from "vision" through to "actions" and is about creating sustainable, digital momentum. You experience the four key capabilities to develop a holistic, digital capability framework: digital leadership, managing innovation and emerging technologies, risk management and structuring a digital enterprise. This class includes an exam voucher.	IT Service Management	3	ITIL	\$ 2,385
ITIL® 4 Foundation	ITIL® is the world's leading best practice framework for implementing IT Service Management. ITIL version 4 introduces IT Service Management through the lens of a Service Value System (SVS), which provides a holistic end-to-end view of how to successfully contribute to business value, and also how to leverage concepts from models such as Lean IT, Agile, DevOps and Organizational Change Management. This foundational course immerses you in the guiding principles, dimensions, and practices of ITIL® 4. This course will earn you 21 PDUs. This class includes an exam voucher.	IT Service Management	3	ITIL	\$ 1,995
Project Management Foundations - Workshop	This 2-day hands-on, discussion-oriented workshop allows students to gain a foundational knowledge of project management best practices and provides the opportunity to apply their project management learnings to real-life scenarios. Covering both predictive and adaptive approaches, the workshop emphasizes utilizing the practices that will be most effective within your organization.	Project Management	2	Project Management	\$ 1,195
Program Management Professional (PgMP)® Certification Exam Prep	Students will benefit from this course by understanding the foundational principles, terms, and approaches of project management, learning more effective use of industry-standard project management tools and techniques, and by gaining experience via workshop activities to practice utilizing project management frameworks. Concepts learned and practiced in this course are immediately applicable to ongoing projects. Note: This course has been approved by PMI for 16 PDUs.	Project Management	4	Project Management	\$ 1,995
Program Management Professional (PgMP)® Certification Exam Prep	This Program Management Professional (PgMP)® certification training course will guide you through the Standard for Program Management and support your journey to the PgMP® exam. Through the guidance provided during this boot camp and subsequent study, you will know what to expect on the day of the PgMP® exam itself. This PgMP® training course will be taught by a PgMP® accredited instructor who will guide you based on personal experience of the process. Supplemental materials such as simulated exams to prepare you for the actual test, as well as 20-question exams at the end of each section of the course will help boost your confidence for exam day. Note: This course has been approved by PMI for 35 PDUs.	Project Management	4	Project Management	\$ 1,995
PMI Talent Triangle® Workshop Bundle for PDUs	Every day, employers are asking more of their project managers to drive innovation and success at their companies. Possessing the core skills of project management is no longer enough. Project managers now need business and leadership skills as well. Project Management Institute Project Management Institute (PMI)® defines this combination of skills as the PMI Talent Triangle. Fulfilling the requirements of the triangle can seem confusing and complicated—but it doesn't have to be. We have created a 3-day virtual course, covering leadership, business, and technical topics to make the PMI Talent Triangle easy. Our content experts will provide you with everything you need to grow your project management core competencies while providing the necessary hours in each area to meet the PMI Talent Triangle PDU requirements. This series of classes contains topics specifically selected for project management development and is consistent with the skills described in the PMI Talent Triangle. At the end of this course, you will have the necessary skills and hours to satisfy the PMI Talent Triangle requirements. This course bundle has been approved by PMI for 24 PDUs: 8 PDUs in alignment to Ways of Working (Technical); 8 PDUs in alignment to Power Skills (Leadership); 8 PDUs in alignment to Business Acumen (Strategic and Business Management)	Project Management	3	Project Management	\$ 1,695

Course Title	Description	Category	Course Length in Days	Product	Retail Price
PMI-Risk Management Professional (PMI-RMP) [®] Certification Exam Prep	<p>Project Managers who master risk-related concepts can help organizations manage both positive and negative risks. The PMI Risk Management Professional (PMI-RMP)[®] exam prep training course focuses on planning and monitoring for risk throughout a project.</p> <p>This course prepares PMP[®] Certification holders to pass the more advanced and specialized PMI-RMP[®] exam. The 1-day training provides detailed insights into the seven project risk management domains, then linking those domains back to core PMP[®] principles. Students completing the PMI-RMP certification training will have the knowledge and skills needed to plan, manage and control project risks - and have the knowledge, study resources, and confidence to pass the PMI-RMP exam.</p> <p>Note: This course has been approved by PMI for 8 PDUs.</p>	Project Management	1	Project Management	\$ 795
Project Management Fundamentals	<p>This 1-Day virtual Project Management Best-Practices course provides an overview of fundamental elements of the project lifecycle – from project initiation through project close. With a focus on traditional project management concepts, students will complete this course with an improved ability to understand the best path forward for bringing projects to successful completion.</p> <p>Students will benefit from this course by understanding the foundational principles of project management, improving their project management skills, utilizing tools and techniques to effectively manage projects, gaining a common project management language to improve communication, and learning frameworks to identify, manage, and mitigate risk. Concepts learned in this course are immediately applicable to ongoing projects.</p> <p>Note: This course has been approved by PMI for 8 PDUs.</p>	Project Management	1	Project Management	\$ 795
PMI Agile Certified Practitioner	<p>For many organizations, business success and even survival hinges on embracing an Agile mindset. Continuous delivery of value, an unwavering customer-centric perspective, and the ability to respond and adapt to change characterize many of today's best performing organizations. Even if not formally implementing a specific approach, Agile practices are often employed in more traditional organizations competing in today's disrupted, hyper-dynamic business environment. This exam prep course provides a solid foundation for anyone seeking to develop fluency in Agile concepts, terms, and practices as well as the necessary knowledge to be prepared for the PMI Agile Certified Practitioner (PMI-ACP)[®] exam. This course covers the values and principles articulated in the Agile Manifesto, as well as the values of key Agile frameworks and methods, including Scrum, XP, and Lean.</p> <p>Our 2-day PMI-ACP exam prep course, with successful completion of an online mock exam, satisfies the 21 hours of formal education required to sit for the certification exam.</p>	Agile	2	Agile	\$ 1,195
Project Scope and Schedule Management	<p>This course provides participants with tools and techniques to help them determine and deliver products, services, and results that meet requirements, expectations, and deadlines. NOTE: This course will earn you 14 PDUs.</p>	Leadership & Professional Development	2	Project Management	\$ 1,190
Project Team Leadership	<p>Project success depends on choosing, motivating, and leading the project team. This course focuses on improving the project manager's expertise, from initial planning through project closure. Participants will apply all course principles to a work-related case study taken directly from their work environment. At course completion, students will be able to develop a human resource plan, acquire optimal team members, develop and motivate team members, and manage team members to accomplish project goals. NOTE: This course will earn you 14 PDUs.</p>	Project Management	2	Project Management	\$ 1,190
Project Management Professional (PMP) [®] Certification Exam Prep	<p>Project management experts are in high demand because it's a role that can ensure major projects are executed successfully. The Project Management Professional (PMP)[®] certification is governed by the Project Management Institute. It is considered the gold standard for project management certifications and validates skills across predictive, hybrid, and agile project approaches and tests your understanding of people skills such as building teams, managing conflict, addressing challenges, and process skills that emphasize the technical aspects of project management such as managing risk, schedules, budgets, and assessing the business environment to make projects successful.</p> <p>This course is powered by Project Management Academy, a PMI Authorized Training Partner. Prepare to pass the PMP exam on your first attempt with an instructor-led PMP Exam Prep Training course - The PMA Way[™] and with a 100% money-back guarantee. Project Management Academy (PMA) is known for taking complex project management topics tested on the PMP exam and teaching them in a way that instills confidence in your understanding of the concepts. Throughout the course, an infusion of detailed concept explanations, real-world examples, and interactive knowledge checks to make sure you understand the materials and are set up for success to pass the exam.</p> <p>Note: This course has been approved by PMI for 35 PDUs.</p>	Project Management	4	PMP [®] Certification Training	\$ 1,995
Certified Associate in Project Management (CAPM)	<p>If you are a recent college graduate or young professional looking to stand out in a competitive job market, then the CAPM certification is a great choice to not only learn the foundations of Project Management but to add a credential to your resume to validate your knowledge. The CAPM certification from Project Management Institute (PMI[®]) allows aspiring project managers and recent graduates to distinguish themselves in the job market. Our CAPM certification boot camp fully prepares candidates for the 150-question, multiple-choice CAPM exam and satisfies the educational requirement to sit for the exam. Unlike the PMP certification, there is no additional work experience required to sit for the CAPM exam.</p> <p>Note: This course has been approved by PMI for 23 PDUs</p>	Project Management	3	Project Management	\$ 1,595
PMP Refresher Course	<p>If it's been a while since you completed a PMP exam prep training course, don't try to struggle by cramming for the exam on your own. Our instructor will guide you through the critical exam elements in this PMP crash course while providing tips for tackling some of the trickier concepts from the applicable versions of the A Guide to the Project Management Body of Knowledge (PMBOK[®] Guide) and the 30 other PMP exam references.</p>	Project Management	2	Project Management	\$ 1,195
Introduction to Python	<p>Our Introduction to Python course is designed to take complete beginners or experienced developers up to speed on Python's capabilities, setting up students for success in using Python for their specific field of expertise.</p> <p>Whether you have never programmed before, already know basic syntax, or want to learn about the advanced features of Python, this course is for you! In this course we will teach you Python 3. Learn how to use Python for real-world tasks, such as working with PDF files, sending emails, reading Excel files, scraping websites for information, working with image files, and much more! This course will teach you Python in a practical manner and provides a full coding screencast and a corresponding code notebook to review the concepts and exercises conducted in class.</p> <p>Please note, this course is able to be offered in either 3 full day sessions or 5 partial day sessions. See the schedule below. This course includes 6-months access to the full course content in on-demand format to support post-class reference and review.</p>	Developer	3	Python	\$ 1,795
Python for Data Science	<p>Data Science is the critical skill of the modern workforce. Data science skills allow for the extraction of key insights and relevant knowledge from large datasets. This data science training course is for Python developers who want to learn how to use the key libraries in the Python Data Science ecosystem. This course covers NumPy for numerical data processing, Pandas for data analysis, and Matplotlib and Seaborn for quick visualizations and statistical reporting. The training is all conducted in a modern Jupyter Notebook format, allowing students to read and write code directly within our training notebooks. You'll learn everything you need to know for the full data science tech stack required to work at the world's top companies. This Python for Data Science course takes a structured approach that will guide you through understanding not just how to use data science, but why we use them by providing a balance between practical real world case studies and mathematical theory behind the data science algorithms. Please note, this course is able to be offered in either 3 full day sessions or 5 evening sessions. See the schedule below. This course includes 6-months access to the full course content in on-demand format to support post-class reference and review.</p>	Developer	3	Python	\$ 1,795
Python for Machine Learning	<p>Master the skills to use machine learning in your day-to-day work with this Python course. Create algorithms to predict classes, continuous values, and more.</p> <p>This course is designed for the student who already knows some Python and is ready to dive deeper into using those Python skills for Machine Learning. With a focus on SciKit Learn, you'll learn all aspects of Machine Learning ranging from a variety of regression types (Linear / Lasso / Ridge), Elastic Net, K Nearest Neighbors and Means Clustering, Hierarchical Clustering, DBSCAN, PCA, and Model Deployment. This course includes 6-months access to the full course content in on-demand format to support post-class reference and review.</p>	Developer	2	Python	\$ 1,895
Scrum Developer Certified (SDC [™])	<p>Scrum Developer Certified (SDC[™]) is an entry level certification for Scrum Team members and those who interact with any Scrum Team. The objective of this certification is to ensure that Scrum Team members know enough about Scrum to effectively contribute to a Scrum project. This course will earn you 14 PDUs. This course includes an exam voucher.</p>	Agile	2	Scrum	\$ 1,495
Certified ScrumMaster (CSM)	<p>This two-day Certified ScrumMaster (CSM)[®] certification course will give participants an opportunity to work with an experienced practitioner to hear real stories and learn first-hand what it means to be a ScrumMaster. Working in a safe environment to experiment and explore, students will be able to dive in and get the hands-on feel of working on a Scrum Team. This course gives students what they need to effectively facilitate Scrum Teams and collaborate with stakeholders to deal with complexity, deliver value to customers, and achieve business goals. The experience and knowledge gained in this course sets students up for success the CSM exam and the field as they help their organizations navigate their Scrum implementations. Upon completion of the course, students will be eligible to sit for the CSM certification exam to earn their CSM[®] Certification from the Scrum Alliance.</p>	Agile	2	Agile	\$ 995

Course Title	Description	Category	Course Length in Days	Product	Retail Price
Certified Scrum Product Owner (CSPO) Training	Scrum is a framework that relies on cross-functional teams to deliver valuable products and services in short cycles or "increments" that enable continuous improvement, fast incorporation of end-user feedback, and accelerated delivery. Product Owners have a unique and demanding role in a Scrum environment. They decide what the Scrum team will create next in order to deliver more value to the customer and maximize the return on investment (ROI) for an organization. This comprehensive workshop prepares you for the Certified Scrum Product Owner (CSPO) certification and fulfills the requirement of a two-day CSPO training course taught by a Certified Scrum Trainer®. Upon active participation throughout the course, students will be eligible for the Certified Scrum Product Owner (CSPO) certification (there's no exam) and will receive a 2-Year Scrum Alliance Membership.	Agile	2	Scrum	\$ 995
Disciplined Agile Scrum Master (DASM) Certification	Disciplined Agile (DA) is a process-decision tool kit that provides straightforward guidance to help people, teams, and organizations to streamline their processes in a context-sensitive manner. Disciplined Agile (DA) provides a solid foundation for business agility by showing how the various activities such as Solution Delivery (software development), IT Operations, Enterprise Architecture, Portfolio Management, Security, Finance, Vendor Management, and many others work together. DA also describes what these activities should address, provides a range of options for doing so, and describes the trade-offs associated with each option. Becoming a Disciplined Agile Scrum Master enables you to improve team performance through the use of agile and lean approaches like Scrum, Kanban, SAFe®, and more.	Project Management	2	Scrum	\$ 1,195
SHRM Essentials of HR Management	This course has been approved by PMI for 14 PDUs. Gain the critical knowledge necessary to help reduce costs, avoid potential lawsuits, and improve your ability to handle challenging HR issues. This program is ideal if you are just starting out in the HR profession.	Project Management	2	SHRM	\$ 1,390
SHRM-CP/SHRM-SCP Certification Preparation	Earning your SHRM Certified Professional (SHRM-CP) or SHRM Senior Certified Professional (SHRM-SCP) credential makes you a recognized expert and leader in the HR field and a valuable asset to your organization, keeping you and your organization more competitive in today's economy. This professional distinction sets you apart from your colleagues, proving your high level of knowledge and skills. Students will be able to identify areas of strength and build on them. They will also see where they will need further concentrated study in preparation for their exam.	Project Management	5	SHRM	\$ 3,495
Lean Six Sigma Black Belt (LSSBB) Training	Lean Six Sigma saves organizations time and money through continuous improvement. Employers therefore often pay a premium for Six Sigma trained and certified managers. Our Lean Six Sigma Black Belt training teaches you the strategies and tools necessary for leading process improvement in your organization and provides you with the Lean Six Sigma Black Belt Certification. Take your career to the next level by getting your Lean Six Sigma certification today! Upon successfully completing the course (attending all days, completing all assignments, passing the final exam, and submitting and passing the final Lean Six Sigma project), you will earn the Lean Six Sigma Black Belt (LSSBB) credential from Project Management Academy®. Project Management Academy is accredited by the Council for Six Sigma Certification (CSSC), an Official Industry Standard for Six Sigma Accreditation. Your final Lean Six Sigma project must demonstrate your ability to carry out a Six Sigma project (from creation to the final stages using the DMAIC/DMADV method).	IT Service Management	10	Lean Six Sigma Black Belt	\$ 3,595
Lean Foundations Workshop	Note: This course is conducted 2 Days/Week for 5 Weeks (Wednesdays & Fridays: 9am-5pm CST) for a total of 10 days of training to allow time for review and project development between course sessions. This course will earn you 80 PDUs. Embark on a journey of learning and discovery with our interactive, foundational two-day training course, where you will explore the world of Lean methodology and apply the concepts during a simulated Kaizen event. This powerful approach encompasses a meticulously crafted set of principles and practices that have the remarkable ability to not only enhance but also revolutionize the efficiency and effectiveness of any process within your organization. From streamlining workflows to minimizing waste and maximizing value, this course will equip you with the tools to drive meaningful process improvements and elevate your professional prowess to new heights.	IT Service Management	2	Lean Foundations	\$ 1,195
Lean Six Sigma Green Belt (LSSGB) Training	Lean Six Sigma saves organizations time and money through continuous improvement. Employers therefore often pay a premium for Six Sigma-trained and certified managers. Our Lean Six Sigma Green Belt training teaches you the strategies and tools necessary for process improvement and provides you with the Lean Six Sigma Green Belt Certification. Take your career to the next level by getting your Lean Six Sigma certification today! Upon successfully completing the course (attending all days and completing all assignments), you will earn the Lean Six Sigma Green Belt (LSSGB) credential from Project Management Academy®. Project Management Academy is accredited by the Council for Six Sigma Certification (CSSC), an Official Industry Standard for Six Sigma Accreditation.	Project Management	5	Lean Six Sigma Green Belt	\$ 2,295
Tableau Desktop I & II: Accelerated	Note: This course will earn you 40 PDUs. This unique course combines our popular Desktop I and II courses to ramp you up on Tableau Desktop quickly. You'll learn the foundational concepts of Tableau and also more complex skills that will distinguish you as a power user. Take advantage of the flexible class options below. We have this class available as either full days or spread out over 5 half days.	Data & Analytics	3	Desktop	\$ 2,100
Tableau Desktop - Part 1	As technology progresses and becomes more interwoven with our businesses and lives, more and more data is collected about business and personal activities. This era of "big data" has exploded due to the rise of cloud computing, which provides an abundance of computational power and storage, allowing organizations of all sorts to capture and store data. Leveraging that data effectively can provide timely insights and competitive advantage. The creation of data-backed visualizations is a key way data scientists, or any professional, can explore, analyze, and report insights and trends from data. Tableau® software is designed for this purpose. Tableau was built to connect to a wide range of data sources and allows users to quickly create visualizations of connected data to gain insights, show trends, and create reports. Tableau's data connection capabilities and visualization features go far beyond those that can be found in spreadsheets, allowing users to create compelling and interactive worksheets, dashboards, and stories that bring data to life and turn data into thoughtful action.	Data & Analytics	2	Tableau Desktop	\$ 1,400
Tableau Desktop - Part 2	The advent of cloud computing and storage has ushered in the era of "big data." With the abundance of computational power and storage, organizations and employees with many different roles and responsibilities can benefit from analyzing data to find timely insights and gain competitive advantage. Data-backed visualizations allow anyone to explore, analyze, and report insights and trends from data. Tableau® software is designed for this purpose. Tableau was built to connect to a wide range of data sources and allows users to quickly create visualizations of connected data to gain insights, show trends, and create reports. Beyond the fundamental capabilities of creating data driven visualizations, Tableau allows users to manipulate data with calculations to show insights, make visualizations interactive, and perform statistical analysis. This gives users the ability to create and share data driven insights with peers, executives, and clients.	Data & Analytics	2	Tableau Desktop	\$ 1,400
Tableau for Data-Driven Decision Makers	As data acquisition, access, analysis, and reporting are interwoven with our businesses and lives, more and more data is collected about business and personal activities. This abundance of data and the computing power to analyze it has increased the use of data analysis and data visualization across a broad range of job roles. Decision makers of all types, including managers and executives, must interact with, interpret, and develop reports based on data and analysis provided to them. Tableau® software is designed for data analysis and the creation of visualizations. Data analysts prepare data, perform initial analysis, and create visualizations that are then passed on to business data-driven decision makers. These decision makers can use Tableau's tools to explore the data, perform further analysis to find new insights, make decisions, and create customized reports to share their findings.	Data & Analytics	1	Tableau	\$ 695
VMware vSphere: Install, Configure, Manage v8.0	This five-day course features intensive hands-on training that focuses on installing, configuring, and managing VMware vSphere 8, which includes VMware ESXi 8 and VMware vCenter 8. This course prepares you to administer a vSphere infrastructure for an organization of any size. This course is the foundation for most VMware technologies in the software-defined data center.	Virtualization	5	vsphere	\$ 4,250
Web Development with HTML5, CSS, and JavaScript	Modern organizations depend heavily on the web to perform core business operations such as marketing, advertising, and selling products, providing services, and communicating with customers, partner organizations, and employees. Whatever you're creating on the web, HTML5, CSS, and JavaScript™ likely play an important role. These three languages provide the core toolkit for anyone looking to perform web development work. This course covers the fundamentals of web development using these three languages.	Developer	4	HTML5, CSS, and JavaScript	\$ 1,580
WordPress Fundamentals	This course shows you how to use WordPress 4.7's themes, widgets, plug-ins, and souped-up editing and multimedia tools to build just about any kind of site.	Design Multimedia	2	WordPress	\$ 790
Virtual Delivery for Educators	This course is designed to enhance your skills in facilitating classes in a virtual environment. You will gain the skills needed to engage students and effectively use technology within your organization or classroom. Based on the client's needs, we can focus specifically on their virtual platform.	Leadership & Professional Development	0.5	Essential Personal & Workplace Skills	\$ 149
Accounting Skills	Many of us flinch when we hear terms like depreciation, cash flow, balance sheet, and (worst of all!) budgets. However, these are all important concepts to understand if you're going to succeed in today's business world, particularly as a supervisor. Even better, financial terms are not as scary as they seem.	Leadership & Professional Development	1	Essential Personal & Workplace Skills	\$ 395
Managing the Virtual Workplace	Virtual workers and virtual teams are an essential part of today's workforce. More than ever, people are using technology to work anywhere, anytime. There are benefits to today's virtual workplace, but there can be challenges, too. This course will teach managers and supervisors how to prepare employees for the virtual workplace, create telework programs, build virtual teams, leverage technology, and overcome cultural barriers.	Leadership & Professional Development	1	Essential Personal & Workplace Skills	\$ 395

Course Title	Description	Category	Course Length in Days	Product	Retail Price
Email Etiquette	In this course, students will learn about e-mail policies and learn how to write professional e-mail memos that convey appropriate messages.	Leadership & Professional Development	1	Essential Personal & Workplace Skills	\$ 495
Grammar Essentials	You learned the rules of grammar in school, but now you'd like to refresh and refine your grammar usage for your professional life. You need to state your ideas clearly and concisely in written communications and present yourself in a professional manner. In this course, you will review the rules of grammar, identify common grammar errors, and refine your business writing style. Improving your grammar will help you deliver polished and professional written communications. Correct grammar and a refined, concise writing style can help you clearly express your ideas to others, streamline the directions and instructions that you deliver, and create impressive presentations and reports.	Leadership & Professional Development	1	Essential Personal & Workplace Skills	\$ 395
Foundations of Customer Service	As a customer service representative, you are expected to handle customer interactions in the best way possible. The expectations of both your company and your customers hinge on your ability to provide the right service in the right way. In this course, you will explore the background and techniques of customer interactions. Providing quality customer care ensures that every single contact with your company is a positive experience. Customers can range from external consumers to internal employees in other departments. Knowing how to provide the same level of service to all customers will enrich your time spent at work by establishing positive business relationships. Recognizing crucial points throughout customer interactions increases your ability to solve problems and offer affirmative solutions. Applying this knowledge to trends in service and consumer desires allows you to contribute to the company's bottom line and make a customer's life a little easier.	Leadership & Professional Development	1	Essential Personal & Workplace Skills	\$ 495
Time Management	Time management training most often begins with setting goals. These goals are recorded and may be broken down into a project, an action plan, or a simple task list. Activities are then rated based on urgency and importance, priorities assigned, and deadlines set. This process results in a plan with a task list or calendar of activities. Routine and recurring tasks are often given less focus to free time to work on tasks that contribute to important goals. This entire process is supported by a skill set that should include personal motivation, delegation skills, organization tools, and crisis management.	Leadership & Professional Development	1	Essential Personal & Workplace Skills	\$ 395
Business Writing	Writing is a key method of communication for most people, and it's one that many people struggle with. This workshop will give participants a refresher on basic writing concepts (such as spelling, grammar, and punctuation), and an overview of the most common business documents (such as proposals, reports, and agendas), giving you that extra edge in the workplace.	Leadership & Professional Development	1	Essential Personal & Workplace Skills	\$ 395
Presentation Skills	This program can benefit anyone who presents: a trainer, a meeting facilitator, speaker, or seminar discussion leader. No matter which role you are assuming, this workshop will help you become more efficient and proficient with the skills of providing information to others.	Leadership & Professional Development	1	Analytical Skills for the Modern Workplace	\$ 395
Communication Strategies	For the better part of every day, we are communicating to and with others. Whether it's the speech you deliver in the boardroom, the level of attention you give your spouse when they are talking to you, or the look you give the cat, it all means something. This workshop will help participants understand the different methods of communication and how to make the most of each of them.	Leadership & Professional Development	1	Communication Skills for the Modern Workplace	\$ 495
Organizational Skills	Developing good Organizational Skill is an investment that will provide benefits for years. To be successful means to be organized. These skills will filter through all aspects of your participants professional and personal lives.	Leadership & Professional Development	1	Essential Personal & Workplace Skills	\$ 495
Coaching and Mentoring	You are in your office looking over your performance report and it happened again. Your low performing employee failed to meet quota this month even after you spoke with them about the importance of meeting goals. This employee has a great attitude and you know they can do better. You just do not know how to motivate them to reach the goal. Money used to work, but that has worn off. You are baffled and you know being frustrated makes matters worse. What do you do?	Leadership & Professional Development	1	Leadership for Successful Change and Performance	\$ 395
Teamwork and Team Building	This workshop will encourage you to explore the different aspects of a team, as well as ways that they can become a top-notch team performer.	Leadership & Professional Development	1	Analytical Skills for the Modern Workplace	\$ 395
Employee Motivation	This course will assist students in understanding and implementing strategies that will help to motivate their work force.	Leadership & Professional Development	1	Leadership for Successful Change and Performance	\$ 395
Performance Management	In this course, students learn to identify and manage difficult employees, monitor their behavior, develop clear and effective communications techniques, give and receive feedback, identify workplace conflicts and present resolutions.	Leadership & Professional Development	1	Leadership for Successful Change and Performance	\$ 395
Business Etiquette	This course examines the basics, most importantly to be considerate of others, dress/appearance, the workplace versus social situations, business meetings, proper introductions and 'the handshake', conversation skills/small talk, & much more.	Leadership & Professional Development	1	Essential Personal & Workplace Skills	\$ 395
10 Soft Skills You Need	In this course, students will develop a core set of soft skills by managing and looking at the way people interact and seeing things in a new light.	Leadership & Professional Development	1	Essential Personal & Workplace Skills	\$ 495
Critical Thinking	In this course, students will learn develop their ability to analyze and evaluate information.	Leadership & Professional Development	1	Analytical Skills for the Modern Workplace	\$ 395
Supervising Others	In this course, students will develop the skills required to be more efficient and proficient supervisors.	Leadership & Professional Development	1	Leadership for Successful Change and Performance	\$ 395